

**AGENDA**  
**WESTCLIFFE PLANNING COMMISSION**  
**TOWN OF WESTCLIFFE**  
**WEDNESDAY, NOVEMBER 2<sup>ND</sup>, 2022**  
**PATTERSON HALL-1000 MAIN**  
**REGULAR MEETING**  
**3:00 p.m.**

Join by Zoom

Meeting ID: 838 6126 8868 Passcode: 696667  
By phone: 669 900 6833

1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Recognition of Visitors
  5. Approval of minutes
  6. Old Business
    - a. Review and consider recommending approval for the Custer County, Silver Cliff, Westcliffe Emergency Operation Draft Plan to the Board of Trustees.
  7. New Business
    - None
  8. Public Comment
- Adjourn
- NOTE: The Mayor and one other Trustee may vote on matters that come before the Planning Commission and the Board of Trustees

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**CALL TO ORDER**

Chairman Patterson called the meeting to order at 3:00 pm.

**ROLL CALL**

**The following members were present:** Chairman Patterson, Ms. Snow, Mr. Wenke, Mr. Lund, and Mr. Fulton (Zoom),

**ABSENT:** NONE

**PLEDGE OF ALLEGIANCE**

Chairman Patterson led the pledge of allegiance.

**OTHERS PRESENT** Don & Ellen Wilcox-Copper Gulch, John VanDoren 107 N. Adams Blvd., Adrian Washington-EM Director, Dwight Johns-Interim Building Inspector, Town Attorney Clayton Buchner (Zoom), and Deputy Clerk Wanda Jennings.

**APPROVAL OF MINUTES**

**ACTION:** Ms. Snow moved, and Mr. Fulton seconded to approve the September 7<sup>th</sup>, 2022, Regular Meeting Minutes. Motion carried.

**OLD BUSINESS**

- a. **Discussion and consider recommending approval of a Minor Subdivision on Lot 34 in Columbine Business Park. Trinity Huffman. Tabled until next month**

**NEW BUSINESS**

- a. **Discuss and consider recommending approval for a request for encroachment on the public right-of-way across from 9 Granada Court Townhomes. Don & Ellen Wilcox.**

Let the record reflect that Ms. Snow stepped down from this meeting section. She has an interest in townhomes.

Mr. Wilcox explained to the board the need for a cluster of mailboxes. It will have 20 mailboxes set back 8 feet from the roadway, allowing the postal worker to get out and deliver mail. They are waiting for approval from the Postal Service and The Board of Trustees.

**ACTION:** Mr. Wenke moved, and Mr. Lund seconded to send this issue for approval to the Board of Trustees. Motion carried.

Let the record reflect that Ms. Snow returned to the meeting.

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**NEW BUSINESS CONTINUED**

- b. Discuss a proposed action listed in the 2017 Hazard Mitigation Plan and recommendation for the 2022 Hazard Mitigation Plan. Adrian Washington.**

Adrian gave an update on the Hazard Mitigation Plan; the Planning Commission Board decided to take this to the Board of Trustees to form a Committee of Mr. Wenke, Mr. Lund, and Mr. Wilhelm to bring us up to date on the HMP.

**PUBLIC COMMENT**

A board member asked the town attorney about HOAs and town codes. Attorney Buchner said that the local government does not get involved in enforcing third-party contracts. And that they, the local government, should use the code and regulations of the town.

**Adjourn**

**Mr. Wenke** moved, and **Mr. Lund** seconded to adjourn the meeting. Motion carried.

Recorded by  
Wanda Jennings  
Deputy Clerk