

**PLANNING COMMISSION  
TOWN OF WESTCLIFFE  
TUESDAY, NOVEMBER 17<sup>TH</sup>, 2020  
REGULAR MEETING**

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**CALL TO ORDER**

Chairman Ellison called the meeting to order at 9:00A.M.

**ROLL CALL**

**The following members were present:** Chairman Ellison, Ms. Snow and Ms. Reis.

**ABSENT:** Mr. Wenke, and Mr. Fulton

**PLEDGE OF ALLEGIANCE**

Chairman Ellison led the pledge of allegiance.

**OTHERS PRESENT:** Bianca Treaker-11 Granada Ct. and Wanda Jennings. **By Conference call:** Byron Elliott-6291 Moulton Ct. Castle Rock, Terri Kerr-9210 CR 328 WC, Linda Whitney.

For the record The Mayor and one or more Trustees may vote on matters that come before the Planning Commission and the Board of Trustees.

**OLD BUSINESS**

- a. Discussion and recommendation to the Board of Trustees for a Use by Special Review to grant a license for a Motel to REI Keyholder Limited.**

**ACTION:** Ms. Snow moved and Chairman Ellison seconded to recommend to the Board of Trustees that the Feed Store lot be granted Special Use Permit for purpose of a Motel, upon transfer of ownership. Motion carried.

Bryon Elliot representing REI Keyholder Limited was requested to obtain names, addresses of the property owners within 200 feet of 116 N. 2<sup>nd</sup> Street, a notice will be posted on the door of the building and notices will either be hand delivered, email or mailed to each of those residents involved, giving the date and time of the hearing.

A board member brought up a concern regarding parking for the cabins/yurts, rentals and restaurant, will there be enough parking? Bryon Elliott said that his group was checking into purchasing some property close by the Feed Store to help with that potential issue.

- b. Update and discussion on short-term rentals.**

Ms. Snow presented to the board an update defining the short-term rental and its meaning.

Ms. Snow moved and Mr. Fulton seconded to adjourn the meeting. Motion carried.

**AJOURN**

Recorded by  
Wanda Jennings  
Deputy Clerk