

**STREET CLOSURE APPLICATION FOR
HIGHWAY 96/69
TOWN OF WESTCLIFFE, SILVER CLIFF,
COLORADO STATE PATROL, SHERIFF'S OFFICE**

**Westcliffe Town Hall
1000 Main Street,
P.O. Box 406,
Westcliffe, Colorado 81252**

**Silver Cliff Town Hall
612 Main Street,
Silver Cliff, Colorado 81252**

Date Submitted: _____ Beginning Date of Requested Street Closure: _____

(Note: Applications received less than **30 days prior** to the event will not be considered and presented to the Board of Trustees)

Applicant/Organization: _____

Name of the Event: _____

Responsible Person & Phone Number: _____

Responsible Person's Address: _____

Responsible Person's Email: _____

Description of the Event: _____

Number of Permitted Vehicles: _____

Date(s) of Street Closure	Street(s) to be Closed	Times - From - Until
		until
		until
		until

Do you intend to sell FOOD OR BEVERAGES YES/NO° Do

you intend to sell ALCOHOLIC BEVERAGES YES/NO?

Submit the following with your application:

1. Map of the area to be closed, showing locations of structures. barricades. security personnel, location of activities. 12-foot emergency lane. fencing and ingress/egress (if applicable). Map should be large enough scale to show activities as requested.
2. A written plan for notifying the community of the street closure. including: newspaper. radio. flyers to affected businesses & residents. and special event notices provided by the Sheriff's Office.
3. Trash and sanitation plan.
4. A check payable to both the Town of Westcliffe and the Town of Silver Cliff in the amount of \$250 each for damage /clean-up/ performance deposit. Note: Please include a self-addressed stamped envelope with your deposit. **/Deposits will be returned after the first Tuesday of the following month of the event).**

5. **EMAIL EVERYTHING OVER TO DEPUTY CLERK AT:** wanda@townofwestcliffe.com
6. Certificate of insurance including the following:
 - A. The Town of Westcliffe. Silver Cliff. Colorado State Patrol, and Custer County Sheriff's Office named as additional insured.
 - B. A minimum limit of \$1,000,000 per-occurrence & \$2,000,000 annual aggregate general liability.
 - C. A minimum 30 days' notice of cancellation.
 - D. Host and general liquor liability coverage (if applicable).
 - E. A minimum of \$1,000,000 personal and advertising injury coverage.
 - F. A minimum of \$50,000 for fire damage.
 - G. A minimum of \$1,000,000 combined single limit comprehensive auto liability (if applicable).

Conditions for the use of Public Property

Open containers of alcohol are not allowed without a liquor license. All alcoholic beverages must be in approved cups. No bottles, cans or other non-approved containers are allowed.

Event organizers are responsible for cleanup and trash removal from curb to curb. Event organizers must bring their own trash bags and cleaning supplies. User's deposit will be used if the cleanup is not satisfactory.

Motorized vehicles are not allowed on the grass or pathways and must park in designated areas.

Applicant and all attendees shall comply with all Town Rules, Regulations, and Ordinances. Attaching signs, and decorations, etc. to trees is prohibited.

- Tents or other temporary structures may not be placed without obtaining permission first. Vending shall comply with Town regulations.
- The user has inspected the premises and agrees to accept premises as is and assumes the responsibility that the premise is fit for the User's purpose. Fires must be in approved devices designed for that purpose.
- Wood fires are prohibited.
- Pets must be leashed and not left unattended; owners are responsible for cleaning up after their pets.

Parades:

1. **Absolutely nothing may be thrown out to spectators from motorized vehicles, horse-drawn vehicles, or riders on animals.** Distributing candy or pamphlets may be made by walking individuals only, and must be handed, not thrown to spectators. Participants are urged to consider the safety of spectators and parade participants and prevent spectators from entering the parade route during the parade.
2. Each entry shall exercise all precautions for the safety of others and be responsible for their own animal or vehicle, float etc.
3. Consumption of alcoholic beverages by participants during line-up or parade march is strictly prohibited.
4. To assist sponsors in properly and safely lining up entries for the parade, entrants must list whether animals, sound effects or loud noises will be used.
5. Discharging of firearms containing live or blank ammunition is prohibited.
6. Directions issued by parade officials and/or law enforcement officials shall strictly be observed.
7. All entrants must remain in the parade to the end of the parade route.
8. **No one may get off or on any vehicle, float, or trailer while on the parade route, even if the the vehicle is stopped.**
9. **No semis or tractor trailers, pickup trucks only.**
10. I/WE agree to comply with the requirements of Chapter 7 of the Town of Westcliffe's Municipal Code and Title 11 of the Town of Silver Cliffs Municipal Code when applicable and any rules or requirements issued by the Town Boards. I agree to indemnify the Town of Westcliffe, the Town of Silver Cliff, its officers, employees, and agents and to hold them harmless as to any claim, liability or damages, including attorney's fees and court costs arising out of, or directly or indirectly resulting from the conduct of the above event.

Agree to:

By:

Title:

Print:

Date:

APPROVALS:

COLORADO STATE PATROL:

Signature:

Date:

CUSTER COUNTY SHERIFF'S OFFICE:

SIGNATURE:

Date:

TOWN OF WESTCLIFFEE:

Westcliffe-Zoning Official

Date:

Westcliffe-Deputy Clerk

Date:

TOWN OF SILVER CLIFF:

Silver Cliff Public Works – Street & Alley Director

Date:

Silver Cliff Town Clerk

Date:

All required items received by: _____

Date Received:

Copy sent to: _ Applicant _ Sheriff's Office ___ CO. State Patrol -- Silver Cliff/Westcliffe

Return Damage Deposit Retain of Damage Deposit

Reason for retainage _____

Town Manager:

Date:



CUSTER COUNTY SHERIFF'S POSSE REQUEST FOR POSSE SERVICES



The Custer County Sheriff's Posse serves as an extension of the Sheriff's Office, providing a public service to the citizens and organizations within Custer County. One of the Posse's purposes is to assist the Sheriff's Office in providing security, traffic control, and presence at community functions, festivals, and activities. While any request will be considered, staffing may not always ensure a request can be met.

An optional donation of \$50.00 is requested for the service. An additional donation may be appropriate depending on the length and scope of the requested services. Any donation requests for school events will be waived.

Please provide the following information in detail for planning purposes. Please submit your request **at least ten days** prior to the event. However, a longer lead time is recommended.

Street and highway closure requests must be submitted to the respective town(s) and the Colorado State Patrol.

Please complete by printing legibly.

What is name/purpose of the event? (i.e. Parade, Festival, etc.) _____

Date(s) and hours of the event? _____

What organization is sponsoring the event? _____

What is the specific location of the event? _____

Contact person _____ Email _____

Phone number _____

Any special concerns or considerations for this event? _____

Will alcoholic beverages be served at this event? Yes No

Temporary license approval must be submitted to the County or town.

Please submit any questions to the Custer County Sheriffs' Office at 719-783-2270. You may submit this electronically to jparkes961@gmail.com or rhill@custersheriff.com.

Thank you for this request, and we look forward to serving you.

Requester Signature:

Approval Signature: