

**WESTCLIFFE PLANNING COMMISSION
WEDNESDAY, OCTOBER 5TH, 2022
REGULAR MEETING**

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CALL TO ORDER

Chairman Patterson called the meeting to order at 3:00 pm.

ROLL CALL

The following members were present: Chairman Patterson, Ms. Snow, Mr. Wenke, Mr. Lund, and Mr. Fulton (Zoom),

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Chairman Patterson led the pledge of allegiance.

OTHERS PRESENT Don & Ellen Wilcox-Copper Gulch, John VanDoren 107 N. Adams Blvd., Adrian Washington-EM Director, Dwight Johns-Interim Building Inspector, Town Attorney Clayton Buchner (Zoom), and Deputy Clerk Wanda Jennings.

APPROVAL OF MINUTES

ACTION: Ms. Snow moved, and Mr. Fulton seconded to approve the September 7th, 2022, Regular Meeting Minutes. Motion carried.

OLD BUSINESS

- a. **Discussion and consider recommending approval of a Minor Subdivision on Lot 34 in Columbine Business Park. Trinity Huffman.** Tabled until next month

NEW BUSINESS

- a. **Discuss and consider recommending approval for a request for encroachment on the public right-of-way across from 9 Granada Court Townhomes. Don & Ellen Wilcox.**

Let the record reflect that Ms. Snow stepped down from this meeting section. She has an interest in townhomes.

Mr. Wilcox explained to the board the need for a cluster of mailboxes. It will have 20 mailboxes set back 8 feet from the roadway, allowing the postal worker to get out and deliver mail. They are waiting for approval from the Postal Service and The Board of Trustees.

ACTION: Mr. Wenke moved, and Mr. Lund seconded to send this issue for approval to the Board of Trustees. Motion carried.

Let the record reflect that Ms. Snow returned to the meeting.

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NEW BUSINESS CONTINUED

- b. Discuss a proposed action listed in the 2017 Hazard Mitigation Plan and recommendation for the 2022 Hazard Mitigation Plan. Adrian Washington.**

Adrian gave an update on the Hazard Mitigation Plan; the Planning Commission Board decided to take this to the Board of Trustees to form a Committee of Mr. Wenke, Mr. Lund, and Mr. Wilhelm to bring us up to date on the HMP.

PUBLIC COMMENT

A board member asked the town attorney about HOAs and town codes. Attorney Buchner said that the local government does not get involved in enforcing third-party contracts. And that they, the local government, should use the code and regulations of the town.

Adjourn

Mr. Wenke moved, and **Mr. Lund** seconded to adjourn the meeting. Motion carried.

Recorded by
Wanda Jennings
Deputy Clerk