

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, NOVEMBER 21, 2023
REGULAR MEETING**

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CALL TO ORDER

Mayor Pro-Tem Mowry called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mr. Mowry, Ms. Lund, Mr. Fulton, Mr. Nordyke, and Mr. Wilhelm.

ABSENT: Mayor Wenke and Mr. Dembosky.

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Mowry led the Pledge of Allegiance.

OTHERS PRESENT

Kathy Reis, Wanda Jennings, Clay Buchner, Ellen Glover, Andy Mast, Carl Zimmer, Caleb Patterson, Karl Zimmer, and Janet Rhodes.

TREASURER’S REPORT

	REVENUE RECEIVED		BALANCE OF ACCOUNTS
General Fund Checking:	\$ 92,057.30	\$	252,480.68
CSafe-GF Core 11:	\$ 3,661.10	\$	872,089.68
CSafe-3% Tabor Reserve 13:	\$ 217.76	\$	46,462.60
CSafe-General Fund Reserve-14	\$ 1,793.54	\$	382,973.18
CSafe-Tennis Ct.-Core-16	15.20		20,015.20
Tennis Court Checking:	\$ 0.00	\$	2,382.70
Municipal Court Checking:	\$ 25.00	\$	5,178.70
Conservation Trust Fund Checking:	\$ 31.92	\$	6,386.98
Capital Fund Checking:	\$ 42,445.73	\$	214,656.34
CSafe-CF Core 12:	\$ 4,829.42	\$	1,031,279.92

EXPENDITURES FOR NOVEMBER 2023:

GENERAL FUND:	\$	85,542.90
MUNICIPAL COURT:	\$	0.00
TENNIS COURT:	\$	0.00
CONSERVATION TRUST FUND:	\$	0.00
CAPITAL FUND:	\$	4,016.24

APPROVAL OF CONSENT AGENDA

- a. Approval of minutes – October 17, 2023 Regular meeting.
- b. Treasurer’s Report
- c. Approval of Bills

ACTION: Mr. Nordyke moved, and Mr. Wilhem seconded to approve the consent agenda. Motion carried.

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OLD BUSINESS

None

NEW BUSINESS

a. Consideration of a request to approve a Façade grant application for 219 Main Street.

There were two issues previously discussed: Whether the code requirements for signs were met and whether Dark Skies had approved the request. Mr. Patterson confirmed that the code requirements are satisfied, and Dark Skies does not have any concerns.

Mr. Fulton inquired if the studio sign with Mr. Mast's signature will be made of steel, and Mr. Mast confirmed that it will be.

ACTION: Mr. Wilhelm moved, and **Mr. Nordyke** seconded to approve the Façade grant application. Motion carried.

b. Consideration of a request to put a mirror at the intersection of Main St. and Adams Blvd.-Brandon Thurston.

Trees at the end of Main Street obstruct the view and could cause a traffic incident.

The Board of Trustees agreed that the request will go to the Planning Commission and then be brought back with recommendations. Issues to research are the flow of traffic on Main Street and the possibility of putting a three-way stop rather than a mirror.

c. Consideration of putting a four-way stop on Second and Main Street.

Ms. Lund voiced concern that the stop sign will not be visible to drivers because of the parked cars on Main Street. Mr. Mowry brought up the possibility of vehicles getting backed up on Main Street because of the four-way stop.

The request will go to the Planning Commission and then be brought back to the Board of Trustees with recommendations.

d. Consideration of appointing two citizens to the vacant Planning Commission positions and possible alternates.

Two applications have been submitted for the vacant positions: Chris Lund and Chuck Jagow. Both were interviewed, and Mr. Mowry approved appointing the candidates to the Planning Commission.

There are no alternates yet. Mr. Mowry reported that if there are suggestions as to citizens who may want to be an alternate, they should speak with Mayor Wenke. The alternates will be discussed at the December meeting.

ACTION: Mr. Fulton moved, and **Mr. Wilhelm** seconded to appoint Chris Lund and Chuck Jagow to the vacant Planning Commission positions. Motion carried.

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NEW BUSINESS CONTINUED

- e. Consideration of a request to approve the Planning Commission to discuss future affordable housing development plans for six lots south of Hermit Rd.**

Mr. Patterson reported that there will be meetings between himself, grant finders, and utility entities (Black Hills Energy and Round Mountain Water) to discuss cost and infrastructure.

The Board of Trustees agreed to continued research and discussion of the affordable housing development by the Planning Commission.

STAFF & COMMITTEE REPORTS

- a. Report from Town Clerk**

Ms. Reis reported that the Revitalize Main Street (RMS) Grant was submitted to CDOT and will hear in mid to late December if the Town receives the grant money. The grant request is for sidewalks, curbs, and gutters starting on 6th Street on Powell down to 2nd Street.

- b. Report from Town Manager**

Mr. Patterson has not yet received a bid for a town hall generator. He will reach out to contractors in hopes of receiving at least three bids.

The grate at Memorial Park is complete.

The snow route will be changed for the business areas.

There have been no bids for the electronic vehicle charging stations. Mr. Patterson requested that Black Hills Energy install them if they stay within budget.

Mr. Fulton reported that Silver Cliff has electronic vehicle charging stations, but they are not operating yet due to a nationwide transformer shortage. Once the transformer is obtained, Black Hills Energy can install it.

Mr. Nordyke moved, and **Mr. Wilhelm** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Erin Christie
Deputy Town Clerk