



Town of Westcliffe - Request for Action

Note: Anonymous submittals will not be reviewed, and no action will be taken.

Date: _____ Time: _____

Requester Information: _____

Name: _____

Address: _____

Town Resident: Yes No

Phone Number _____ Email: _____

Location of Request/Issue _____

Nature of Request Issue:

Drainage Issues	Street Cleaning
Insect/Rodent Issues	Street Lighting
Parks/Trails	Grass/Weed
Town Personnel	Pot Holes/Paving
Sidewalk	Trash/Rubbish
Signage in Town	Building/Structure
Snow Removal	Zoning/Code

NOTE: ISSUES INVOLVING NON-TOWN MATTERS SHOULD BE DIRECTED TO THE AGENCY THAT HANDLES THE ISSUE. THE TOWN DOES NOT ENFORCE VIOLATIONS OF THE LAW, UTILITY ISSUES, WATER/SEWER, ELECTRICAL, INTERNET, AND BROADBAND ISSUES.

Describe the issue: _____

Signature: _____ Date: _____

NOTE: Pursuant to C.R.S 24-72-203, Public Records are open to inspection.

Office Use Only:

Action Required _____

Action Taken _____

Date of Action: _____ By (print name) _____

Signed: _____