

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, March 19, 2024
REGULAR MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Mowry, Ms. Lund, Mr. Dembosky, Mr. Nordyke, Mr. Wilhelm, and Mr. Fulton (Zoom).

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance.

OTHERS PRESENT

Caleb Patterson (for Agenda Item H only), Kathy Reis, Erin Christie, Attorney Clay Buchner (Zoom), Deb Adams (Zoom), Cathy Snow (Zoom), Elliot Jackson (Zoom), Lisa Gurian, Deanne Montgomery, Eric Massick, Sarah Fisher, Karen & Chuck Jagow, J. Smith, Illene Squire, Kelsey Kirkwood, Karen Foley, Katie Pierce, Amy Byra, Byron Elliot, Dennis Hagerty, J.D. Henrich, Joe & Nancy Yandrofski, Inge Munden, Martin Young, Courtney Miller, Bianca Trenker, and Marty Newcombs.

TREASURER’S REPORT

	REVENUE RECEIVED		BALANCE OF ACCOUNTS
General Fund Checking:	\$ 58,938.65	\$	143,149.03
CSafe-GF Core 11:	\$ 4,295.74	\$	655,166.14
CSafe-3% Tabor Reserve 13:	\$ 209.20	\$	47,329.36
CSafe-General Fund Reserve-14	\$ 1,722.10	\$	390,112.16
CSafe-Tennis Ct.-Core-16	\$ 90.22	\$	20,389.10
Tennis Court Checking:	\$ 0.00	\$	5,178.70
Municipal Court Checking:	\$ 0.00	\$	2,407.70
Conservation Trust Fund Checking:	\$ 0.33	\$	8,316.64
CSafe-CF Core 15	\$ 189.02	\$	42,815.74
Capital Fund Checking:	\$ 30,625.63	\$	162,005.98
CSafe-CF Core 12:	\$ 5,935.98	\$	1,662,766.36

EXPENDITURES FOR FEBRUARY 2024:

GENERAL FUND:	\$	63,289.37
MUNICIPAL COURT:	\$	0.00
TENNIS COURT:	\$	0.00
CONSERVATION TRUST FUND:	\$	0.00
CAPITAL FUND:	\$	43,076.08

APPROVAL OF CONSENT AGENDA

- a. Approval of minutes February 20 2024 regular meeting
- b. Treasurer’s Report
- c. Approval of Bills

ACTION: Ms. Lund moved, and Mr. Wilhelm seconded to approve the consent agenda. Motion carried.

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OLD BUSINESS

None

NEW BUSINESS

a. Consideration of continuing funding for the Wet Mtn. Valley Rotary Van Service.

Mr. Miller reported on behalf of the Board of the Rotary Van Service. In January 2024 the Upper Arkansas Area Council of Governments canceled their funding to the van service which is why Wet Mountain Rotary is requesting continued funding from the Town.

ACTION: Mr. Mowry moved, and Mr. Wilhelm seconded to continue funding of \$10,000 for 2024 to the Wet Mountain Valley Rotary Van Service.
Motion carried.

b. Consideration of selling or gifting to Sangre de Cristo Fellowship the open space between lots 11 and 12 Adams Filing Addition Filing #2 owned to Sangre de Cristo Fellowship.

Mr. Henrich reported that additional parking is needed, but they cannot expand the current lot anywhere other than North West because of property setbacks, which is why they are requesting the open space. Mayor Wenke reported that Round Mountain Water & Sanitation already has water and sewer mains under the property in question, so there would need to be a deed restriction that the property only be used for parking. In addition, it would need to go out to bid first. Mr. Wilhelm recommended that Mr. Henrich should consult with Dave Schneider at Round Mountain.

This agenda item will be tabled until Round Mountain Water & Sanitation has been consulted, and the project goes to bid.

c. Consideration of a request to approve a Modification of Premises for Zita's liquor license.

Mr. Yandrofski, the owner of Zita's, reported that they are seeking to modify the building located at 106 North 3rd Street to expand to provide more indoor seating. The target date for completion is Memorial Day 2024.

ACTION: Ms. Lund moved, and Mr. Mowry seconded to approve the modification of premises for Zita's liquor license. Motion carried.

d. PUBLIC HEARING for a Beer and Wine liquor license at 116 N. 2nd for Social Feedstore Limited.

Mr. Elliot, the owner of the Social Feedstore Limited, reported that they are planning on using the building located at 116 North 2nd Street to create a social club environment that promotes patron interaction by providing activities such as board games, trivia nights, and music events. Beer, wine, and prepared pub food will be offered. The current brewpub liquor license has been surrendered, and they are seeking a beer and wine liquor license.

Ms. Reis reported that the application has been approved by Attorney Buchner and the fingerprints for the owners have already been processed. The application now goes to the State for approval which should take a few weeks.

There was no public comment.

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NEW BUSINESS CON'T.

- e. **Consideration of a request to approve a Beer and Wine liquor license at 116 N. 2nd for B. Social Feedstore Limited.**

ACTION: Ms. Lund moved, and Mr. Dembosky seconded to approve a Beer and Wine Liquor License at 116 N. 2nd for B. Social Feedstore Limited. Motion carried.

- f. **Consideration of a request to adopt a Sexual Assault Awareness Month Proclamation – Sarah Fisher.**

Ms. Fisher, who works at Family Crisis Center in Canon City, reported that April is Sexual Assault Awareness Month and requests that the Town approve a proclamation as a sign of support. She reported that Family Crisis Center provides services such as education, shelters, legal advocacy, and a 24-hour hotline (719-275-2429).

Mayor Wenke read, approved, and signed the Sexual Assault Awareness Month Proclamation.

ACTION: Mr. Wilhelm moved, and Mr. Nordyke seconded to adopt a Sexual Assault Awareness Month of April 2024 Proclamation. Motion carried.

- g. **Review and discuss the proposed Conservation Easement at the Bluff Park- Colorado Open Lands.**

On behalf of Colorado Open Lands, Ms. Foley reported on the status of the Bluff Park conservation easement. Mayor Wenke expressed concern that the agreement included a community garden at Bluff Park and he does not think that is an appropriate location for one because of the maintenance and upkeep. Ms. Foley clarified that the community garden language is only discretionary, it does not mean that a garden must be placed there, it would just allow one in the future if the Town wanted a garden.

The Board will review the information after the final agreement is drafted and approval will be put on a future agenda.

- h. **Consideration of awarding the bid for Jess Price Memorial Park.**

Mr. Patterson reported that after the committee reviewed three bids, Timberline Building Systems was awarded the bid for a total of \$517,421.37. A Notice to Proceed will be issued on Monday, March 25th with the project to begin in April 2024.

ACTION: Mr. Dembosky moved, and Mr. Mowry seconded to approve awarding the bid for Jess Price Memorial Park to Timberline Building Systems. Motion carried.

- i. **Consideration of approving the Deputy Clerk job description.**

Ms. Christie reported that the job description was created by using language from previous job postings and the list of duties that the current Deputy Clerk provided. Upon approval, the job will be posted on the Town's website, in the Tribune, and on Indeed with a goal of starting the new hire to begin on May 1, 2024.

ACTION: Mr. Mowry moved, and Mr. Dembosky seconded to approve the Deputy Clerk job description. Motion carried.

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NEW BUSINESS CON'T.

- j. Consideration of a request to approve Ord. 2-2024 amend Title 10, Chapter 4, Section 3 Outdoor Lighting.**

Mayor Wenke wants to table this agenda item to discuss it in a workshop.

ACTION: Mr. Mowry moved, and Mr. Dembosky seconded to table the issue of approving Ord. 2-2024 amend Title 10, Chapter 4, Section 3 Outdoor Lighting for discussion in a workshop. Motion carried.

- k. Consideration of request to approve Resolution 2-2024 declaring Town of Westcliffe a Non-Sanctuary Town.**

Mr. Mowry wants to table this agenda item to discuss in a workshop.

ACTION: Mr. Dembosky moved, and Mr. Nordyke seconded to table the issue of approving Resolution 2-2024 declaring Town of Westcliffe a Non-Sanctuary Town. Motion carried.

- l. Executive Session for the purpose of receiving legal advice under C.R.S. Section 24-6-402(4) (b) advice regarding the adoption of the Tiny Home Supplement to the current building code.**

This agenda item will be tabled for a future Board of Trustees Meeting when Mr. Patterson can attend.

- m. Discuss and consider taking action on the Tiny Home supplement.**

This agenda item will be tabled for a future Board of Trustees Meeting when Mr. Patterson can attend.

STAFF & COMMITTEE REPORTS

None.

Mr. Nordyke, and Mr. Wilhelm seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Erin Christie
Deputy Town Clerk