

**WESTCLIFFE PLANNING COMMISSION  
TUESDAY, SEPTEMBER 8<sup>TH</sup>, 2020  
REGULAR MEETING**

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**CALL TO ORDER**

Chairman Ellison called the meeting to order at 3:00p.m.

**ROLL CALL**

**The following members were present:** Chairman Ellison, Mr. Stefanich, Ms. Snow, Mr. Fulton, and Mr. Wenke.

**ABSENT:** NONE

**PLEDGE OF ALLEGIANCE**

Chairman Ellison led the pledge of allegiance.

**OTHERS PRESENT:** Kari Maravi-302 S. 5<sup>th</sup> Street, Hans Prah1-1700 Williams Trace and Wanda Jennings.

For the record The Mayor and one or more Trustees may vote on matters that come before the Planning Commission and the Board of Trustees.

**APPROVAL OF MINUTES**

**ACTION:** Ms. Snow moved and Mr. Fulton second to approve the August 11<sup>th</sup> and August 28<sup>th</sup>, 2020 minutes. Motion carried.

**OLD BUSINESS**

- a. **Consideration and recommendation to the Board of Trustees the approval of Use by Special Review for 302 S. 5<sup>th</sup> Street.**

Chairman Ellison stepped down as a board member to discuss this item since he is friends with the owner. Ms. Maravi presented to the board her ideas on restoring the house that she wants to turn into a short-term rental. After much discussion the board decided to recommend to the Board of Trustees the option of a one-year approval for a short-term rental than Ms. Maravi will return before the board of trustees to ask for a permanent short-term rental permit.

**ACTION:** Ms. Snow moved and Mr. Wenke seconded to recommend to the Board of Trustees an approval of one (1) year, Special Use Permit for a short-term rental at 302 S. 5<sup>th</sup> Street. Motion carried.

Mr. Ellison returned to his position as Chairman after the motion was made.

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**NEW BUSINESS**

- a. Consideration of approving changing Planning Commission Meetings to the 3<sup>rd</sup> Tuesday of each month, permanently.**

Mr. Stefanich spoke to the board and requested changing the Planning Commission Meeting to the 3<sup>rd</sup> Tuesday of each month. He said it would be more efficient to have both boards only a couple weeks apart instead of a month apart, that way the recommendations to the Board of Trustees would be answered sooner. It was suggested from a board member to change the times to 8:30AM or 9:00AM instead of 3:00PM.

**ACTION:**     **Mr. Stefanich** moved and **Mr. Fulton** seconded to move the Planning Commission Board Meetings from the second Tuesday of each month to the Third (3) Tuesday of each month and to begin at 9:00AM. Motion carried.

**PUBLIC COMMENT**

Mr. Prahel asked to be on the Planning Commission Board for the October meeting regarding The Feed Store property.

**Mr. Wenke** moved and **Mr. Stefanich** seconded to adjourn the meeting. Motion carried.

**ADJOURN**

Recorded by  
Wanda Jennings  
Deputy Clerk