

**AGENDA
BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 21st, 2025
PATTERSON HALL – 1000 MAIN
REGULAR MEETING**

5:30 p.m.

Join by Zoom

Meeting ID: 818 5670 3226

Passcode: 423986

By phone: 1 719 359 4580

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Recognition of Visitors
5. Consent Agenda

Note: All items listed under the Consent Agenda are routine and are approved with one motion. There will be a separate discussion of these items if a Board Member or citizen requests. The item may be removed from the Consent Agenda and considered separately at the discretion of the Board of Trustees.

- A. APPROVAL OF MINUTES
- B. TREASURER'S REPORT
- C. APPROVAL OF BILLS

6. Old Business

- a. None.

7. New Business

- a. Consideration of a request to approve a Domestic Violence Awareness Month Proclamation.
- b. Report by the Farmer's Market.
- c. Consideration of a request to fill the vacant Trustee seat.
- d. Consideration of a request to appoint Christy Patterson as the new Mayor Pro-Tem.
- e. Presentation from Christy Patterson regarding research on Dark Skies ordinances.
- f. Consideration of a request to schedule the December Board of Trustees meeting on December 9th rather than December 16th in order to adopt the 2026 budget.
- g. Consideration of a request to draft an ordinance addressing the Town's rights-of-way.

8. Additions to the Agenda

9. Staff & Committee Reports

10. Public Comment – Westcliffe citizens or business owners can comment on agenda items only and are limited to three (3) minutes. A request can be made to be placed on a future month's agenda if they want to address the Board of Trustees on issues related to the Town of Westcliffe.

Adjourn

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 16, 2025
REGULAR MEETING
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CALL TO ORDER

Mayor Pro-Tem Dembosky called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mr. Dembosky, Mr. Jagow, Mr. Fulton, Mr. Nordyke, Ms. Patterson, and Mr. Wilhelm.

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Dembosky led the Pledge of Allegiance.

OTHERS PRESENT

Erin Christie, Melane Rella, Jerry Peters, Elliot Jackson, Taylor LoPresti, John Van Doren, Pam & Bob Wolf, Debi Van Doren (Zoom), Eric Messick, Bianca Trenker, Tammy Patterson (Zoom), Alex Phillips (Zoom), Dan Findlay (Zoom), Shawn & Lauren Austin (Zoom), and Stacy Terrill (Zoom).

TREASURER'S REPORT

	REVENUE RECEIVED	BALANCE OF ACCOUNTS
General Fund Checking:	\$ 137,144.87	\$ 372,124.69
CSafe-GF Core 11:	\$ 996.72	\$ 277,577.88
CSafe-3% Tabor Reserve 13:	\$ 263.82	\$ 73,425.82
CSafe-General Fund Reserve-14	\$ 1,624.30	\$ 452,361.72
CSafe-Tennis Ct.-Core-16	\$ 723.24	\$ 22,036.38
Tennis Court Checking:	\$ 0.00	\$ 5,219.32
Municipal Court Checking:	\$ 0.00	\$ 3,607.70
Conservation Trust Fund Checking:	\$ 0.74	\$ 18,668.54
CSafe-CF Core 15	\$ 166.26	\$ 46,271.24
Capital Fund Checking:	\$ 45,531.84	\$ 703,808.63
CSafe-CF Core 12:	\$ 3,809.30	\$ 1,060,940.92

EXPENDITURES

GENERAL FUND:	\$	63,080.83
MUNICIPAL COURT:	\$	0.00
TENNIS COURT:	\$	0.00
CONSERVATION TRUST FUND:	\$	0.00
CAPITAL FUND:	\$	0.00

APPROVAL OF CONSENT AGENDA

- Approval of minutes
- Treasurer's Report
- Approval of Bills

ACTION: Mr. Fulton moved, and Mr. Nordyke seconded to approve the consent agenda. Motion carried.

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 16, 2025
REGULAR MEETING

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OLD BUSINESS

None

NEW BUSINESS

a. Main Street Business Holiday Committee report.

Ms. Trenker reported that they are requesting money for holiday wreaths and for each business to receive \$200.00 to purchase holiday decorations. A Special Meeting was scheduled for September 24th at 12:30 p.m. for the Board to vote on this request.

b. Consideration of a request for reimbursement for an approved 2023 Façade Grant project.

A business wanted reimbursement for their 2023 approved Façade Grant project. However, the application instructions require that the reimbursement request be in the same calendar year as the application.

ACTION: Mr. Jagow moved, and Mr. Nordyke seconded to deny the request for reimbursement for an approved 2023 Façade Grant project. Motion carried.

c. Consideration of a request to approve ORD. 3-2025, amending §9-1-4 of the Westcliffe Municipal Code with respect to parking penalties and fees.

Ms. Christie reported that these new parking penalty fees were already approved at a previous meeting, but the Town did not have an attorney to draft the Ordinance at the time.

ACTION: Mr. Fulton moved, and Mr. Wilhelm seconded to approve ORD. 3-2025, amending §9-1-4 of the Westcliffe Municipal Code with respect to parking penalties and fees. Motion carried.

d. Consideration of a request to apply for the Local Planning Capacity Grant and to commit to the 20% match requirement.

Ms. Christie and Ms. Rella reported that this is the grant that Barry Keene applied for, but it was rejected. DOLA reviewed the parts of the grant application that needed to be fixed and thought it would look better for the second application to come from the Town of Westcliffe. Ms. Rella has almost completed the grant, as it closes September 22nd. The grant is for \$100,000 with a 20% match. This will also make the Town eligible for 'Fast Track' as an approved Prop 123 town, which means the Town could receive an additional \$50,000 with no match requirement.

Mr. Fulton reported that he has been involved in the grant process, and DOLA has been helping both clerks, as they would like to see Westcliffe receive the grant money.

ACTION: Mr. Fulton moved, and Mr. Dembosky seconded to apply for the Local Planning Capacity Grant and to commit to the 20% match requirement. Motion carried.

e. Presentation by Dark Skies.

Mr. Wolf gave a presentation on light trespass and how the lights could be fixed at the Rodeo grounds based on research he did on other Dark Skies communities.

f. PUBLIC HEARING adopting the amended 2025 budget.

Mayor Pro-Tem Dembosky announced that they are leaving the regular meeting and opening the Public Hearing. There is a three-minute limit for public comment, and only one person may speak at a time.

There was no public comment.

Mayor Pro-Tem Dembosky announced the Public Hearing is over and re-entering the regular meeting.

g. Consideration of a request to approve Resolution 3-2025 adopting the amended 2025 budget.

ACTION: Mr. Jagow moved, and Mr. Nordyke seconded to approve Resolution 3-2025 adopting the amended 2025 budget. Motion carried.

ADDITIONS TO THE AGENDA

None.

STAFF & COMMITTEE REPORTS

Ms. Christie reported there will be a budget workshop on September 24th at 1:00.
The auditor completed the 2024 audit, and the books were available for each Trustee to review.

Mayor Pro-Tem Dembosky announced that he is resigning from being a Trustee, effective immediately, due to health issues.

PUBLIC COMMENT

Ms. Trenker wanted to know if the Town had anything in its code prohibiting corporations from coming here; she is particularly concerned about the large lot behind Lowe's. Attorney Findlay reported that the Town has control over its zoning, so restrictions could be put into place, such as square footage limits for stores. Ms. Rella will put this on the next Planning Commission Meeting agenda.

Mr. Fulton moved, and Mr. Jagow seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Erin Christie
Town Clerk

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
WEDNESDAY, SEPTEMBER 24, 2025
REGULAR MEETING

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CALL TO ORDER

Mayor Wenke called the meeting to order at 12:00 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Jagow, Mr. Fulton, Mr. Nordyke, Ms. Patterson, and Mr. Wilhelm.

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance.

OTHERS PRESENT

Erin Christie, Neal Marrs, Jerry Peters, Bianca Trenker, and Elliot Jackson.

ORDER OF BUSINESS

a. Consideration of a request to approve allocating funds to the Main Street Business Holiday Committee for decorations.

Ms. Trenker reported that they are seeking 25 microgrants so that each business could receive \$200 from the town for holiday decorations. In addition, each business will receive a wreath, which Tammy Patterson will order. November 8th will be the deadline for all of the businesses to have their decorations up, and they will then need to provide the Town with proof of what they used the \$200 for.

There was a discussion between the Trustees, Mr. Marrs, and Ms. Trenker as to where to put a Christmas Tree up in Town.

ACTION: Ms. Patterson moved, and Mr. Fulton seconded to approve allocating funds to the Main Street Business Holiday Committee for decorations, specifically paying for each business to have a wreath, and then \$5,000 for the microgrants, coming to a total of \$6,178. Motion carried.

Mr. Wilhelm moved, and Mr. Fulton seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Erin Christie
Town Clerk

REVENUES RECEIVED IN SEPTEMBER 2025

GENERAL FUND		
Cash		
Mayberry, Uriah	Building permit	150.00
Let's Bake IT Happen	New business license	40.00
Leona	Parking ticket	50.00
Credit Card		
A Mother's Touch Cleaning Services	New business license	40.00
Checks		
Black Hills	Franchise Fee	2,594.78
Flooring Masters LLC	Building permit	500.00
Kauffman's Construction	Fence permit	100.00
United Business Bank	Interest	30.63
State of Colorado	Cigarette Tax	513.33
State of Colorado	Sales Tax	133,126.13
State of Colorado	Highway Users Tax	
GENERAL FUND CHECKING REVENUE RECEIVED IN SEPTEMBER 2025		\$137,144.87

CSafe-GF Core-11	Interest	996.72
CSafe-3% Tabor Reserve-13	Interest	263.82
CSafe-GF Reserve-14	Interest	1,624.30
CSafe-GF Reserve-16	Interest	723.24

TENNIS COURT PROJECT CHECKING

TENNIS COURT PROJECT CHECKING REVENUE RECEIVED IN SEPTEMBER 2025		\$0.00

MUNICIPAL COURT CHECKING REVENUE RECEIVED IN SEPTEMBER 2025		\$0.00

REVENUES RECEIVED IN SEPTEMBER 2024

CONSERVATION TRUST FUND		
United Business Bank	Interest	0.74
State of Colorado	3rd Qtr lottery	1370.65
CONSERVATION TRUST FUND REVENUE RECEIVED IN SEPTEMBER 2025		\$1,371.39

CSafe-CF Core 15	Interest	<u>\$166.26</u>
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CAPITAL FUND

United Business Bank	Interest Capital Fund Checking	56.46
State of Colorado (Town of Westcliffe)	1% Sales Tax	44,375.38
Verizon Wireless	Lease Payment	1,100.00
State of Colorado	Reimbursement #3 EIAF09971 HNA	6,228.00
CAPITAL FUND CHECKING REVENUE RECEIVED IN SEPTEMBER 2025		<u>\$45,531.84</u>

CSafe-CF Core 12	Interest	<u>\$3,809.30</u>
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BALANCE IN ALL FUND ACCOUNTS

GENERAL FUND CHECKING		\$372,124.69
CSafe-GF Core-11		\$277,577.88
CSafe-3% Tabor Reserve-13		\$73,425.82
CSafe-GF Reserve-14		\$452,361.72
CSafe-GF Reserve-16		\$22,036.38
TENNIS COURT PROJECT CHECKING		\$5,219.32
MUNICIPAL COURT CHECKING		\$3,607.70
TOTAL GENERAL FUND ACCOUNTS		<u>\$1,206,353.51</u>

CONSERVATION TRUST FUND CHECKING		\$18,668.54
CSafe-CF Core 15		\$46,271.24
TOTAL CONSERVATION TRUST FUND ACCOUNTS		<u>\$64,939.78</u>

CAPITAL FUND CHECKING		\$703,808.63
CSafe-CF Core 12		\$1,060,940.92
TOTAL ALL CAPITAL FUND ACCOUNTS		<u>\$1,764,749.55</u>

CASH BALANCE OF ALL FUND ACCOUNTS

\$3,036,042.84

NOTE: 1% Sales tax of \$44,375.38 was transferred to the Capital Fund from the General Fund.

GENERAL FUND

Airgas	Vehicle Maint/Supplies	58.13
Anderson, Rebecca	Park use damage deposit refund	100.00
Black Hills Energy	Lights/Electric	2,563.75
Bruckner's Truck & Equipment	Vehicle Maint/Supplies	61.96
Card Services	Office Supplies	1,200.49
Central Building	Park Maintenance	13.01
CenturyLink	Phone/Elevator	50.08
Crexendo Business Solutions	New phone system	79.29
Custer County Rd. & Bridge	Street Maint.& Fuel	780.44
Custer County Sheriff Office	Park use damage deposit refund	100.00
Desmond, Katherine	Park use damage deposit refund	100.00
Department of Labor - Oil & Public Safety	Boiler inspection	125.00
Department of Public Health & Environment	WQCD Permit for Improvement Project	350.00
Hilltop Broadband	Internet	273.35
Levadura Bread	Park deposit refund May, June, July, Aug	400.00
Lowe's Pay and Save, Inc.	Supplies	10.47
Mapes, John	Park use damage deposit refund	100.00
Marlin Leasing Corp. (Peac Solution)	Monthly copy machine fee	146.79
Procom LLC	One pre-employment drug test	38.00
Pueblo Bearing service	Vehicle Maint/Supplies	104.35
Reed, Bob	Park use damage deposit refund	100.00
Rock Parts (NAPA)	Vehicle Maint/Supplies	8.32
Round Mtn. Water & Sanitation District	Water fill station	72.00
Round Mtn. Water & Sanitation District	Water & Sewer	8,543.36
Taylor, Kathy	Park use damage deposit refund	100.00
Tovrea, Sheri	One pre-employment drug test	20.00
Uline	Park supplies	529.50
Valley Ace Hardware	Supplies	611.87
Van Diest Supply Co.	Park supplies - fertilizer	1,128.00
Westcliffe Petroleum	Petroleum	201.75
Wet Mtn. Broadcasting	Non-profit donation reimbursement	3,000.00
Wet Mtn. Tribune	Publishing services	60.72
Wyatt Hamilton Findlay PLLC	August legal services	2,868.75

Payroll Expenses

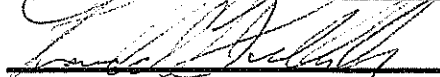
CEBT	Employer/Health Ins.	2,240.70
CEBT	Employee/Health Ins.	228.30
EFTPS	Payroll Taxes	8,575.62
GWRS	Employee Share Retirement Fund (ACH)	1,824.07
GWRS	Employer Share Retirement Fund (ACH)	1,346.96

BILLS TO DATE	\$38,115.03
SEPTEMBER 2025 PAYROLL	\$24,965.80
TOTAL GENERAL FUND EXPENDITURES FOR SEPTEMBER 2025	\$63,080.83

CAPITAL FUND

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TOTAL CAPITAL FUND EXPENDITURES FOR SEPTEMBER 2025		\$0.00



The undersigned acknowledges that the above
listed invoices were presented for review.

8:57 AM

10/03/25

Accrual Basis

Town of Westcliffe
CTF Profit & Loss Budget Performance
September 2025

	Sep 25	Budget	Jan - Sep 25	YTD Budget	Annual Budget
Income					
7000 · State Lottery Income	1,370.65	500.00	4,370.15	4,500.00	6,000.00
7050 · Interest Income	0.74	166.66	1,356.41	1,500.02	2,000.00
Total Income	1,371.39	666.66	5,726.56	6,000.02	8,000.00
Gross Profit	1,371.39	666.66	5,726.56	6,000.02	8,000.00
Expense					
9001 · Capital Outlay	0.00	4,583.33	0.00	41,250.01	55,000.00
Total Expense	0.00	4,583.33	0.00	41,250.01	55,000.00
Net Income	1,371.39	-3,916.67	5,726.56	-35,249.99	-47,000.00

9:01 AM

10/03/25

Accrual Basis

TOWN OF WESTCLIFFE
Cap Fund Profit & Loss Budget Performance
September 2025

	Sep 25	Budget	Jan - Sep 25	YTD Budget	Annual Budget
Income					
CRF7225 Federal Grants	0.00	202,500.00	0.00	1,822,500.00	2,430,000.00
CRF7160 Interest Income	56.46	2,416.67	27,776.84	21,749.99	29,000.00
CRF7211 Grants (New) TP-Audit	0.00	20,833.33	0.00	187,500.01	250,000.00
CRF7212 Grant (New Town Property)	0.00	27,583.33	0.00	248,250.01	331,000.00
CRF7220 Grants (New) RW	0.00		84,838.12		
CRF7224 Grants (Existing) Town Pro	0.00	833.33	0.00	7,500.01	10,000.00
CRF7238 Other Contributions	0.00	166.67	0.00	1,499.99	2,000.00
CRF7270 Lease Proceeds Verizon Tower	0.00	1,000.00	9,900.00	9,000.00	12,000.00
CRF7280 Capital Lease Proceeds	0.00		1,861.48		
CRF7285 1% Sales Tax from General Fund	44,375.38	38,381.25	320,021.27	345,431.25	460,575.00
CRF7810 Transfers From General Fund	0.00		100,000.00		
Total Income	44,431.84	293,714.58	544,397.71	2,643,431.26	3,524,575.00
Expense					
CRF7230 State Grants	0.00	28,500.00	0.00	256,500.00	342,000.00
CRF9011 CIP Roadway (Existing)	0.00	20,833.33	224,906.00	187,500.01	250,000.00
CRF9012 CIP Town Property (Existing)	0.00	11,666.67	0.00	104,999.99	140,000.00
CRF9014 Equipment Debt Service	0.00	1,688.25	19,409.24	15,194.25	20,259.00
CRF9025 CIP Roadway (New)	0.00	248,125.00	0.00	2,233,125.00	2,977,500.00
CRF9026 CIP-Town Property (New)	0.00	35,104.17	27,522.21	315,937.49	421,250.00
CRF9027 CIP-Equipment (New)	0.00	2,478.42	0.00	22,305.74	29,741.00
CRF9101 Improvements-Design	-6,228.00	10,000.00	19,672.00	90,000.00	120,000.00
CRFVoid Void	0.00		0.00		
Total Expense	-6,228.00	358,395.84	291,509.45	3,225,562.48	4,300,750.00
Net Income	50,659.84	-64,681.26	252,888.26	-582,131.22	-776,175.00

8:52 AM

Town of Westcliffe

10/03/25

Gen Fund Profit & Loss Budget Performance

Accrual Basis

September 2025

	Sep 25	Budget	Jan - Sep 25	YTD Budget	Annual Budget
Income					
7000 · General Property Taxes	0.00	5,926.02	57,208.72	53,334.22	71,112.28
7050 · Specific Ownership Taxes	0.00	666.67	5,587.06	5,999.99	8,000.00
7100 · Town Sales Taxes	88,750.75	76,721.70	640,276.23	690,495.35	920,660.45
7101 · Town Sales Tax License	80.00	333.33	5,915.00	3,000.01	4,000.00
7106 · Penalties & Int-Delinquent Tax	0.00	16.67	180.82	149.99	200.00
7115 · Franchise Fee	2,594.78	3,000.00	22,349.44	27,000.00	36,000.00
7120 · Special Assessments	0.00	208.33	-3,009.15	1,875.01	2,500.00
7125 · Building & Zoning Permits	650.00	3,333.33	31,539.52	30,000.01	40,000.00
7126 · Fence/Sign/Excavation Permits	300.00	66.67	1,075.00	599.99	800.00
7127 · Special Use By Review Permits	0.00	25.00	0.00	225.00	300.00
7130 · Traffic Fines & Ordinances	50.00	8.33	650.00	75.01	100.00
7135 · Court Costs	0.00	0.00	0.00	0.00	0.00
7140 · Liquor Licenses/Special Events	0.00	125.00	895.00	1,125.00	1,500.00
7148 · Disposable Bag Fee	0.00	208.33	1,444.32	1,875.01	2,500.00
7150 · Cigarette Tax	513.55	266.67	1,360.17	2,399.99	3,200.00
7160 · Interest Income	30.63	3,500.00	27,953.86	31,500.00	42,000.00
7165 · Miscellaneous Income	0.00	83.33	46,647.95	750.01	1,000.00
7200 · Highway Users Tax	0.00	2,448.64	30,546.33	22,037.75	29,383.67
7205 · Road & Bridge Funds	0.00	3,027.08	30,730.22	27,243.76	36,325.00
7215 · American Rescue Plan Funds	0.00	0.00	0.00	0.00	0.00
7239 · Contributions from General Fund	0.00	0.00	0.00	0.00	0.00
7300 · Tennis Court Donation Fund	0.00	4.17	0.00	37.49	50.00
7305 · Events Center-Rental Fees	0.00	275.00	0.00	2,475.00	3,300.00
7310 · Bluff Site Maint. Fee	0.00	0.00	0.00	0.00	0.00
7315 · Park Usage Fee	0.00	133.33	6,255.00	1,200.01	1,600.00
7807 · Reimbursed Expenses	0.00	0.00	1,423.12	0.00	0.00
7810 · Transfers In	0.00	0.00	0.00	0.00	0.00
7820 · Lease Equipment-I	0.00	0.00	0.00	0.00	0.00
7840 · State Grant	0.00	0.00	0.00	0.00	0.00
7845 · Federal Grant	0.00	16.87	0.00	149.99	200.00
7871 · Grant-SIPA	0.00	0.00	0.00	0.00	0.00
7940 · Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Income	92,969.71	100,394.27	909,028.61	903,548.59	1,204,731.40
Cost of Goods Sold					
5001 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	92,969.71	100,394.27	909,028.61	903,548.59	1,204,731.40
Expense					
void	0.00	0.00	0.00	0.00	0.00
4001 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
8000 · Trustees	10.47	333.33	1,309.87	3,000.01	4,000.00
8005 · Ordinances & Procedures	71.78	950.00	1,838.68	8,550.00	11,400.00
8010 · Colo. Muni League Dues	0.00	83.33	0.00	750.01	1,000.00
8015 · Elections	0.00	291.67	0.00	2,624.99	3,500.00
8020 · General Accounting	0.00	141.67	0.00	1,274.99	1,700.00
8025 · Auditing	0.00	833.33	7,500.00	7,500.01	10,000.00
8030 · Attorney	2,868.76	1,666.67	14,702.09	14,999.99	20,000.00
8035 · Insurance - General	0.00	1,463.50	20,443.39	13,171.50	17,562.00
8040 · Workman's Compensation	0.00	691.67	9,638.00	6,224.99	8,300.00
8050 · Colorado State Unemployment	7.99	52.01	640.20	468.16	624.19
8100 · Town's Share FICA	2,085.56	1,612.50	17,309.06	14,512.45	19,349.95
8110 · Town's Share MEDI	487.75	377.11	4,048.08	3,394.06	4,525.39
8115 · Town Share Health Insurance	2,877.67	4,799.75	27,371.02	43,197.75	57,597.00
8120 · Town Share Retirement Fund	0.00	1,560.48	9,173.34	14,044.31	18,725.75
8201 · Administrative Wages					
8200 · Clerk/Treasurer Wages	12,083.34	0.00	95,583.38	0.00	0.00
8205 · Deputy Clerk	0.00	0.00	7,979.25	0.00	0.00
8235 · Building Inspector	1,353.60	0.00	11,513.71	0.00	0.00
8201 · Administrative Wages - Other	0.00	18,966.67	0.00	170,699.99	227,600.00
Total 8201 · Administrative Wages	13,436.94	18,966.67	115,076.34	170,699.99	227,600.00
8208 · Communications Manager	0.00	2,000.00	13,000.00	18,000.00	24,000.00
8209 · Administrative Education	0.00	875.00	0.00	7,875.00	10,500.00
8210 · Clerk Education	0.00	0.00	2,263.28	0.00	0.00
8215 · Office Supplies	0.00	300.00	0.00	2,700.00	3,600.00
8220 · Town Manager Wages	0.00	0.00	0.00	0.00	0.00
8225 · Manager/Bldg/Zoning Education	0.00	0.00	0.00	0.00	0.00
8236 · Project Manager	0.00	0.00	0.00	0.00	0.00
8240 · County Treasurer's Fees	0.00	166.67	1,762.01	1,499.99	2,000.00
8245 · Municipal Court Wages	0.00	0.00	0.00	0.00	0.00
8250 · Municipal Court Postage	0.00	0.00	0.00	0.00	0.00
8280 · Payroll Expenses	15.86	0.00	805.53	0.00	0.00
8300 · Town Hall Maintenance	696.78	1,416.67	24,827.19	12,749.99	17,000.00
8308 · Town Hall Utilities	1,266.64	1,000.00	11,742.55	9,000.00	12,000.00
8310 · Lease Equipment	0.00	0.00	463.55	0.00	0.00
8315 · Lease Principal	0.00	120.50	0.00	1,084.50	1,446.00
8316 · Lease Interest	0.00	0.00	0.00	0.00	0.00
8405 · Animal Control	0.00	66.67	334.92	599.99	800.00
8410 · Organizational Membership Dues	0.00	83.33	360.00	750.01	1,000.00
8415 · Recycling Program	0.00	0.00	0.00	0.00	0.00
8501 · Seasonal Wages	0.00	0.00	0.00	0.00	0.00
8505 · Public Works Education	0.00	500.00	153.00	4,500.00	6,000.00

Gen Fund Profit & Loss Budget Performance

	Sep 25	Budget	Jan - Sep 25	YTD Budget	Annual Budget
8506 - Public Works Wages					
8510 - Street and Park Tech Wages	20,429.23	0.00	166,279.70	0.00	0.00
8506 - Public Works Wages - Other	0.00	16,202.00	0.00	145,817.90	194,423.90
Total 8506 - Public Works Wages	20,429.23	16,202.00	166,279.70	145,817.90	194,423.90
8508 - Street & Park Supervisor	0.00	0.00	0.00	0.00	0.00
8515 - Street Maintenance & Fuel	610.91	5,000.00	43,906.70	45,000.00	60,000.00
8520 - Emergency Snow Removal	0.00	2,500.00	0.00	22,500.00	30,000.00
8525 - Street Lighting	2,088.21	1,333.33	12,553.02	12,000.01	16,000.00
8530 - Vehicle & Equip. Maintenance	1,013.20	2,500.00	11,343.62	22,500.00	30,000.00
8538 - Shop Maintenance	139.82	1,000.00	12,290.03	9,000.00	12,000.00
8540 - Shop Utilities	247.96	750.00	4,585.65	6,750.00	9,000.00
8545 - Highway Barn Utilities	102.39	583.33	3,443.89	5,250.01	7,000.00
8550 - Highway Barn Maint.	0.00	333.33	0.00	3,000.01	4,000.00
8600 - Park Utilities	8,561.77	3,333.33	36,411.85	30,000.01	40,000.00
8605 - Park Maintenance	2,220.70	2,250.00	45,724.94	20,250.00	27,000.00
8700 - Custer County Sheriff	0.00	5,358.33	108,762.50	48,225.01	64,300.00
8800 - Donations	3,000.00	1,725.00	5,144.50	15,525.00	20,700.00
8802 - Plastic Pollution Act	0.00	0.00	0.00	0.00	0.00
8805 - Grants/Local	0.00	2,083.33	0.00	18,750.01	25,000.00
8806 - American Rescue Plan Expenses	0.00	0.00	0.00	0.00	0.00
8807 - Marketing	0.00	416.67	350.00	3,749.99	5,000.00
8808 - Economic Development	0.00	0.00	0.00	0.00	0.00
8810 - Contingencies	0.00	1,666.67	0.00	14,999.99	20,000.00
8811 - Contribution to/from Capital Fun	0.00	8,333.33	0.00	75,000.01	100,000.00
8820 - Transfers Out	0.00	0.00	100,000.00	0.00	0.00
8900 - Principal GLTD	0.00	0.00	0.00	0.00	0.00
8950 - Interest GLTD	0.00	0.00	0.00	0.00	0.00
9014 - Equipment Debt Service	0.00	0.00	0.00	0.00	0.00
9340 - Debt Service	0.00	0.00	0.00	0.00	0.00
Total Expense	62,240.39	95,721.18	835,558.50	861,490.64	1,148,654.18
Net Income	30,729.32	4,673.09	73,470.11	42,057.95	56,077.22

	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	
<u>JAN</u>	56,099.57	28,049.78	84,149.35	60,846.07	30,423.03	91,269.10	55,773.57	27,886.78	83,660.35	-8.34%
<u>FEB</u>	54,313.68	27,156.84	81,470.52	49,944.13	24,972.07	74,916.20	54,479.09	27,239.54	81,718.63	9.08%
<u>MAR</u>	66,060.05	33,030.03	99,090.08	63,051.66	31,525.83	94,577.49	68,484.72	34,242.36	102,727.08	8.62%
<u>APR</u>	58,872.59	29,436.30	88,308.89	61,648.47	30,824.23	92,472.70	61,045.49	30,522.75	91,568.24	-0.98%
<u>MAY</u>	74,702.82	37,351.37	112,054.19	72,534.53	36,267.27	108,801.80	75,594.72	37,797.36	113,392.08	4.22%
<u>JUNE</u>	90,134.77	45,067.39	135,202.16	86,941.95	43,470.97	130,412.92	97,625.21	48,812.60	146,437.81	12.29%
<u>JULY</u>	87,355.27	43,677.64	131,032.91	88,634.03	44,317.02	132,951.05	88,750.75	44,375.38	133,126.13	0.13%
<u>AUG.</u>	82,683.95	41,341.97	124,025.92	79,209.38	39,604.69	118,814.07	81,284.75	40,642.37	121,927.12	2.62%
<u>SEPT.</u>	88,920.30	44,460.15	133,380.45	86,829.15	43,414.58	130,243.73	0.00	0.00		-
<u>OCT.</u>	71,952.51	35,976.25	107,928.76	80,627.43	40,313.72	120,941.15	0.00	0.00		-
<u>NOV.</u>	70,581.29	35,290.64	105,871.93	62,790.38	31,395.19	94,185.57	0.00	0.00		-
<u>DEC.</u>	49,448.45	24,724.23	74,172.68	73,061.90	36,530.95	109,592.85	0.00	0.00		-
<u>TOTAL</u>	851,683.99	425,841.96	1,277,525.95	866,497.17	433,248.58	1,299,745.75	584,850.96	292,425.48	877,276.44	1.74%

TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

_____ **Westcliffe Town Board**

_____ **Westcliffe Planning Commission**

Here are things you need to know:

- You must contact the Town staff prior to coming to the Board. Quite often the issue can be resolved by staff action.
- Please plan on attending the meeting. The Board of Trustees will be unable to take action without a representative in attendance.

Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the third Tuesday of each month.)

Name of person making presentation: Sarah Fisher

Organization, if speaking on behalf of a group: Family Crisis Services Inc.

Is this a request for Board action? X Yes No

Please provide a summary of your comments:

We are requesting that the City of Westcliffe make a Proclamation that October is Domestic Violence Awareness Month.

What staff member have you spoken to about this? Please summarize your discussion:

Erin

Contact information:

Name: Sarah Fisher

Mailing Address ☺ .O. Box 308 Canon City, CO 81215

email: sarah@familycrisisonline.org

Daytime Phone: 719-275-2429

Domestic Violence Awareness Month Proclamation

For Westcliffe, Colorado

WHEREAS, 1 in every 4 women, and 1 in every 7 men will experience domestic violence during her lifetime;

WHEREAS, approximately 15.5 million children are exposed to domestic violence every year;

WHEREAS, when a family member is abused, it can have long-term damaging effects on the victim that also leave a mark on family, friends, and the community at large;

WHEREAS, the problem of domestic violence is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference;

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity due to the systematic use of physical, emotional, sexual, psychological, and economic control and/or abuse;

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and domestic abusers should be punished to the full extent of the law;

WHEREAS, victims of violence should have access to medical and legal services, counseling, emergency and transitional housing, and other supportive services so that they can escape the cycle of abuse;

WHEREAS, important partnerships have been formed among criminal and juvenile justice agencies, healthcare providers, allied professionals, and victim services to assist victims of domestic violence and their families;

WHEREAS, we dedicate ourselves to protecting vulnerable members of our community;

WHEREAS, Westcliffe has a moral obligation to work to prevent domestic violence, address its brutal and destructive effects and make ending domestic violence a local priority;

NOW THEREFORE LET IT BE PROCLAIMED that the Westcliffe City Council Members do hereby proclaim the month of October as Domestic Violence Awareness Month and urge all citizens to actively support Family Crisis Services' work towards the elimination of domestic violence.

The foregoing Resolution was duly adopted at a regular meeting of the City Council of the Town of Westcliffe, State of Colorado, on the 21st day of October, 2025, by the following vote:

**TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA**

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

 X Westcliffe Town Board ? Westcliffe Planning Commission

Here are things you need to know:

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Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the first Monday of each month.)

Name of person making presentation: Amy Good

Organization, if speaking on behalf of a group: Westcliffe Farmers Market

Is this a request for Board action? ☒ Yes No

Please provide a summary of your comments:

Farmers Mkt Board would like to
give an end of season report to the
board as well as discuss the 2024
Market season plans & location.

What staff member have you spoken to about this? Please summarize your discussion:

None, other than emailing Ema for
agenda request.

Contact information:

Name: WFM Board of Directors
Mailing Address: POB 712
Westcliffe, CO 81252

email: westcliffefarmersmarket@gmail.com
Daytime Phone: _____

SCOTT T. MUNGER

Personal Data

Birth November 23, 1955, Minneapolis, MN
Family Married to Jennifer Johnson, 1978; two children, ten grandchildren
Residence 215 S. 6th Street, Westcliffe, CO 81252 (since August, 2022)
CO Driver License 96-202-0028
Contact 719-799-0554; scottmunger@msn.com

Education

1981 Bethel College, St. Paul, MN (BA, *Summa Cum Laude*, Biochemistry)
1988 University of Texas at Arlington (MA, Linguistics)
1996 Free University of the Netherlands (PhD, Translation)

Professional Experience

1984-2014 Linguist, translator, medical and community development worker, missionary, consultant, administrator, author, college lecturer, and seminary instructor for overseas communities. Lived a total of twelve years in the Philippines, Kazakhstan, USSR/Russia, Nepal, and India. Worked in many other countries for shorter periods of time.
2012-2023 Volunteer chaplain for El Paso County Colorado Sheriff's Office, Colorado Department of Corrections, and Custer County Colorado jail.
2017-2019 Bus driver (post retirement) for University of Colorado, Colorado Springs.
2023-2024 Regular contributor to the *Wet Mountain Tribune* column "Dilemmas and Decisions."
Various Appeared for short clips on CNN, Fox News, and public radio

Motto *Truth is power, integrity a shield, relationship -- life*

Erin

From: SCOTT MUNGER <scottmunger@msn.com>
Sent: Tuesday, September 30, 2025 4:10 PM
To: Erin
Cc: Jennifer Munger
Subject: RE: Trustee opening

Sure, Erin. Here it is.

In whatever our community around the world, Jennifer and I made it a goal to be good neighbors. Sometimes, frankly, it was a matter of survival (smile), but it was always a privilege to listen, learn, make friends, appreciate the good, and try to help where we could. Hoping that Custer County and the Westcliffe-Silvercliff area will be our last stop, we want to be good neighbors here as well. CC jail work has necessarily ceased with its closure and the "D & D" column has been discontinued (both noted in my resume). When friends mentioned the open trustee position, Jennifer and I thought I should look into it. I spoke with a current and former trustee about the duties. And when I heard that the current term was only until April, it seemed a safe way to help without a long commitment. I'm not one who loves to run in elections, but assuming all goes well, I may try to continue past March. We love Custer County and its people and we feel privileged to live here. Our 130 year-old house is a constant reminder of the area's past. And as we walk the streets and meet our neighbors, we hope that the good things we all appreciate can be preserved even as new things are wisely promoted.

Scott Munger

----- Original message -----

From: Erin <townclerk@townofwestcliffe.com>
Date: 9/30/25 2:11 PM (GMT-07:00)
To: 'SCOTT MUNGER' <scottmunger@msn.com>
Cc: 'Jennifer Munger' <jenmunger@gmail.com>
Subject: RE: Trustee opening

Erin

From: SCOTT MUNGER <scottmunger@msn.com>
Sent: Tuesday, September 30, 2025 1:54 PM
To: townclerk@townofwestcliffe.com
Cc: Jennifer Munger <jenmunger@gmail.com>
Subject: Trustee opening

Erin

From: Kit Shy <kitsurv@gmail.com>
Sent: Monday, October 6, 2025 5:53 PM
To: townclerk@townofwestcliffe.com
Subject: Letter of intent for Town Trustee position

Erin and Board of Trustees,

Please consider this email as my letter of intent to fill a recently vacated position on the Board of Trustees. I would like to lend my efforts to helping govern and define policy for the future of the Town of Westcliffe. This community has been home to myself and my family for 55 years and I would like to give back using the skills and knowledge I have gained from this very special place.

My experience as a 2-term Custer County Commissioner and 14 year member of the Board of Directors of the Wet Mountain Fire Protection District have given me valuable experience in local level government that I feel I can share with the Board.

Respectfully submitted by,

Christopher L. (Kit) Shy
719-371-1105
65 East Calcite Court PO box 1280
Westcliffe, CO. 81252
kitsurv@gmail.com

I found that exceptions were all over the board and referenced things like emergency lighting, street lighting, or anything under a certain number of lumens, and holiday lighting to name a few.

Blanco, TX goes into great detail about how their 'grandfathering' works. Individuals are responsible for calculating lumens per net acre and notifying the City. If there is a disagreement, then the owner of the property can hire a professional lighting consultant. The City must agree that the firm or individual hired is capable of making a professional evaluation. This document uses a lot of words like 'suggest', and 'recommend,' 'voluntary,' 'encouraged,' and 'reasonable.' All rec facilities must comply with the State of TX Health and Safety Code regarding shielding requirements if funded with state funds.

Borrego Springs, CA is ultimately governed by San Diego County ordinances

Breckenridge, CO requires a photometric based on different zones with standards recommended by the IES. Illumination level is determined by the sport of play for each event.

Camp Verde, AZ I did not see any exemptions but they seem to list out all the areas pretty clearly.

Castle Valley, UT seems to be more ag based with no businesses.

Cottonwood, AZ has whole section on outdoor athletic fields. Lighting systems on fields must be certified by AZ registered engineer as conforming.

Dripping Springs, TX does not require outdoor rec facilities meet the lumens/net acres but does require lighting for outdoor rec to be designed by a certified engineer registered with the state. For what it's worth, I think this is a very descriptive ordinance.

Hawthornwoods, IL I found this ordinance very confusing.

Helper City, UT Talked about wanting to maintain the small town charm. Have 2 educational sessions each year put on by the town to educate people about dark skies.

Ketchum, ID I liked the grids and the graphics. I thought that the grids really explain each lighting situation. I didn't see anything that referenced event fields but I didn't look into the section of their code that spells out the various zones. It would be helpful to have definitions of what the matrix is speaking of.

Lakewood Village, TX – Continually referenced the IED standards without explanation.

Liberty Hill, TX sport and event lighting is exempt if it's designed and certified by a professional engineer licensed in the state of TX and they adhere to the version of

International Dark Sky Association's criteria for Community Friendly Outdoor Sports Lighting. Has to be submitted to the city for review.

Moab, UT – Has a lot of graphics and very specific language to address sporting event lighting. I also really like this ordinance and all of the graphics. Very clearly spelled out.

Paonia, CO Goes into specific detail about lumens/net acre. Has a lot of graphics.

Springdale, UT had an 'amortization of non conforming light' where all lights had to be compliant by 2016. They made many revisions to the ordinance and made a second amortization period that began in 12/2022.

Torrey, UT – I don't think that they have sporting event sites as it was not referenced in the code. Did vaguely reference outdoor performance venues.

Tubac, AZ is governed by Santa Cruz County.

Wimberley Valley, TX – I found this ordinance very confusing and not user friendly.

Oak Creek, AZ is unincorporated and governed by Yavapai County. In their lumen definition they have the correlation of watts to lumens. Lighting system for sports fields has to be certified by an AZ registered engineer or other certified lighting specialist or equivalent manufacturer documentation as conforming to all applicable restrictions of this Ordinance as installed. I liked how this went through each zone and said what was needed to be compliant. This could also be accomplished with a grid.

Name	Location	Population	Year Designated	Definitions	Separate Policy for Commercial	Graphics Graph explaining requirements per zone	Reference Illuminating Engineering Society of N America	Reference BUG	Light Curfew	Exceptions	Reference Lumens/Net Acre	Special Permit Option
Bee Cave	TX	9,600	2023	N	Y		Y	N	Y	Y	50,000/net acre	Y
Bisbee	AZ	4,923	2024	Y	N	Y	Y	N	Y 10:00 or 1 hour after conclusion of play. Lighting equipment shall be furnished with mechanical or electronic timing circuits installed to prevent lighting from remaining in use inadvertently.	Y	25,000/net acre unshielded is 5,000/net acre	Y
Blanco	TX	1,682	2022	Y	Y	N	N	N	Y 10:00 unless needed to complete event	Y	100,000/net acre	Y
Barrego Springs	CA	3,073	2009	N	Y has Zones	N	N	N	Y 11:00pm unless already in progress	Y	N	Y
San Diego County	CA	See Above	See Above	Y	Y has Zones	Y	Y	N	Y 10:00 or 1 hour after play has completed. Also required timing and control devices to be installed so lights can't accidentally be left on.	Y	N	Y
Breckenridge	CO	5,078	2025	Y	Y has Zones	N	Y	N	10:00 or 1/2 hour after event ends	Y	N	Y
Camp Verde	AZ	10,873	2018	Y	Y has Classes	Y	Y	N	10:00 or when even in progress concludes. 10:00 or 30 minutes after end of approved activity.	N	N	Y
Castle Valley	UT	347	2024	Y	N	N	Y	N	Y 10:00 or until event is complete.	Y	N	N
Cottonwood	AZ	11,265	2019	Y	Y	Y - has grid and section to explain types of bulbs.	Y	N	Y 10:30 or until the event is complete	N	Has specific information to limit off site spill (sec 11)	Y
Dripping Springs	TX	4,650	2015	Y	Y	Y - Lots of graphics	Y	Y	Y lights can go on 1 hr prior to sunset and be off by 11:00	Y	NA for recreational facilities	N
Fredericksburg	TX	11,766	2020	Y	Not broken out seperately	Y	N	N	Y lights can go on with a control device or photoelectric switch. Off by 10:00 or 30 mins after play has ended. Need timers to make sure lights don't stay on all night.	Y	For Residential	N
Hawthorn Woods	IL	9,584	2020	Y	Y	Grids	Y	Y		Y	N	Y
Helper City	UT	2,126	2020	Y	Outdoor recreational facilities are exempt from lumen cap but must comply with 3,000 kelvin	N	N	N	N	Y	Y for Residential	N

Horseshoe Bay <i>Juban</i>	TX CA	5,218 1,768	2015 2021	GOVERNED BY	Y	SAN DIEGO COUNTY	Y	N	LIKE BORRERO SPRINGS	Y	N	Y11:00 or conclusion whichever is first	Y	Y 25,000/net acre	Has to file lighting plan if planning on using more than 25,000/net acre
Ketchum	ID	3,609	2017	N	Y	Y	Y	Y	Y	Y	N	NY10:30 and on a sensor or timer	Y	N	N
Lakewood Village	TX	781	2019	Y	N	Y	Y	Y	Y	Y	N	Y12am and have to use timers or dimmers	Y	Not for recreation or city owned property	N
Liberty Hill	TX	3,646	2025	Y	Y	Y	Y	Y	Y	Y	N	Y11:00 or 1 hour after the end of active play. Has to have timers on lights to prevent from being left on all night.	Y	Y Non Residential is 100,000/net acre or 50,000/net acre or 20,000/net acre depending on zone	Y
Moab	UT	5,366	2024	Y	Y	Y	Y	Y	Y	Y	Y	Y10:00 or the end of an event.	Y		Y
Nucla	CO	585	2021	Y	Y	Y	Y	Y	Y	Y	N	Y11:00 or 1 hour after active play. Has to have timers to prevent lights being left on all night.	Y	N	N
Paonia	CO	1,447	2024	Y	Y	Y	Y	Y	Y	Y	N	10:30/11:30 daylight savings time. Need to have timers. Can apply for permit if going past curfew.	Y	25,000/net acre unshielded is 5,000/net acre	Y
Sedona	AZ	9,684	2015	N	Has classes of light for particular areas.	Y	Y	Y	Y	Y	N	Y10:00	Y	70,000/net acre	Y. Looks like all lighting not specified in the ordinance requires permit.
Silver Cliff	CO	609	2015	Y	N	N	N	N	N	Y	N	Y11:00 or 1 hour after close/event.	Y	50,000/net acre	Y - Events can request a waiver
Sisters	OR	3,475	2025	Y	Y	Y	Y	Y	Y	Y	N	Y10:00 or 1 hour after end of play. Has to have timers or auto shut off controls.	Y	N	Y
Springdale Torrey	UT	514 231	2023 2018	Y	Y	Y	Y	Y	Y	Y	N	Y11:00 or 1 hour after close/event. Has to have timers to prevent lights from being left on overnight.	Y	Y based on zone - see table 5,000/net acre unshielded	Planning Commission has to review requests for new recreational lighting.
Tubac	AZ	1,191	2024	Y	Have different lighting zones	Y	Y	Y	Y	Y	N	Y11:00 or 1 hour after close/event. Has to have timers to prevent lights from being left on overnight.	Y	N	N
Oak Creek Westcliffe	AZ CO	6,147 435	2015	Y	Y	Y	Y	Y	Y	Y	N	Y11:00 or 1 hour after close/event. Has to have timers to prevent lights from being left on overnight.	Y	Y	Y
Wimbetey Valley	TX	2,839	2018	Y	Based on Zones	N	N	N	N	Y	N	Y11:00 or 1 hour after close/event. Has to have timers to prevent lights from being left on overnight.	Y	Y	N