

TOWN OF WESTCLIFFE
EXCAVATION PERMIT FOR CONSTRUCTION AND INSTALLATIONS OF
FACILITIES APPLICATION

Date: _____

Town Permit #: _____

Job#: _____

Applicant Name: _____

Location and description of installation: _____

Estimated construction time:

Start: _____ Completion: _____

Inspections dates: _____

Final Inspection date: _____

GENERAL PROVISIONS:

Permit Required - It is unlawful for any excavation to be done without a permit.

1. The permit request must be accompanied by a map detailing construction plan and a check in the amount of the fee according to the Town of Westcliffe Permit Fee Schedule as established by the Westcliffe Board of Trustees.
2. The Applicant shall be responsible for establishing safety measures sufficient to protect the traveling public from all harm during utility construction, improvement, location, or relocation: said safety measures to be in accordance with (CDOT Work Zone Safety Guidelines for Municipalities, Utilities and Contractors March 2005 (Rev. 1, Sept 2005.) Signature of receipt:
3. The facilities shall be placed in a location mutually agreed upon by the Applicant and Westcliffe and in accordance with details and specifications shown on the attached construction plans.
4. The applicant's installations will be in accordance with accepted good practices and conform to the Recommendations of the appropriated national code and to such State and Local Statutes, Ordinances, and resolutions as are applicable.
5. The Applicant shall advise the Town of Westcliffe 48 hours in advance of the commencement of the installation of any facility and shall notify Westcliffe a minimum of 12 hours in advance if this date is changed.
6. Only emergency work shall be performed on Saturdays, and Sundays, or Holidays. No open trench or hole will be permitted in the traveled roadway after dark, unless otherwise specified on special provisions. All safety barriers shall be in place at all times until project is complete. Flag persons shall be used if necessary.
7. The applicant shall mark the location of the installed facilities in accordance with good practices at location designated by the Town of Westcliffe. All utility line locates shall be done before construction starts. By calling the, Utility Notification Center of Colorado at 811 or (800) 922-1987 or email www.uncc.org.
8. In the event any improvements are made in the public right-of-way by the homeowner in the future that would reasonably necessitate relocation or removal the improvements must be removed within a reasonable time interval at the owner's expense upon written request from the Town of Westcliffe.
9. In accepting this permit, the undersigned representing the Applicant, verifies that he/she has read and understands all of the foregoing provisions; that he/she has authority to sign for and bind the Applicant and that by virtue of his/her signature the Applicant is bound by all conditions set forth therein.

INSURANCE REQUIRED:

Any contractor or utility company who applies for an excavation permit shall be conclusively deemed to have agreed to indemnify and save harmless the Town, its authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court actions, whether at law or in equity, arising directly or indirectly out of any act or omission of the contractor, his agents, officers, representatives, or employees, in digging, opening or excavating any street, alley, sidewalk, public right-of-way, or Town-owned property. The contractor shall post with the Town of Westcliffe certification of general liability insurance covering such excavation work with minimum coverage of \$1,000,000.00 per occurrence.

PROVISIONS FOR UNDERGROUND INSTALLATIONS:

1. Any underground installation shall be initially installed beneath the surface of the right-of-way at a minimum depth of 36 inches. This includes lines, cables, pipes, etc. All installations in the right-of-way must be placed in a location agreed upon between the Applicant and the Town of Westcliffe: All exceptions shall be so noted by the Town of Westcliffe on the work plans attached hereto. Any disturbed portion of the right-of-way shall be restored as well as or better than the condition as existing immediately prior to the Applicant's installation.
2. Where the installation exceeds three (3) inches in diameter and crosses a roadway, it shall be encased in pipe of larger diameter and the crossing shall be as nearly perpendicular to the roadway as physically possible. This installation shall be installed by the method of boring or jacking beneath the road surface. No water shall be used in the boring and no tunneling shall be permitted. Where the installations are less than three (3) inches in diameter, the use of pipe will not be required.

OVERHEAD PROVISIONS:

1. All proposed pole installations will be staked and an inspection made by a representative of the Town of Westcliffe previous to start of construction. All poles, anchors, etc. must be located in the right-of-way and placed in a location so as not to hinder the Town of Westcliffe in its normal road maintenance and snow plowing.

SPECIAL PROVISIONS/BOND/LETTER OF RESPONSIBILITY:

Applicant will provide a bond if the project exceeds \$1,000.00 in cost in the amount of 100% of the cost of the project naming the Town of Westcliffe as the recipient of coverage prior to commencement of work of this bond and shall remain in effect until two (2) years after completion of the work.

APPLICANT: _____

SIGNATURE AND TITLE: _____

ADDRESS: _____

PHONE: _____

DATE: _____

CONTACT PERSON: _____ **PHONE (CELL)** _____

ISSUED BY:

TOWN OF WESTCLIFFE – BUILDING AND ZONING OFFICIAL: _____

DATE: _____

EXCAVATION PERMIT FEE SCHEDULE

<u>Category</u>	<u>Permit Item</u>	<u>Fee</u>	<u>Unit</u>	<u>Minimum</u>
<u>UTILITIES</u>	<u>SERVICE CUTS</u> Definition: Lateral Cut- Construction sites and utilities to include water, sewer, power and phone. \$200.00 Each Cut			
	<u>MAINS</u> Definition: In Right-of-Way to include water, sewer, power and phone. \$200.00 first cut then \$.50 per foot thereafter			
	<u>TEST HOLES</u> Definition: Any holes and core samples exceeding 36 inches in depth. \$ 100.00 Each			
<u>STREETS AND ROADS</u>				
	<u>PERPENDICULAR CUTS</u> To include water, sewer, power and phone \$200.00 Each			
	<u>DRIVEWAYS</u> \$100.00 Each			

*All unit charges that refer to "foot" indicate lineal foot

Service cuts, mains and test holes will be restored to their original condition; which will include sub grade prep, compaction, aggregate base and paving as required.

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