

**AGENDA
BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, NOVEMBER 18th, 2025
PATTERSON HALL – 1000 MAIN
REGULAR MEETING**

5:30 p.m.

[Join by Zoom](#)

Meeting ID: 818 5670 3226

Passcode: 423986

By phone: 1 719 359 4580

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Recognition of Visitors
5. Consent Agenda

Note: All items listed under the Consent Agenda are routine and are approved with one motion. There will be a separate discussion of these items if a Board Member or citizen requests. The item may be removed from the Consent Agenda and considered separately at the discretion of the Board of Trustees.

- A. APPROVAL OF MINUTES
- B. TREASURER'S REPORT
- C. APPROVAL OF BILLS

6. Old Business

- a. Consideration of a request to approve Ordinance 4-2025 Amending Sections 7-3-2 and 7-3-15 of the Westcliffe Municipal Code with respect to obstruction of sidewalks.

7. New Business

- a. Consideration of a request to move the Town CSAFE (Colorado Surplus Asset Fund) bank accounts to CSLIP (Centennial State Liquid Investment Pool).
- b. Consideration of a request to close Main Street on December 6th for the Christmas Parade.
- c. Consideration of a request to use the GeoPermit online permit application portal.
- d. Consideration of a request to close Main Street on November 29th for the Holiday Block Party.
- e. Consideration of a request to vacate the lot lines between 37A and 36 in Shadow Ridge per the Planning Commission's recommendation.
- f. Consideration of a request to allow a 2025 Façade Grant approved applicant to finish work beyond the December 1st deadline.
- g. Consideration of a request for Main Street Alliance, owned by Richard Beattie, to manage the Main Street programs.

8. Additions to the Agenda
9. Staff & Committee Reports
10. Public Comment – Westcliffe citizens or business owners can comment on agenda items only and are limited to three (3) minutes. A request can be made to be placed on a future month's agenda if they want to address the Board of Trustees on issues related to the Town of Westcliffe.

Adjourn

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 21, 2025
REGULAR MEETING
-Page 1 -

CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Jagow, Mr. Fulton, Mr. Nordyke, Ms. Patterson, and Mr. Wilhelm.

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance.

OTHERS PRESENT

Erin Christie, Melane Rella, Jerry Peters, Shaun Austin, Jules Marie, Kit Shy, Bianca Trenker, Teri Munson, Sarah Fisher (Zoom), Alex Phillips (Zoom)

TREASURER'S REPORT

	REVENUE RECEIVED	BALANCE OF ACCOUNTS
General Fund Checking:	\$ 154,839.13	\$ 420,718.07
CSafe-GF Core 11:	\$ 1,009.98	\$ 278,587.86
CSafe-3% Tabor Reserve 13:	\$ 267.22	\$ 73,693.04
CSafe-General Fund Reserve-14	\$ 1,645.80	\$ 454,007.52
CSafe-Tennis Ct.-Core-16	\$ 80.40	\$ 22,116.78
Tennis Court Checking:	\$ 0.00	\$ 5,219.32
Municipal Court Checking:	\$ 0.00	\$ 3,607.70
Conservation Trust Fund Checking:	\$ 0.79	\$ 18,669.33
CSafe-CF Core 15	\$ 168.50	\$ 46,439.74
Capital Fund Checking:	\$ 42,641.17	\$ 738,844.80
CSafe-CF Core 12:	\$ 3,859.76	\$ 1,064,800.68

EXPENDITURES

GENERAL FUND:	\$	74,019.41
MUNICIPAL COURT:	\$	0.00
TENNIS COURT:	\$	0.00
CONSERVATION TRUST FUND:	\$	0.00
CAPITAL FUND:	\$	8,705.00

APPROVAL OF CONSENT AGENDA

- Approval of minutes
- Treasurer's Report
- Approval of Bills

ACTION: Mr. Wilhelm moved, and Mr. Jagow seconded to approve the consent agenda. Motion carried.

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 21, 2025
REGULAR MEETING

-Page 2 -

OLD BUSINESS

None

NEW BUSINESS

- a. **Consideration of a request to approve a Domestic Violence Awareness Month Proclamation.**

Mayor Wenke read the Proclamation. Mr. Fulton pointed out that it read City Council rather than Town of Westcliffe.

ACTION: Mr. Wenke moved, and Mr. Nordyke seconded to approve a Domestic Violence Awareness Month Proclamation. Motion carried

- b. **Report by the Farmer's Market.**

Ms. Marie (the new Farmer's Market manager) reported that at the beginning of the Market, there were 22 vendors and at the last one of the season, there were only 12. They made \$126,000 in total sales, which was a 26% increase since 2024. This brought in \$3,800 in sales tax for the Town. She would like the Town to commit to three years to allow them to use Jess Price Park as their location.

- c. **Consideration of a request to fill the vacant Trustee seat.**

There were two letters of interest. The Board decided to nominate Kit Shy.

ACTION: Mr. Fulton moved, and Mr. Jagow seconded to appoint Kit Shy as the new Trustee. Motion carried.

- d. **Consideration of a request to appoint Christy Patterson as the new Mayor Pro-Tem.**

ACTION: Mayor Wenke moved, and Mr. Nordyke seconded to appoint Christy Patterson as the new Mayor Pro-Tem. Motion carried.

- e. **Presentation from Christy Patterson regarding research on Dark Skies ordinances.**

Ms. Patterson reported that she researched other towns' lighting ordinances that were also Dark Skies compliant. She made notes on the ordinances and put an Excel sheet together to compare the information. She thought the clearest ordinance was from Dripping Springs, Texas. She mentioned that a lot of the towns she researched gave businesses a specific time frame to become compliant (five years was the highest). She, along with Mr. Fulton, will meet with the Saddle Club to start the process of fixing their lights to become Dark Skies compliant once the Town revamps its lighting ordinance.

A workshop will be scheduled to discuss a new lighting ordinance template, based on the Dripping Springs ordinance, and then have the attorney draft a final version.

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 21, 2025
REGULAR MEETING

-Page 3 -

- f. **Consideration of a request to schedule the December Board of Trustees meeting on December 9th rather than December 16th in order to adopt the 2026 budget.**

Ms. Christie reported that the 2026 budget needs to be adopted by December 15th, but the Board meeting is on December 16th. So either the Board meeting could be pushed up to December 9th or a special meeting would need to be scheduled to adopt the budget.

ACTION: Mr. Wilhelm moved, and Mr. Nordyke seconded to approve scheduling the December Board of Trustees meeting on December 9th. Motion carried.

- g. **Consideration of a request to draft an ordinance addressing the Town's rights-of-way.**

Mr. Wilhelm reported that some people in Town build or plant trees past their property line. He would like an ordinance drafted to prohibit this. Town Attorney Phillips reported that there is already a section of the municipal code prohibiting excavation or installing sidewalks in the Town's rights of way, along with the requirement of a permit. He proposed changing the already existing ordinance to include signs. He will draft the ordinance, and it will be on November's agenda for approval.

ADDITIONS TO THE AGENDA

None.

STAFF & COMMITTEE REPORTS

Mr. Fulton reported that he attended the CML district meeting with Ms. Rella last week in Buena Vista.

The Town hired a company to perform soil testing at the Town-owned lots zoned for affordable housing.

PUBLIC COMMENT

None.

Ms. Patterson moved, and Mr. Fulton seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Erin Christie
Town Clerk

REVENUES RECEIVED IN OCTOBER 2025

GENERAL FUND

Cash		
Credit Card		
Oborn, Nick	Excavation permit	200.00
Amelioration Health	Business license renwal	25.00
Checks		
Crystal Mtn. Center for Performing Arts	Special event permit	100.00
Squire, Rodney	Building permit	100.00
Sterling Development Group	2 Qtr. Disposable bag fee	20.23
The Stellar Inn	Building permit	360.00
Khara Farms	New business license	40.00
Taylor Construction	Building permit	5,520.00
State of Colorado	2025 Mineral tax	83.09
State of Colorado	2025 Severance tax	8.05
Yoder, Jason	Building permit	385.00
Sterling Development Group	3rd Qtr. Disposable bag fee	13.50
Rancher's Roost Café	Liquor license renewal	50.00
Stutzman, Daniel	Building permit	3,360.00
Perkinson, Patricia	Building permit	120.00
Pay and Save	3rd Qtr. Disposable bag fee	581.58
Black Hills	Franchise fee	2,440.14
State of Colorado	Cigarette Tax	220.61
State of Colorado	Sales Tax	121,927.12
United Business Bank	Interest	36.57
Custer County Treasurer		17,691.47
	INC- Current Interest 33.39	
	RBC-Current Road & Bridge 6,217.12	
	RLC-Current Tax 10,522.62	
	RBD- Delinquent road & bridge 0.01	
	SAC-Current state assessed 437.04	
	TFC-Treasurer Fee -361.06	
	MHC- Current taxes 4.89	
	PPC - Current personal property 837.46	
Custer County Treasurer		1,556.77
	INC- Current Interest 24.31	
	RBC-Current Road & Bridge 327.21	
	RLC-Current Tax 622.19	
	SOA-Specific ownership A 73.41	
	SOB - Specific ownership B 529.14	
	TFC-Treasurer Fee -19.49	
GENERAL FUND CHECKING REVENUE RECEIVED IN OCTOBER 2025		154,839.13
CSafe Core GF core -11	Interest	1,009.98
CSafe-3% Tabor Reserve-13	Interest	\$267.22
CSafe-GF Reserve-14	Interest	\$1,645.80
CSafe-GF Reserve-16	Interest	\$80.40

TENNIS COURT PROJECT CHECKING

TENNIS COURT PROJECT CHECKING REVENUE RECEIVED IN OCTOBER 2025		\$0.00

MUNICIPAL COURT CHECKING REVENUE RECEIVED IN OCTOBER 2025		\$0.00

REVENUES RECEIVED IN OCTOBER 2025**CONSERVATION TRUST FUND**

United Business Bank	Interest	0.79
CONSERVATION TRUST FUND REVENUE RECEIVED IN OCTOBER 2025		\$0.79

CSafe-CF Core 15	Interest	\$168.50
------------------	----------	-----------------

CAPITAL FUND

United Business Bank	Interest Capital Fund Checking	60.95
State of Colorado (Town of Westcliffe)	1% Sales Tax	40,642.37
Verizon Wireless	Lease Payment	1,100.00
Custer County Treasurer	Clerk Fees Sales Tax-1%	124.72
Custer County Treasurer	Clerk Fees Sales Tax-1%	713.13
CAPITAL FUND CHECKING REVENUE RECEIVED IN OCTOBER 2025		\$42,641.17

CSafe-CF Core 12	Interest	\$3,859.76
------------------	----------	-------------------

BALANCE IN ALL FUND ACCOUNTS

GENERAL FUND CHECKING		\$420,718.07
CSafe-GF Core-11		\$278,587.86
CSafe-3% Tabor Reserve-13		\$73,693.04
CSafe-GF Reserve-14		\$454,007.52
CSafe-GF Reserve-16		\$22,116.78
TENNIS COURT PROJECT CHECKING		\$5,219.32
MUNICIPAL COURT CHECKING		\$3,607.70
TOTAL GENERAL FUND ACCOUNTS		\$1,257,950.29

CONSERVATION TRUST FUND CHECKING		\$18,669.33
CSafe-CF Core 15		\$46,439.74
TOTAL CONSERVATION TRUST FUND ACCOUNTS		\$65,109.07

CAPITAL FUND CHECKING		\$738,844.80
CSafe-CF Core 12		\$1,064,800.68
TOTAL ALL CAPITAL FUND ACCOUNTS		\$1,803,645.48

CASH BALANCE OF ALL FUND ACCOUNTS**\$3,126,704.84**

NOTE: 1% Sales tax of \$40,642.37 and \$837.85 clerks fees was transferred to the Capital Fund from the General Fund.

GENERAL FUND

Airgas USA	Vehicle Maint/Supplies	56.91
A Little Worn	Main St. Business Holiday Decor Micro-grant	200.00
All The Range	Main St. Business Holiday Decor Micro-grant	200.00
Andy Mast Fine Art	Main St. Business Holiday Decor Micro-grant	200.00
Arterburn Fine Arts	Main St. Business Holiday Decor Micro-grant	200.00
Back to Basics	Main St. Business Holiday Decor Micro-grant	200.00
Black Hills Energy	Lights/Electric	2,913.98
Bootleggers	Main St. Business Holiday Decor Micro-grant	200.00
Boutique Off Main	Main St. Business Holiday Decor Micro-grant	200.00
Bruckner's Truck & Equipment	Vehicle Main/Supplies	123.92
B. Social Feedstore	Main St. Business Holiday Decor Micro-grant	200.00
Card Services	Office Supplies	291.62
C Bar C Construction	Park Maint/Supplies	150.00
CenturyLink	Phone/Elevator	50.90
Custer County Rd. & Bridge	Street Maint.& Fuel	607.62
Custer County Sheriff	4th Qtr contract payment	15,537.50
Custer County Supply	Main St. Business Holiday Decor Micro-grant	200.00
Greenleaf Forestry	Final payment woodwork at Pavillion	3,323.72
Hayden Outdoors	Main St. Business Holiday Decor Micro-grant	200.00
Hilltop Broadband	Internet	273.35
Infinity Leasing	IT Service contract with CBS - 2 months	1,799.50
K2 Gallery Arts	Main St. Business Holiday Decor Micro-grant	200.00
Lowe's Pay and Save, Inc.	Supplies	72.37
Lux Chocolate Creations	Main St. Business Holiday Decor Micro-grant	200.00
Lynde Sprinkler & Irrigation	Winter service sprinkler blowout	1,000.00
Marlin Leasing Corp. (Peac Solution)	Monthly copy machine fee	47.78
Norup Gas	Propane	108.04
Procom LLC	One pre-employment drug test	38.00
Rock Parts CO. (Napa)	Shop maint/supplies	43.39
Rella, Melane	Reimbursement CML Meeting fees	70.00
Round Mtn. Water & Sanitation District	Water & Sewer	6,772.04
Ruby's Mercantile	Main St. Business Holiday Decor Micro-grant	200.00
Salty Pine	Main St. Business Holiday Decor Micro-grant	200.00
Seton	Stop sign labels	306.19
Stage Stop	Main St. Business Holiday Decor Micro-grant	200.00
Sugarlump	Main St. Business Holiday Decor Micro-grant	200.00
Sunflower Natural Foods	Main St. Business Holiday Decor Micro-grant	200.00
The Constellation	Main St. Business Holiday Decor Micro-grant	200.00
The Stellar Inn	Main St. Business Holiday Decor Micro-grant	200.00
Thomason, Bob	Building permit refund	120.00
Tumblweed Coffee	Main St. Business Holiday Decor Micro-grant	200.00
Valley Ace Hardware	Supplies	199.32
Westcliffe Center for Performing Arts	Main St. Business Holiday Decor Micro-grant	200.00
Westcliffe Petroleum	Fuel	84.95
Westcliffe Suites	Main St. Business Holiday Decor Micro-grant	200.00
Wet Mountain Rustics	Main St. Business Holiday Decor Micro-grant	200.00
Wet Mountain Treasures	Main St. Business Holiday Decor Micro-grant	200.00
Wet Mountain Tribune	Publishing services	111.64
Wet Mountain Tribune	Main St. Business Holiday Decor Micro-grant	200.00
Wyatt Hamilton Findlay PLLC	Sept legal services	4,162.50

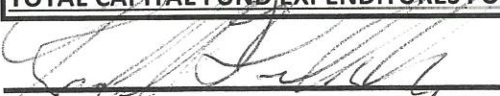
Payroll Expenses

CEBT	Employer/Health Ins.	2,240.70
CEBT	Employee/Health Ins.	228.30
EFTPS	Payroll Taxes	6,739.70
GWRS	Employee Share Retirement Fund (ACH)	1,421.53
GWRS	Employer Share Retirement Fund (ACH)	887.49
Colo Dept of Labor & Employment	3 Qtr State Unemployment	191.25
Colorado Dept of Revenue	3 Qtr State withholding	3,519.00

<u>BILLS TO DATE</u>	<u>\$54,782.96</u>
<u>OCTOBER 2025 PAYROLL</u>	<u>\$19,236.45</u>
<u>TOTAL GENERAL FUND EXPENDITURES FOR OCTOBER 2025</u>	<u>\$74,019.41</u>

CAPITAL FUND

Atencio Engineering Inc.	Survey & Plan Development	8,705.00
<u>TOTAL CAPITAL FUND EXPENDITURES FOR OCTOBER 2025</u>		<u>\$8,705.00</u>



The undersigned acknowledges that the above
listed invoices were presented for review.

11:37 AM

11/07/25

Accrual Basis

Town of Westcliffe

GEN Fund Profit & Loss Budget Performance

October 2025

	Oct 25	Budget	Jan - Oct 25	YTD Budget	Annual Budget
Income					
7000 · General Property Taxes	12,424.20	5,926.02	69,632.92	59,260.24	71,112.28
7050 · Specific Ownership Taxes	602.55	666.67	6,189.61	6,666.66	8,000.00
7100 · Town Sales Taxes	83,091.59	76,721.70	723,367.82	767,217.05	920,660.45
7101 · Town Sales Tax License	25.00	333.33	5,940.00	3,333.34	4,000.00
7106 · Penalties & Int-Delinquent Tax	57.71	16.67	238.53	166.66	200.00
7115 · Franchise Fee	2,440.14	3,000.00	24,789.58	30,000.00	36,000.00
7120 · Special Assessments	0.00	208.33	-3,009.15	2,083.34	2,500.00
7125 · Building & Zoning Permits	9,725.00	3,333.33	41,264.52	33,333.34	40,000.00
7126 · Fence/Sign/Excavation Permits	0.00	66.67	1,075.00	666.66	800.00
7127 · Special Use By Review Permits	0.00	25.00	0.00	250.00	300.00
7130 · Traffic Fines & Ordinances	0.00	8.33	650.00	83.34	100.00
7135 · Court Costs	0.00	0.00	0.00	0.00	0.00
7140 · Liquor Licenses/Special Events	150.00	125.00	1,045.00	1,250.00	1,500.00
7148 · Disposable Bag Fee	615.31	208.33	2,059.63	2,083.34	2,500.00
7150 · Cigarette Tax	220.61	266.67	1,580.78	2,666.66	3,200.00
7160 · Interest Income	3,039.97	3,500.00	33,957.95	35,000.00	42,000.00
7165 · Miscellaneous Income	0.00	83.33	46,647.95	833.34	1,000.00
7200 · Highway Users Tax	0.00	2,448.64	30,546.33	24,486.39	29,383.67
7205 · Road & Bridge Funds	6,544.33	3,027.08	37,274.55	30,270.84	36,325.00
7215 · American Rescue Plan Funds	0.00	0.00	0.00	0.00	0.00
7239 · Contributions from General Fund	0.00	0.00	0.00	0.00	0.00
7300 · Tennis Court Donation Fund	0.00	4.17	0.00	41.66	50.00
7305 · Events Center-Rental Fees	0.00	275.00	0.00	2,750.00	3,300.00
7310 · Bluff Site Maint. Fee	0.00	0.00	0.00	0.00	0.00
7315 · Park Usage Fee	0.00	133.33	6,255.00	1,333.34	1,600.00
7807 · Reimbursed Expenses	0.00	0.00	1,423.12	0.00	0.00
7810 · Transfers In	0.00	0.00	0.00	0.00	0.00
7820 · Lease Equipment-I	0.00	0.00	0.00	0.00	0.00
7840 · State Grant	0.00	0.00	0.00	0.00	0.00
7845 · Federal Grant	0.00	16.67	0.00	166.66	200.00
7871 · Grant-SIPA	0.00	0.00	0.00	0.00	0.00
7940 · Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Income	118,936.41	100,394.27	1,030,929.14	1,003,942.86	1,204,731.40
Cost of Goods Sold					
5001 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	118,936.41	100,394.27	1,030,929.14	1,003,942.86	1,204,731.40
Expense					
void	0.00	0.00	0.00	0.00	0.00
4001 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
8000 · Trustees	72.37	333.33	1,382.24	3,333.34	4,000.00
8005 · Ordinances & Procedures	111.64	950.00	1,950.32	9,500.00	11,400.00
8010 · Colo. Muni League Dues	0.00	83.33	0.00	833.34	1,000.00
8015 · Elections	0.00	291.67	0.00	2,916.66	3,500.00
8020 · General Accounting	0.00	141.67	0.00	1,416.66	1,700.00
8025 · Auditing	0.00	833.33	7,500.00	8,333.34	10,000.00
8030 · Attorney	4,162.51	1,666.67	18,864.60	16,666.66	20,000.00
8035 · Insurance - General	0.00	1,463.50	20,443.39	14,635.00	17,562.00
8040 · Workman's Compensation	0.00	691.67	9,638.00	6,916.66	8,300.00
8050 · Colorado State Unemployment	8.11	52.01	648.31	520.17	624.19
8100 · Town's Share FICA	1,614.72	1,612.50	18,923.78	16,124.95	19,349.95
8110 · Town's Share MEDI	377.63	377.11	4,425.71	3,771.17	4,525.39
8115 · Town Share Health Insurance	3,765.16	4,799.75	31,136.18	47,997.50	57,597.00
8120 · Town Share Retirement Fund	1,346.96	1,560.48	10,520.30	15,604.79	18,725.75
8201 · Administrative Wages					
8200 · Clerk/Treasurer Wages	12,083.34	0.00	107,666.72	0.00	0.00
8205 · Deputy Clerk	0.00	0.00	7,979.25	0.00	0.00
8235 · Building Inspector	1,393.43	0.00	12,907.14	0.00	0.00
8201 · Administrative Wages - Other	0.00	18,966.67	0.00	189,666.66	227,600.00
Total 8201 · Administrative Wages	13,476.77	18,966.67	128,553.11	189,666.66	227,600.00
8208 · Communications Manager	0.00	2,000.00	13,000.00	20,000.00	24,000.00
8209 · Administrative Education	0.00	875.00	0.00	8,750.00	10,500.00
8210 · Clerk Education	70.00	0.00	2,333.28	0.00	0.00
8215 · Office Supplies	0.00	300.00	0.00	3,000.00	3,600.00
8220 · Town Manager Wages	0.00	0.00	0.00	0.00	0.00
8225 · Manager/Bldg/Zoning Education	0.00	0.00	0.00	0.00	0.00
8236 · Project Manager	0.00	0.00	0.00	0.00	0.00
8240 · County Treasurer's Fees	380.55	166.67	2,142.56	1,666.66	2,000.00
8245 · Municipal Court Wages	0.00	0.00	0.00	0.00	0.00
8250 · Municipal Court Postage	0.00	0.00	0.00	0.00	0.00
8280 · Payroll Expenses	15.97	0.00	821.50	0.00	0.00
8300 · Town Hall Maintenance	1,965.85	1,416.67	26,793.04	14,166.66	17,000.00
8308 · Town Hall Utilities	447.76	1,000.00	12,190.31	10,000.00	12,000.00
8310 · Lease Equipment	0.00	0.00	463.55	0.00	0.00
8315 · Lease Principal	0.00	120.50	0.00	1,205.00	1,446.00
8316 · Lease Interest	0.00	0.00	0.00	0.00	0.00
8405 · Animal Control	0.00	66.67	334.92	666.66	800.00
8410 · Organizational Membership Dues	0.00	83.33	360.00	833.34	1,000.00
8415 · Recycling Program	0.00	0.00	0.00	0.00	0.00
8501 · Seasonal Wages	0.00	0.00	0.00	0.00	0.00
8505 · Public Works Education	0.00	500.00	153.00	5,000.00	6,000.00

Town of Westcliffe
GEN Fund Profit & Loss Budget Performance
October 2025

	Oct 25	Budget	Jan - Oct 25	YTD Budget	Annual Budget
8506 · Public Works Wages					
8510 · Street and Park Tech Wages	12,747.63	0.00	179,027.33	0.00	0.00
8506 · Public Works Wages - Other	0.00	16,202.00	0.00	162,019.90	194,423.90
Total 8506 · Public Works Wages	12,747.63	16,202.00	179,027.33	162,019.90	194,423.90
8508 · Street & Park Supervisor	0.00	0.00	0.00	0.00	0.00
8515 · Street Maintenance & Fuel	470.93	5,000.00	44,377.63	50,000.00	60,000.00
8520 · Emergency Snow Removal	0.00	2,500.00	0.00	25,000.00	30,000.00
8525 · Street Lighting	2,351.84	1,333.33	14,904.86	13,333.34	16,000.00
8530 · Vehicle & Equip. Maintenance	1,244.49	2,500.00	12,588.11	25,000.00	30,000.00
8538 · Shop Maintenance	81.39	1,000.00	12,371.42	10,000.00	12,000.00
8540 · Shop Utilities	177.38	750.00	4,763.03	7,500.00	9,000.00
8545 · Highway Barn Utilities	183.67	583.33	3,627.56	5,833.34	7,000.00
8550 · Highway Barn Maint.	0.00	333.33	0.00	3,333.34	4,000.00
8600 · Park Utilities	6,806.78	3,333.33	43,218.63	33,333.34	40,000.00
8605 · Park Maintenance	4,461.14	2,250.00	50,186.08	22,500.00	27,000.00
8700 · Custer County Sheriff	15,537.50	5,358.33	124,300.00	53,583.34	64,300.00
8800 · Donations	0.00	1,725.00	5,144.50	17,250.00	20,700.00
8802 · Plastic Pollution Act	0.00	0.00	0.00	0.00	0.00
8805 · Grants/Local	5,000.00	2,083.33	5,000.00	20,833.34	25,000.00
8806 · American Rescue Plan Expenses	0.00	0.00	0.00	0.00	0.00
8807 · Marketing	0.00	416.67	350.00	4,166.66	5,000.00
8808 · Economic Development	0.00	0.00	0.00	0.00	0.00
8810 · Contingencies	0.00	1,666.67	0.00	16,666.66	20,000.00
8811 · Contribution to/fromCapital Fun	0.00	8,333.33	0.00	83,333.34	100,000.00
8820 · Transfers Out	0.00	0.00	100,000.00	0.00	0.00
8900 · Principal GLTD	0.00	0.00	0.00	0.00	0.00
8950 · Interest GLTD	0.00	0.00	0.00	0.00	0.00
9014 · Equipment Debt Service	0.00	0.00	0.00	0.00	0.00
9340 · Debt Service	0.00	0.00	0.00	0.00	0.00
Total Expense	76,878.75	95,721.18	912,437.25	957,211.82	1,148,654.18
Net Income	42,057.66	4,673.09	118,491.89	46,731.04	56,077.22

11:35 AM

11/07/25

Accrual Basis

TOWN OF WESTCLIFFE
CAP Fund Profit & Loss Budget Performance
October 2025

	Oct 25	Budget	Jan - Oct 25	YTD Budget	Annual Budget
Income					
CRF7225 Federal Grants	0.00	202,500.00	0.00	2,025,000.00	2,430,000.00
CRF7160 · Interest Income	3,920.71	2,416.67	35,506.85	24,166.66	29,000.00
CRF7211 · Grants (New) TP-Audit	0.00	20,833.33	0.00	208,333.34	250,000.00
CRF7212 · Grant (New Town Property)	0.00	27,583.33	0.00	275,833.34	331,000.00
CRF7220 · Grants (New) RW	0.00		84,838.12		
CRF7224 · Grants (Existing) Town Pro	0.00	833.33	0.00	8,333.34	10,000.00
CRF7238 · Other Contributions	0.00	166.67	0.00	1,666.66	2,000.00
CRF7270 · Lease Proceeds Verizon Tower	2,200.00	1,000.00	12,100.00	10,000.00	12,000.00
CRF7280 · Capital Lease Proceeds	0.00		1,861.48		
CRF7285 · 1% Sales Tax from General Fund	41,480.22	38,381.25	361,501.49	383,812.50	460,575.00
CRF7810 · Transfers From General Fund	0.00		100,000.00		
Total Income	47,600.93	293,714.58	595,807.94	2,937,145.84	3,524,575.00
Expense					
CRF7230 · State Grants	0.00	28,500.00	0.00	285,000.00	342,000.00
CRF9011 · CIP Roadway (Existing)	0.00	20,833.33	224,906.00	208,333.34	250,000.00
CRF9012 · CIP Town Property (Existing)	0.00	11,666.67	0.00	116,666.66	140,000.00
CRF9014 · Equipment Debt Service	0.00	1,688.25	19,409.24	16,882.50	20,259.00
CRF9025 · CIP Roadway (New)	0.00	248,125.00	0.00	2,481,250.00	2,977,500.00
CRF9026 · CIP-Town Property (New)	8,705.00	35,104.17	36,227.21	351,041.66	421,250.00
CRF9027 · CIP-Equipment (New)	0.00	2,478.42	0.00	24,784.16	29,741.00
CRF9101 · Improvements-Design	0.00	10,000.00	19,672.00	100,000.00	120,000.00
CRFVoid · Void	0.00		0.00		
Total Expense	8,705.00	358,395.84	300,214.45	3,583,958.32	4,300,750.00
Net Income	38,895.93	-64,681.26	295,593.49	-646,812.48	-776,175.00

11:33 AM

11/07/25

Accrual Basis

Town of Westcliffe
CTF Profit & Loss Budget Performance
October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Jan - Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
7000 · State Lottery Income	0.00	500.00	4,370.15	5,000.00	6,000.00
7050 · Interest Income	169.29	166.66	1,691.96	1,666.68	2,000.00
Total Income	<u>169.29</u>	<u>666.66</u>	<u>6,062.11</u>	<u>6,666.68</u>	<u>8,000.00</u>
Gross Profit	169.29	666.66	6,062.11	6,666.68	8,000.00
Expense					
9001 · Capital Outlay	0.00	4,583.33	0.00	45,833.34	55,000.00
Total Expense	<u>0.00</u>	<u>4,583.33</u>	<u>0.00</u>	<u>45,833.34</u>	<u>55,000.00</u>
Net Income	<u><u>169.29</u></u>	<u><u>-3,916.67</u></u>	<u><u>6,062.11</u></u>	<u><u>-39,166.66</u></u>	<u><u>-47,000.00</u></u>

2025 SALES TAX & PRIOR YEARS COMPARISONS

	2023	2023	2023	2024	2024	2024	2025	2025	2025	2025	% +/-
	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	2% of total (General Fund)	1% of total (Capital Fund)	3% Total Sales Tax	3% Total Sales Tax	
<u>JAN</u>	56,099.57	28,049.78	84,149.35	60,846.07	30,423.03	91,269.10	55,773.57	27,886.78	83,660.35	83,660.35	-8.34%
	9.67	4.83	14.50	48.33	24.17	72.50	262.67	131.34	394.01	394.01	
<u>FEB</u>	54,313.68	27,156.84	81,470.52	49,944.13	24,972.07	74,916.20	54,479.09	27,239.54	81,718.63	81,718.63	9.08%
	29.00	14.50	43.50				29.00	14.50	43.50	43.50	
<u>MAR</u>	66,060.05	33,030.03	99,090.08	63,051.66	31,525.83	94,577.49	68,484.72	34,242.36	102,727.08	102,727.08	8.62%
							19.33	9.67	29.00	29.00	
<u>APR</u>	58,872.59	29,436.30	88,308.89	61,648.47	30,824.23	92,472.70	61,045.49	30,522.75	91,568.24	91,568.24	-0.98%
	106.34	53.17	159.51				50.27	25.13	75.40	75.40	
<u>MAY</u>	74,702.82	37,351.37	112,054.19	72,534.53	36,267.27	108,801.80	75,594.72	37,797.36	113,392.08	113,392.08	4.22%
				1.93	0.97	2.90	25.13	12.57	37.70	37.70	
<u>JUNE</u>	90,134.77	45,067.39	135,202.16	86,941.95	43,470.97	130,412.92	97,625.21	48,812.60	146,437.81	146,437.81	12.29%
	145.00	72.50	217.50				1426.26	713.13	2139.39	2139.39	
											% +/-
<u>JULY</u>	87,355.27	43,677.64	131,032.91	88,634.03	44,317.02	132,951.05	88,750.75	44,375.38	133,126.13	133,126.13	0.13%
<u>AUG.</u>	82,683.95	41,341.97	124,025.92	79,209.38	39,604.69	118,814.07	81,284.75	40,642.37	121,927.12	121,927.12	2.62%
	174.00	87.00	261.00	253.38	126.69	380.07	249.44	124.72	374.16	374.16	
<u>SEPT.</u>	88,920.30	44,460.15	133,380.45	86,829.15	43,414.58	130,243.73	86,479.33	43,239.67	129,719.00	129,719.00	-0.40%
	87.00	43.50	130.50	24.17	12.08	36.25					
<u>OCT.</u>	71,952.51	35,976.25	107,928.76	80,627.43	40,313.72	120,941.15	0.00	0.00			-100.00%
	7.73	3.87	11.60	50.27	25.13	75.40					
<u>NOV.</u>	70,581.29	35,290.64	105,871.93	62,790.38	31,395.19	94,185.57	0.00	0.00			-100.00%
<u>DEC.</u>	49,448.45	24,724.23	74,172.68	73,061.90	36,530.95	109,592.85	0.00	0.00			-100.00%
<u>TOTAL</u>	851,683.99	425,841.96	1,277,525.95	866,497.17	433,248.58	1,299,745.75	671,579.73	335,789.87	1,007,369.60	1,007,369.60	1.74%

**TOWN OF WESTCLIFFE, COLORADO
ORDINANCE NO. 4-2025**

**AN ORDINANCE AMENDING SECTIONS 7-3-2 AND 7-3-15 OF THE WESTCLIFFE MUNICIPAL CODE WITH
RESPECT TO OBSTRUCTION OF SIDEWALKS.**

WHEREAS, the Town of Westcliffe Board of Trustees has the authority under Colorado Revised Statutes Section 31-15-702 to regulate the use, maintenance, and removal of obstructions from sidewalks by local ordinance; and

WHEREAS, the Board of Trustees has adopted regulations in Title 7, Chapter 3 of the Municipal Code of Ordinances to govern the construction, repair, and obstruction of sidewalks; and

WHEREAS, upon review of Title 7, Chapter 3, the Board of Trustees has determined it is in the best interest of the Town to amend the definition of "Sidewalk" in Section 7-3-2 and the prohibition on obstruction of sidewalks in Section 7-3-15 to better protect the public from signs, poles, and other structures that may obstruct the clearance for pedestrians passing on the sidewalk space.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WESTCLIFFE, COLORADO:

1. Amendment of Section 7-3-2 "Definitions"

Section 7-3-2 of the Town of Westcliffe Municipal Code is hereby amended by inserting the following underlined language:

For the purposes of this chapter, the following words and phrases shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning.

"Sidewalk" means that portion of property, whether paved or unpaved, running parallel to streets, roads, highways or upon or adjacent to similar public rights-of-way, and which is normally intended for the travel use of pedestrians and does not include curb and gutter.

"Street" means and includes avenues, roads, roadways and all thoroughfares, except alleys, dedicated to public use or used by the public as a street, road, roadway or avenue within the town.

2. Amendment of Section 7-3-15 "Obstruction of Sidewalks and Crosswalks"

Section 7-3-15 of the Town of Westcliffe Municipal Code is hereby amended by inserting the following underlined language:

- A. No person shall place upon any sidewalk or crosswalk any obstruction that prevents at least a forty-two-inch (42") width clearance on the sidewalk for pedestrians passing by the obstruction. For purposes of this prohibition, an "obstruction" includes any sign, post, pole, or other structure that presents a barrier to safe pedestrian passage with the adequate clearance, whether of a permanent or temporary nature.

- B. Enforcement. Violation of this Section 7-3-15 is subject to enforcement and punishment and shall constitute a misdemeanor punishable by a fine of three hundred dollars (\$300.00) per day. Each day that a violation continues to exist shall constitute a separate offense.
3. **Severability.** If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or application of this Ordinance are not determined by the court to be inoperable.
4. **Publication.** Upon approval this Ordinance shall be published on the Town's official website in full for not less than 30 days.
5. **Effective Date and Time.** This Ordinance shall become effective 30 days after publication in accordance with law.

THIS ORDINANCE WAS INTRODUCED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WESTCLIFFE, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED BY MAJORITY VOTE AT ITS REGULAR MEETING HELD AT THE TOWN OF WESTCLIFFE ON THE 18th DAY OF NOVEMBER 2025.

Town of Westcliffe

Paul Wenke, Mayor

ATTEST:

Erin Christie, Town Clerk



Centennial State Liquid Investment Pool (CSLIP) stands as a trusted partner for Colorado local governments seeking a secure, professionally managed investment vehicle that prioritizes stability, liquidity, and optimal returns.

Our Goal

To preserve Participants' principal while maintaining daily liquidity and maximizing yield. CSLIP seeks to maintain a stable \$1.00 per share Net Asset Value (NAV). Investing in fixed income securities of any type involves risks, including credit risks, interest rate risks, and liquidity risks.

Fund Overview

CSLIP was established in May 2024 under Colorado state law to provide a secure cash management and investment solution tailored for local governments across the state. CSLIP offers a professionally managed portfolio designed to prioritize principal preservation, liquidity, transparency, and yield maximization.

Meet our Board of Trustees



WILLIAM SUTTER
Chair
Chief Financial Officer
Boulder Valley School District



JEFF CADIZ
Secretary
Finance Director,
City of Centennial



CARTER BULLION
Vice Chair
Director of Finance & Administration
Woodman Hills Metropolitan District



JIM EKE
Trustee
Debt Manager
Colorado Division of the Treasury



DOUG FARMEN
Treasurer of the Board
Controller
City of Thornton



AMY MCKINLEY
Trustee
County Treasurer
Alamosa County



STEVE YOUNG
Trustee
County Treasurer
Phillips County



KIM ARCHULETTA
Trustee
County Treasurer
Pueblo County

CSLIP Offerings

- | | | |
|--|---|--|
| ☒ Participant-to-Participant Transfers | ☒ Online Transaction Portal | ☒ AAAM Rated by S&P |
| ☒ Enhanced Reporting | ☒ Daily Liquidity | ☒ Seeks to Maintain \$1.00 NAV |
| ☒ No Account Minimums | ☒ Unlimited Transactions | ☒ Multiple Accounts & Wire/ACH |

Contact Us:

Ben Mendenhall - Administrator & Bob Krug- Director | Centennial Government Advisors LLC
ben.mendenhall@cslip.org • 303.900.3023 | bob@cslip.org • 303.418.8430

Centennial Government Advisors LLC is a Registered Investment Advisor with the State of Colorado



CSLIP Features

01. DAILY LIQUIDITY

CSLIP offers same day liquidity for wire purchases/redemptions for transactions placed by 12:30PM MST.

02. AAAM CREDIT RATING

CSLIP is currently rated AAAM by Standard & Poor's. This credit rating is the highest credit rating provided by S&P.

03. GOVERNANCE

CSLIP is governed by a local Board of Trustees composed of all Colorado local government finance officials.

04. REGULATION

CSLIP is regulated by the Colorado Division of Securities and Banking. CSLIP emulates the SEC Rule 2a-7 requirements for SEC Registered Money Market Funds.

05. PROFESSIONALLY MANAGED

The CSLIP investment portfolio is managed by the Global Cash Team at State Street Global Advisors (SSGA). SSGA is the fourth largest asset manager in the world.

06. LOCAL ADMINISTRATOR

Centennial Government Advisors (CGA) has been appointed as the Administrator for CSLIP. The CGA team has over 18 years of experience managing public funds in Colorado.

07. NO ACCOUNT MINIMUMS OR MAXIMUMS

CSLIP does not limit the amount of investment to Participants

08. STABLE NET ASSET VALUE (NAV)

CSLIP seeks to maintain a stable NAV of \$1 per share.

09. ONLINE TRANSACTION PORTAL

CSLIP's transaction portal allows for transactions, statements and reporting.

10. TRANSACTIONS

CSLIP has unlimited transaction capabilities. Multiple accounts can be established with Participant to Participant transfer capabilities.

11. PARTICIPANT EDUCATION

CSLIP conducts regular virtual and in person educational events hosted by the CSLIP Administrator & Investment Advisor.

12. RESOURCES

The CSLIP Administrator reviews Investment Policies, Cash Flow, and Investment portfolios to provide advice to CSLIP Participants free of charge.

13. ELIGIBILITY

Any local government, higher education institution or department of the State of Colorado is eligible to participate in CSLIP.

CONTACT US:

Ben Mendenhall - Administrator
ben.mendenhall@cslip.org • 303.900.3023
www.cslip.org





Centennial State Liquid Investment Pool (CSLIP)

Fund Overview

The Centennial State Liquid Investment Pool (CSLIP) is a local government investment pool trust fund organized pursuant to § 24-75-701 C.R.S. exclusively available to local governments in the State of Colorado. CSLIP is governed by a Board of Trustees consisting of local government finance officials in the State.

CSLIP offers Colorado local governments, agencies, and departments of the State of Colorado an effective cash management and investment vehicle. The primary objective of CSLIP's portfolio is to preserve Participants' principal while maintaining daily liquidity and maximizing yield. Our portfolio is an appropriate investment option for local governments' operating and general fund expenses, reserve funds, surplus capital, and permissible proceeds of bond issuances,

and CSLIP's daily liquidity feature provides public entities with significant flexibility in connection with their investable assets.

CSLIP's goal is to preserve Participants' principle while maintaining daily liquidity and maximizing yield. CSLIP seeks to maintain a stable \$1.00 per share Net Asset Value (NAV). Investing in fixed income securities of any type involves risks, including credit risks, interest rate risks, and liquidity risks. Like any local government investment pool, CSLIP cannot guarantee a NAV of \$1.00 per share. 

Any eligible Colorado local government may become a Participant of CSLIP by taking all required official action to adopt a Resolution enabling participation in CSLIP or authorizing the execution of CSLIP's Indenture of Trust. Such Resolution may be adopted by the governing body of a participating local government

**TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA**

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

✓ **Westcliffe Town Board** **Westcliffe Planning Commission**

Here are things you need to know:

- You must contact the Town staff prior to coming to the Board. Quite often the issue can be resolved by staff action.
- Please plan on attending the meeting. The Board of Trustees will be unable to take action without a representative in attendance.

Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the third Tuesday of each month.)

Name of person making presentation: DENA WOODS

Organization, if speaking on behalf of a group: BEAR RIDGE CONSTRUCTION

Is this a request for Board action? ☒ Yes ☐ No

Please provide a summary of your comments:

REQUESTING A LATER TIME TO START THE
PARADE OF LIGHTS ON DEC. 10th THAT CAN
WORK AROUND THE ANNUAL TREE LIGHTING

What staff member have you spoken to about this? Please summarize your discussion:

Contact information:

Name:

Mailing Address:

email:

Daytime Phone:

DENA WOODS
PO Box 1309
WESTCLIFFE, CO 81252
DENA@BEARRIDGEWESTCLIFFE.COM
719-371-5503

STREET CLOSURE APPLICATION FOR HIGHWAY 96/69
TOWN OF WESTCLIFFE, SILVER CLIFF, COLORADO STATE
PATROL, SHERIFF'S OFFICE

Westcliffe Town Hall
1000 Main Street,
P.O. Box 406,
Westcliffe, Colorado
81252

Silver Cliff Town Hall
612 Main Street,
Silver Cliff, Colorado 81252

Date Submitted: 11/6/25 Beginning Date of Requested Street Closure: 12/6/25

(Note: Applications received less than **30 day prior** to the event will not be considered and presented to the Board of Trustees)

Applicant/Organization: BEAR RIDGE CONSTRUCTION

Name of the Event: CHRISTMAS PARADE OF LIGHTS

Responsible Person & Phone Number: DENA WOODS 719-371-5503

Responsible Person's Address: 919 KEEPSAKE LOOP WESTCLIFFE, CO 81252

Responsible Person's Email: DENA@BEARRIDGEWESTCLIFFE.COM

Description of the Event: CHRISTMAS PARADE OF LIGHTS

Number of Permitted Vehicles: 15 to 20

Date(s) of Street Closure	Street(s) to be Closed	Times - From - Until
<u>12/6/25</u>	<u>MAIN ST.</u>	<u>5pm until 6pm</u>
		until
		until
		until

Do you intend to sell FOOD OR BEVERAGES YES ☒ NO

Do you intend to sell ALCOHOLIC BEVERAGES YES/NO ☒

Submit the following with your application:

1. Map of the area to be closed, showing locations of structures, barricades, security personnel, location of activities, 12-foot emergency lane, fencing and ingress/egress (if applicable). Map should be large enough scale to show activities as requested.
2. A written plan for notifying the community of the street closure, including: newspaper, radio, flyers to affected businesses & residents, and special event notices provided by the Sheriff's Office.
3. Trash and sanitation plan.
4. A check payable to both the Town of Westcliffe and the Town of Silver Cliff in the amount of \$250 each for damage /clean-up/ performance deposit. Note: Please include a self-addressed stamped envelope with your deposit. **Deposits will be returned after the first Tuesday of the following month of the event).**

5. **EMAIL EVERYTHING OVER TO DEPUTY CLERK AT:** deputyclerk@townofwestcliffe.com
6. Certificate of insurance including the following:
 - A. The Town of Westcliffe, Silver Cliff, Colorado State Patrol, Custer County Sheriff's Office named as additional insured.
 - B. A minimum limit of \$1,000,000 per-occurrence & \$2,000,000 annual aggregate general liability.
 - C. A minimum 30 days' notice of cancellation.
 - D. Host and general liquor liability coverage (if applicable).
 - E. A minimum of \$1,000,000 personal and advertising injury coverage.
 - F. A minimum of \$50,000 for fire damage.
 - G. A minimum of \$1,000,000 combined single limit comprehensive auto Liability (if applicable).

Conditions for the use of Public Property

- Open containers of alcohol aren't allowed without a liquor license. All alcoholic beverages must be in approved cups. No bottles, cans or other non-approved containers are allowed.
- Event organizers are responsible for cleanup and trash removal from curb to curb. Event organizers must bring their own trash bags and cleaning supplies. User's deposit will be used if the cleanup is not satisfactory.
- Motorized vehicles are not allowed on the grass or pathways and must park in designated areas. Applicant and all attendees shall comply with all Town Rules, Regulations, and Ordinances.
- Attaching signs, and decorations, etc. to trees is prohibited.
- Tents or other temporary structures may not be placed without obtaining permission first. Vending shall comply with Town regulations.
- The user has inspected the premises and agrees to accept premises as is and assumes the responsibility that the premise is fit for the User's purpose. Fires must be in approved devices designed for that purpose.
- Wood fires are prohibited.
- Pets must be leashed and not left unattended; owners are responsible for cleaning up after their pets.

Parades:

1. Absolutely nothing may be thrown out to spectators from motorized vehicles, horse-drawn vehicles, or riders on animals. Distributing candy or pamphlets may be made by walking individuals only, and must be handed, not thrown to spectators. Participants are urged to consider the safety of spectators and parade participants and prevent spectators from entering the parade route during the parade.
2. Each entry shall exercise all precautions for the safety of others and be responsible for their own animal or vehicle, float etc.
3. Consumption of alcoholic beverages by participants during line-up or parade march is strictly prohibited.
4. To assist sponsors in properly and safely lining up entries for the parade, entrants must list whether animals, sound effects or loud noises will be used.
5. Discharging of firearms containing live or blank ammunition is prohibited.
6. Directions issued by parade officials and/or law enforcement officials shall strictly be observed.
7. All entrants must remain in the parade to the end of the parade route.
8. **No one may get off or on any vehicle, float, or trailer while on the parade route, even if the the vehicle is stopped.**
9. **No semis or tractor trailers, pickup trucks only.**
10. I/WE agree to comply with the requirements of Chapter 7 of the Town of Westcliffe's Municipal Code and Title 11 of the Town of Silver Cliffs Municipal Code when applicable

and any rules or requirements issued by the Town Boards. I agree to indemnify the Town of Westcliffe, the Town of Silver Cliff, its officers, employees, and agents and to hold them harmless as to any claim. liability or damages, including attorney's fees and court costs arising out of, or directly or indirectly resulting from the conduct of the above event.

Agree to:

By: Dena Woods Title: OWNER

Print: DENA WOODS Date: 11/6/25

APPROVALS:

COLORADO STATE PATROL:

Signature: _____

Date: _____

CUSTER COUNTY SHERIFFS OFFICE:

SIGNATURE: _____

Date: _____

TOWN OF WESTCLIFFE:

Westcliffe-Zoning Official _____

Date: _____

Westcliffe-Deputy Clerk _____

Date: _____

TOWN OF SILVER CLIFF:

Silver Cliff Public Works - Street & Alley Director _____

Date: _____

Silver Cliff Town Clerk _____

Date: _____

All required items receive by: _____ Date Received: _____

Copy sent to: ☐ Applicant ☐ Sheriff's Office ☐ CO. State Patrol ☐ Silver Cliff ☐ Westcliffe

☐ Return damage deposit
Date returned: _____

☐ Damage Deposit Retained
Reason for retainage: _____

**Westcliffe
Town Manager:**

Date: _____

**Silver Cliff
Town Clerk:**

Date: _____



CUSTER COUNTY SHERIFF'S POSSE REQUEST FOR POSSE SERVICES



The Custer County Sheriff's Posse serves as an extension of the Sheriff's Office, providing a public service to the citizens and organizations within Custer County. One of the Posse's purposes is to assist the Sheriff's Office in providing security, traffic control, and presence at community functions, festivals, and activities. While any request will be considered, staffing may not always ensure a request can be met.

An optional donation of \$50.00 is requested for the service. An additional donation may be appropriate depending on the length and scope of the requested services. Any donation requests for school events will be waived.

Please provide the following information in detail for planning purposes. Please submit your request **at least ten days** prior to the event. However, a longer lead time is recommended.

Street and highway closure requests must be submitted to the respective town(s) and the Colorado State Patrol.

Please complete by printing legibly.

What is name/purpose of the event? (i.e. Parade, Festival, etc.) CHRISTMAS PARADE OF LIGHTS

Date(s) and hours of the event? 12/6/25 5pm-6pm
the event? BEAR RIDGE CONSTRUCTION
What is the specific location of the event? MAIN ST. FROM COUNTRY STORE TO THE BLUFF

Contact person DENA WOODS Email DENA@BEARRIDGEWESTCLIFFE.COM
Phone number 719-371-5503

Any special concerns or considerations for this event? NO

Will alcoholic beverages be served at this event? ☐ Yes ☒ No
Temporary license approval must be submitted to the County or town.

Please submit any questions to the Custer County Sheriffs' Office at 719-783-2270. You may submit this electronically to jparkes961@gmail.com or rhill@custersheriff.com.

Thank you for this request, and we look forward to serving you.

Requester Signature: Dena Woods

Approval Signature: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No): E-MAIL ADDRESS: support@nextinsurance.com
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	INSURER(S) AFFORDING COVERAGE INSURER A: State National Insurance Company, Inc. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 12831

COVERAGES**CERTIFICATE NUMBER:** 139937578**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	EACH OCCURRENCE \$1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00 MED EXP (Any one person) \$15,000.00 PERSONAL & ADV INJURY \$1,000,000.00 GENERAL AGGREGATE \$2,000,000.00 PRODUCTS - COMP/OP AGG \$2,000,000.00 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Contractors Errors and Omissions	X		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	Each Occurrence: \$25,000.00 Aggregate: \$50,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Colorado State Patrol Office. This Certificate Holder is an Additional Insured on the General Liability coverage in the Business Owner's Policy per the Additional Insured Automatic Status Endorsement. All Additional Insured privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDERColorado State Patrol Office
8200 US Highway 85
Commerce City, CO 80022**LIVE CERTIFICATE**

Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Next First Insurance Agency, Inc.
PO Box 60787
Palo Alto, CA 94306

CONTACT NAME:

PHONE (A/C, No, Ext): (855) 222-5919

FAX (A/C, No):

E-MAIL ADDRESS: support@nextinsurance.com

PRODUCER CUSTOMER ID:

INSURED Bear Ridge Construction
3 Bassick Pl
Westcliffe, CO 81252

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: State National Insurance Company, Inc.

12831

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: 139937578

REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	☒	PROPERTY	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	☒ BUILDING	\$
		CAUSES OF LOSS				☒ PERSONAL PROPERTY	\$108,000.00
						☒ BUSINESS INCOME	\$included
		BASIC				☒ EXTRA EXPENSE	\$included
		BROAD				RENTAL VALUE	\$
	☒	SPECIAL				BLANKET BUILDING	\$
						BLANKET PERS PROP	\$
		EARTHQUAKE				BLANKET BLDG & PP	\$
		WIND					\$
		FLOOD					\$
							\$
		INLAND MARINE	TYPE OF POLICY			EQUIPMENT	\$
		CAUSES OF LOSS				MISC TOOLS	\$
		NAMED PERILS	POLICY NUMBER			BORROWED TOOLS	\$
		OPEN PERILS					\$
		CRIME					\$
		TYPE OF POLICY					\$
		BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$
							\$
							\$
							\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER

Colorado State Patrol Office
8200 US Highway 85
Commerce City, CO 80022

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1995-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No, Ext): (855) 222-5919	FAX (A/C, No):
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	E-MAIL ADDRESS: support@nextinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State National Insurance Company, Inc.	NAIC # 12831
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 460231762

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	EACH OCCURRENCE \$1,000,000.00
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00
							MED EXP (Any one person) \$15,000.00
							PERSONAL & ADV INJURY \$1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$2,000,000.00
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$2,000,000.00
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Contractor's Errors and Omissions	X		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	Each Occurrence: \$25,000.00 Aggregate: \$50,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Town of Westcliffe. This Certificate Holder is an Additional Insured on the General Liability coverage in the Business Owner's Policy per the Additional Insured Automatic Status Endorsement. All Additional Insured privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER

Town of Westcliffe
1000 Main St
Westcliffe, CO 81252

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No, Ext): (855) 222-5919	FAX (A/C, No):
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	E-MAIL ADDRESS: support@nextinsurance.com	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State National Insurance Company, Inc.	NAIC # 12831
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 460231762 **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	☒	PROPERTY	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	☒ BUILDING	\$
		CAUSES OF LOSS				☒ PERSONAL PROPERTY	\$108,000.00
						☒ BUSINESS INCOME	\$Included
		BASIC				☒ EXTRA EXPENSE	\$Included
		BROAD				RENTAL VALUE	\$
	☒	SPECIAL				BLANKET BUILDING	\$
						BLANKET PERS PROP	\$
		EARTHQUAKE				BLANKET BLDG & PP	\$
		WIND					\$
		FLOOD					\$
							\$
							\$
		INLAND MARINE	TYPE OF POLICY			EQUIPMENT	\$
		CAUSES OF LOSS				MISC TOOLS	\$
		NAMED PERILS	POLICY NUMBER			BORROWED TOOLS	\$
		OPEN PERILS					\$
		CRIME					\$
		TYPE OF POLICY					\$
							\$
		BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$
							\$
							\$
							\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER

Town of Westcliffe
1000 Main St
Westcliffe, CO 81252

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ann Ryan

© 1995-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	FAX (A/C, No):	
	PHONE (A/C, No, Ext): (855) 222-5919	E-MAIL ADDRESS: support@nextinsurance.com	
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: State National Insurance Company, Inc.		12831
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES	CERTIFICATE NUMBER: 818475420	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:	X	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	EACH OCCURRENCE \$1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00					
	MED EXP (Any one person) \$15,000.00					
	PERSONAL & ADV INJURY \$1,000,000.00					
						GENERAL AGGREGATE \$2,000,000.00
						PRODUCTS - COMP/OP AGG \$2,000,000.00
						\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N ☒ N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE ☐ OTH-ER ☐
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Contractors Errors and Omissions	X	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	Each Occurrence: \$25,000.00 Aggregate: \$50,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Town of Silver Cliff. This Certificate Holder is an Additional Insured on the General Liability coverage in the Business Owner's Policy per the Additional Insured Automatic Status Endorsement. All Additional Insured privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER Town of Silver Cliff 612 E Main St Silver Cliff, CO 81252	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No. Ext): (855) 222-5919	FAX (A/C, No):
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	E-MAIL ADDRESS: support@nextinsurance.com	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State National Insurance Company, Inc.	NAIC # 12831
	INSURER B:	
	INSURER C:	
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 818475420 **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY		LIMITS
A	X	PROPERTY		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	X	BUILDING	\$
		CAUSES OF LOSS	DEDUCTIBLES				X	PERSONAL PROPERTY	\$108,000.00
		BASIC	BUILDING				X	BUSINESS INCOME	\$Included
		BROAD	CONTENTS				X	EXTRA EXPENSE	\$Included
	X	SPECIAL	\$1,000.00					RENTAL VALUE	\$
		EARTHQUAKE						BLANKET BUILDING	\$
		WIND						BLANKET PERS PROP	\$
		FLOOD						BLANKET BLDG & PP	\$
									\$
									\$
		INLAND MARINE	TYPE OF POLICY				EQUIPMENT	\$	
		CAUSES OF LOSS					MISC TOOLS	\$	
		NAMED PERILS	POLICY NUMBER				BORROWED TOOLS	\$	
		OPEN PERILS						\$	
		CRIME						\$	
		TYPE OF POLICY						\$	
								\$	
		BOILER & MACHINERY / EQUIPMENT BREAKDOWN						\$	
								\$	
								\$	
								\$	

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER **CANCELLATION**

Town of Silver Cliff 612 E Main St Silver Cliff, CO 81252	LIVE CERTIFICATE  Click or scan to view	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No, Ext): (855) 222-5919	FAX (A/C, No):
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	E-MAIL ADDRESS: support@nextinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State National Insurance Company, Inc.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 12831		

COVERAGES	CERTIFICATE NUMBER: 837661425	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	EACH OCCURRENCE \$1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00					
	MED EXP (Any one person) \$15,000.00					
	PERSONAL & ADV INJURY \$1,000,000.00					
						GENERAL AGGREGATE \$2,000,000.00
						PRODUCTS - COMP/OP AGG \$2,000,000.00
						\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A				PER STATUTE ☐ OTH-ER ☐
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Contractors Errors and Omissions	X	NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	Each Occurrence: \$25,000.00 Aggregate: \$50,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is Custer County Sheriff. This Certificate Holder is an Additional Insured on the General Liability coverage in the Business Owner's Policy per the Additional Insured Automatic Status Endorsement. All Additional Insured privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER Custer County Sheriff 702 Rosita Ave Westcliffe, CO 81252	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
11/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No):	
	E-MAIL ADDRESS: support@nextinsurance.com	
	PRODUCER CUSTOMER ID:	
INSURED Bear Ridge Construction 3 Bassick Pl Westcliffe, CO 81252	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: State National Insurance Company, Inc.	12831
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 837661425 **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	☒ PROPERTY		NXTYYKFR7Q-01-BP	08/27/2025	08/27/2026	☒ BUILDING	\$
	☐ CAUSES OF LOSS	☐ DEDUCTIBLES				☒ PERSONAL PROPERTY	\$108,000.00
	☐ BASIC	☐ BUILDING				☒ BUSINESS INCOME	\$Included
	☐ BROAD	☐ CONTENTS				☒ EXTRA EXPENSE	\$Included
	☒ SPECIAL	\$1,000.00				☐ RENTAL VALUE	\$
	☐ EARTHQUAKE					☐ BLANKET BUILDING	\$
	☐ WIND					☐ BLANKET PERS PROP	\$
	☐ FLOOD					☐ BLANKET BLDG & PP	\$
							\$
							\$
	☐ INLAND MARINE		TYPE OF POLICY			☐ EQUIPMENT	\$
	☐ CAUSES OF LOSS		POLICY NUMBER			☐ MISC TOOLS	\$
	☐ NAMED PERILS					☐ BORROWED TOOLS	\$
	☐ OPEN PERILS						\$
	☐ CRIME						\$
	☐ TYPE OF POLICY						\$
	☐ BOILER & MACHINERY / EQUIPMENT BREAKDOWN						\$
							\$
							\$
							\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER

Cluster County Sheriff
702 Rosita Ave
Westcliffe, CO 81252

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

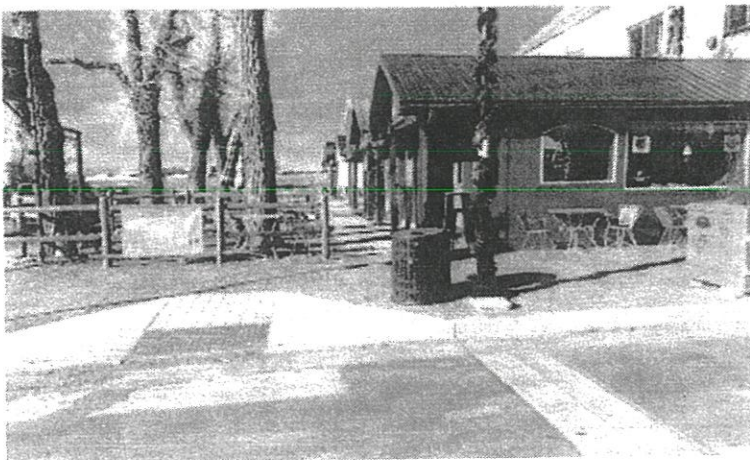
Ann Ryan

© 1995-2015 ACORD CORPORATION. All rights reserved.

Google Maps Westcliffe



Map data ©2024 500 ft



PARADE ROUTE
~~2024~~
PARADE OF LIGHTS

Westcliffe

Colorado 81252

Sunny · 63°F
11:43 AM



Directions



Save



Nearby



Send to
phone



Share

Quick facts



STATEMENT OF WORK

CLIENT: Custer County, Colorado

PROVIDER: Schneider Geospatial

1 Services.

PROVIDER shall provide CLIENT with the following services ("Services"):

A. GeoPermits Portal Development

Development of a web based **GeoPermits** portal. This site will include the following:

- a. Support multiple stage workflows that allow input and tracking of permit application and inspections data by multiple user types (public users, local government staff, service providers, and other related third-party organizations).
- b. User role-based security and access control to manage system users and enable workflow stage access based on user type.
- c. Ability to add auto-generated email notifications to specific users at each stage of a permit workflow.
- d. Administrative interface for CLIENT workflow project setup and configuration.
 - i. Create and edit unlimited number of workflow projects (each permit type will be represented as a workflow project).
 - ii. Create and edit unlimited number of stages for each workflow project.
 - iii. Create and edit unlimited number of data entities for each stage.
 - iv. Create instructions text for each data entity, with ability to embed HTML content such as hyperlinks.
 - v. Modify stage sequencing.
 - vi. Restrict visibility of workflow projects and stages to admin users only.
 - vii. Ability to generate test permit applications when modifying workflow projects and publish workflow updates to the live system when modifications are complete.
 - viii. Ability to "un-publish" a workflow project so that no new permits will be allowed to be created by users.
 - ix. Clone project capability to create a new workflow project based on an existing workflow project.
 - x. Configure permit fees for each workflow project. Fees may be dynamically calculated based on user inputs.
 - xi. Configure workflow conditional routing based on user entered inputs on dropdown lists and checkboxes.
 - xii. Project Summary page with detailed outline of each workflow project.
 - xiii. Print template editing interface to allow CLIENT admin users to configure templates for printable, completed permit applications.
- e. Multiple supported data entity types for data entry forms, including the following:
 - i. Short text box
 - ii. Long text box (Comments)
 - iii. Date
 - iv. Document attachment (with file browser)
 - v. Fee
 - vi. Lookup (dropdown list)



- vii. Number
 - viii. Static Labels
 - ix. Checkbox, Radio Button
- f. Document upload capabilities to allow users to attach multiple electronic files to permit records at each stage of a permit workflow.
- g. CLIENT's community website branding to allow the community to provide a header logo image and contact information from the organization.
- h. Interactive mapping interface with basic mark-up tools to allow users to sketch and label information about the permit application on CLIENT's existing GIS map and aerial photography.
- i. Dashboard page to allow users to view permit applications in progress based on the following criteria:
 - i. My Applications (in progress)
 - ii. Applications Needing My Attention
 - iii. Inspections to Schedule
 - iv. Inspections to Complete
 - v. Contractor Registrations about to Expire
- j. Integration with CLIENT's existing qPublic.net online portal to utilize existing property and GIS data for permit processing, search, and report capabilities. Shared data elements are limited to PROVIDER's existing Guidepost UPM data model.
- k. Contractor Registration Interface
 - i. Allows system users to register as a contractor with CLIENT.
 - ii. Admin interface to setup contractor types and registration fees
 - iii. Maintains a database of CLIENT's registered contractors, including the following information.
 - 1. Contractor Type
 - 2. Business Name
 - 3. Street Address
 - 4. City
 - 5. State
 - 6. Zip
 - 7. Contact Name
 - 8. Contact Title
 - 9. Contact Business Phone
 - 10. Contact Cell Phone
 - 11. Contact Email Address
 - 12. Company Web Address
 - 13. Status
 - 14. Registration length (in months)
 - 15. Effective Date
 - 16. Expiration Date
 - 17. Renewal Date
 - 18. Workers Comp. Expiration Date
 - 19. Bond Expiration Date
 - 20. Liability Insurance Expiration Date
 - 21. Registration Fee Payment status
 - 22. Notes



23. Attached Documents

- I. CLIENT will have the ability to export all of their data from GeoPermits in Excel (.xlsx) or CSV (.csv) file formats.
- m. Included Services:
 - i. Administrative account setup and deployment.
 - ii. Four (4), two-hour (2-hour) online training sessions to introduce client to the administrative functions of the system, as well as how to begin to set up their first workflows.
 - iii. PROVIDER will initiate a project kick-off meeting during the first month of the agreement.

B. Basic Implementation / Onboarding

PROVIDER will provide up to 80 hours of technical support services, anticipated to be used in 4 or 8 hours blocks between in 11/1/2024 and 12/31/2025. This will be used to assist CLIENT with setup, configuration, deployment, and usage of the online **GeoPermits** system for CLIENT's desired application / permit types. This may include hands-on configuration of workflows by PROVIDER's staff, based on CLIENT's definition of workflow stages and data entities for each application / permit type.

C. Payment Processor Integration – Auto Agent (Custer County)

PROVIDER will provide product development services to integrate CLIENT's **GeoPermits** website with CLIENT's preferred third-party payment processor. Integration will allow **GeoPermits** website to pass permit fee amounts and purchaser information to CLIENT's payment processor where the end user will submit payment information and receive a receipt for the transaction. CLIENT's payment processor system will handle all payment and transaction fee processing and routing of funds to CLIENT. **GeoPermits** end users will be required to click a link or button on CLIENT's payment processor interface in order for CLIENT's payment processor system to notify the **GeoPermits** system that the permit fee has been paid, and to return the end user to the **GeoPermits** website.

D. Payment Processor Integration – Certified Payments (Westcliffe & Silver Cliff)

PROVIDER will provide product development services to integrate CLIENT's **GeoPermits** website with PROVIDER's preferred third-party payment processor. Integration will allow **GeoPermits** website to pass permit fee amounts and purchaser information to CLIENT's payment processor where the end user will submit payment information and receive a receipt for the transaction. CLIENT's payment processor system will handle all payment and transaction fee processing and routing of funds to CLIENT. **GeoPermits** end users will be required to click a link or button on CLIENT's payment processor interface in order for CLIENT's payment processor system to notify the **GeoPermits** system that the permit fee has been paid, and to return the end user to the **GeoPermits** website.

E. GeoPermits Flex Support

- a. CLIENT will have up to **ninety-six** (96) hours per year of Flex (remote) Support. Unused hours do not carry over past the end of the year. CLIENT is encouraged to utilize / schedule any unused hours at least 45 days before the end of the year. PROVIDER anticipates the hours to be spread



equally throughout the year; however, hours may be accelerated within the year based on mutual agreement between the CLIENT and PROVIDER. This time could be used in as little as half-hour increments for items such as, but not limited to:

- i. Development and publication of workflows
- ii. Respond to technical support questions from CLIENT’s staff
- iii. Modification and update requests for workflows
- iv. Scheduled monthly meetings and regular project status reports.
- v. Initial term begins October 1, 2024

F. Portal Hosting and Maintenance

PROVIDER shall host and maintain of the above-described portal(s) for the term of this Agreement.

PROVIDER’s web data server environment is based in a cloud computing service residing in data centers managed by third-party hyper-scale cloud providers. Site improvements and modifications, including functionality enhancements to the core product may be made periodically. If the CLIENT is charging fees for use of the system, any and all disputed charges are the responsibility of the CLIENT. Certain onsite hardware and software configurations may require additional third-party software (not included in this Statement of Work), which will be mutually agreed upon. Services also include monitoring of PROVIDER’s web servers on a twenty-four/seven (24/7) basis; however, because of infrastructure issues beyond the control of PROVIDER’s staff, web services are not guaranteed to be available twenty-four) 24 hours per day, seven (7) days per week.

2 Payment for Services.

PROVIDER will invoice SIPA and SIPA shall invoice CLIENT for the Services as follows:

A. Product/Service

a. One-time Setup Cost:	\$23,000
Setup items:	
Core Setup:	Included
Payment Processor Integration – Auto Agent	Included
Payment Processor Integration – Certified Payments	Included
Basic Implementation / Onboarding:	Included
b. Annual Cost:	\$21,912
Items:	
Core Hosting:	Included
Map Hosting:	Included
GeoPermits Flex Support (96 hours annually)	Included

**B. Payment Schedule**

Year 1	November 1, 2024 – December 31, 2024:	\$26,652
	(Setup: \$23,000, Hosting / Flex Support (16 hours): \$3,652-prorated)	
Year 2	January 1, 2025 – December 31, 2025:	\$21,912
Year 3	January 1, 2026 – December 31, 2026:	\$23,004
(Note: Year 3 includes a standard 5% annual increase)		

Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.

SIPA will receive a 10% discount on invoices for set-up costs, 7% discount on invoices for recurring services and a 5% discount on invoices for Hosting Fees.

Term, Termination and Renewal. The initial term of this Agreement shall be defined in the Scope of Services or Payment Schedule above. If the services provided are for an annual rate and extend for multiple years, PROVIDER will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by consecutive, twelve (12) month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROVIDER shall be invoiced by PROVIDER and paid by CLIENT. PROVIDER reserves the right to update the pricing applicable to this Agreement after the initial term for any renewal terms and/or any subsequent terms occurring after the initial term of the Agreement; PROVIDER shall provide prior written notice to CLIENT of any pricing adjustments applicable to any such renewal and/or subsequent terms.

Proposed Pricing is valid through October 31, 2024.

PROVIDER:

Schneider Geospatial, LLC

DocuSigned by:
Jeff Corns
By: D39413E0C71F43A...

Print: Jeff CornsTitle: President & CEODate: October 22, 2024**SIPA OBO CLIENT:**

Statewide Internet Portal Authority

DocuSigned by:
Ajay Bagal
By: B5EF65D277A64E2...

Print: Ajay BagalTitle: Executive DirectorDate: October 23, 2024

****Please reference SIPA Contract #3719 on invoice to ensure prompt payment****

SIPA IS TAX EXEMPT

**TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA**

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

X **Westcliffe Town Board** **Westcliffe Planning Commission**

Here are things you need to know:

- You must contact the Town staff prior to coming to the Board. Quite often the issue can be resolved by staff action.
- Please plan on attending the meeting. The Board of Trustees will be unable to take action without a representative in attendance.

Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the third Tuesday of each month.)

Name of person making presentation: Bianca Treutler

Organization, if speaking on behalf of a group: Business Round Table

Is this a request for Board action? ☒ Yes No

Please provide a summary of your comments:

Acceptance of the closure of 3rd Street
requested by Lucas Epp/Custer County Kids Council

Quick overview of all wonderful things happening
during the holiday season as a result of town support

What staff member have you spoken to about this? Please summarize your discussion:

Contact information:

Name: Bianca Treutler
Mailing Address: 11 Granada Ct.
W.C. CO 81252

email: Same
Daytime Phone: 719-210-1515

STREET CLOSURE APPLICATION ONLY FOR TOWN OF WESTCLIFFE STREETS DOES NOT INCLUDE HIGHWAY CLOSURE

1000 Main Street, P.O. Box 406, Westcliffe, Colorado 81252

Date Submitted: 11.03.25 Beginning Date of Requested Street Closure: 11.29.25

(Note: Applications received less than 30 days prior to the event will not be considered and presented to the Board of Trustees)

Applicant/Organization: Custer County - Business Round Table

Name of the Event: Holiday Block Party

Responsible Person & Phone Number: Bianka Treanor - Lucas Epp

Responsible Person's Address: 11 Granada Court, Westcliffe, CO 81252 719.210.1515
330 Mineral Rd, Westcliffe, CO 81252 719.371.9267

Responsible Person's Email: Coloradocarthscents@gmail.com / lucas@custercounty-co.gov

Description of the Event: Free Food - Live Music - Wreath Decorating Contest - Community Tree

Date(s) of Street Closure	Street(s) to be Closed	Times - From - Until
<u>11.29.25</u>	<u>12 PM to 4 PM.</u>	_____ until _____
_____	_____	_____ until _____
_____	_____	_____ until _____

Do you intend to sell FOOD OR BEVERAGES YES/NO NO

Do you intend to sell ALCOHOLIC BEVERAGES YES/NO NO

Submit the following with your application:

- Map of the area to be closed, showing locations of structures, barricades, security personnel, location of activities, 12-foot emergency lane, fencing and ingress/egress (if applicable). Map should be large enough scale to show activities as requested.
- A written plan for notifying the community of the street closure, including: newspaper, radio, flyers to affected businesses & residents, and special event notices provided by the Sheriff's Dept.
- Trash and sanitation plan.
- A check payable to the Town of Westcliffe in the amount of \$250 for damage /clean-up / performance deposit. Note: Please include a self-addressed stamped envelope with your deposit. If no envelope is provided, your check will be torn up after your event if the requirements of this Agreement are fulfilled as stated. (Deposits will be returned after the first Tuesday of the following month of the event).
- Certificate of insurance including the following:
 - The Town of Westcliffe named as an additional insured.
 - A minimum limit of \$1,000,000 per occurrence & \$2,000,000 annual aggregate general liability.

- C. A minimum 30 days' notice of cancellation.
- D. Host and general liquor liability coverage (if applicable).
- E. A minimum of \$1,000,000 personal and advertising injury coverage.
- F. A minimum of \$50,000 fire damage.
- G. A minimum of \$1,000,000 combined single limit comprehensive auto liability (if applicable).

Conditions for Use of Public Property

- Open containers of alcohol aren't allowed without a liquor license. All alcoholic beverages must be in approved cups. No bottles, cans or other non-approved containers are allowed.
- Event organizers are responsible for cleanup and trash removal from curb to curb. Event organizers must bring their own trash bags and cleaning supplies. User's deposit will be used if cleanup is not satisfactory.
- Motorized vehicles are not allowed on the grass or pathways and must park in designated areas.
- Applicant and all attendees shall comply with all Town of Westcliffe Rules, Regulations, and Ordinances.
- Attaching signs, decorations, etc. to trees is prohibited.
- Tents or other temporary structures may not be placed without obtaining permission first.
- Vending shall comply with Town regulations.
- User has inspected the premises and agrees to accept premises as is and assume the responsibility that the premises is fit for the User's purpose. Fires must be in approved devices designed for that purpose.
- Wood fires are prohibited.
- **Sidewalks shall not be blocked for any reason.**
- Pets must be leashed and not left unattended; owners are responsible for cleaning up after their pets.

Parades:

1. Absolutely nothing may be thrown out to spectators from motorized vehicles, horse-drawn vehicles, or riders on animals. Distribution of candy or pamphlets may be made by walking individuals, only, and must be handed not thrown to spectators. Participants are urged to consider the safety of spectators and parade participants and prevent spectators from entering the parade route during the parade.
2. Each entry shall exercise all precautions for the safety of others and be responsible for their own animal, vehicle, float etc.
3. Consumption of alcoholic beverages by participants during line-up or parade march is strictly prohibited.
4. To assist sponsors in properly and safely lining up entries for parade, entrants must list whether animals, sound effects or loud noises will be used.
5. Discharging of firearms containing live or blank ammunition is prohibited.
6. Directions issued by parade officials and/or law enforcement officials shall strictly be observed.
7. All entrants must remain in the parade to the end of parade route.
8. No one may get off or on any vehicle, float, or trailer while on the parade route, even if the vehicle is stopped.
9. No semis or tractor trailers, pickup trucks only.

I/WE agree to comply with requirements of Chapter 7 of the Town of Westcliffe's Municipal Code and any rules or requirements issued by the Board of Trustees. I agree to indemnify the Town of Westcliffe, its officers, employees, and agents and to hold them harmless as to any claim, liability or damages, including attorney's fees and court costs arising out of, or directly or indirectly resulting from the conduct of the above event.

Agree to:

By: Lucas D. Epp

Print: Lucas Epp

Title: County Commissioner

Date: 11.03.25

Approved:

Zoning Official

Sheriff's Office

Deputy Clerk

All required items received by: _____ Date Received: _____

Copy sent to: _____ Applicant _____ Sheriff Office _____

☐ Return Damage Deposit ☐ Retain _____ of Damage Deposit

Reason for retainage _____

Parks Maintenance Supervisor: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, LLC.
6300 South Syracuse Way, Suite 700
Centennial CO 80111

CONTACT NAME: Nathan Kathol

PHONE (A/C, No., Ext): 303-889-2532

FAX (A/C, No):

E-MAIL ADDRESS: Nathan_Kathol@ajg.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Colorado Counties Casualty & Property Pool

INSURER B: Various (See Attached)

INSURER C: Arch Insurance Company

11150

INSURER D:

INSURER E:

INSURER F:

INSURED
Custer County
PO Box 150
Westcliffe, CO 81252

COVERAGES

CERTIFICATE NUMBER: 499150925

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Per Member			PER PARTICIPATION CERT	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,500,000 GENERAL AGGREGATE \$ 1,500,000 PRODUCTS - COMP/OP AGG \$ 1,500,000 Law Enforcemnet Liab \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ Claims Made ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PER PARTICIPATION CERT	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 1,500,000			VARIOUS	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCX005783210	12/31/2024	12/31/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A B	Prop, Mob Eq, Auto PD, XS Excess Property			PER PARTICIPATION CERT See Attached	1/1/2025 1/1/2025	1/1/2026 1/1/2026	DEDUCTIBLE \$500 Layered \$ 150,000 See attachment

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation SIR: \$875,000

Carrier B: CWCP is a qualified Self Insured Pool and is reinsured by Carrier E

Casualty Program includes General Liability, Auto Liability, Law Enforcement Liability, & Public Officials Liability

Evidence of insurance only.

CERTIFICATE HOLDER

Custer County Kids Council
Attn: CCKC Coordinator
PO Box 297
Westcliffe CO 81252
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

COLORADO COUNTIES CASUALTY AND PROPERTY POOL
1/1/2025 TO 1/1/2026 CASUALTY - LAYERED PROGRAM - POLICY NUMBERS, PARTICIPATION

Layer	Carrier	Policy Number	Limit	Retention
Primary GL, AL, POL	Ambridge (Lloyd's)	PK1041524	\$4,500,000	\$1,500,000
Law Enforcement Liability	Lexington Insurance Co.	03824686102	\$4,000,000	\$1,000,000
Excess Layer \$5M xs \$5M	Allied World Assurance Co.	03136790	\$5,000,000	

COLORADO COUNTIES CASUALTY AND PROPERTY POOL
1/1/2025 TO 1/1/2026 PROPERTY - LAYERED PROGRAM - POLICY NUMBERS, PARTICIPATION
Attachment Clause for Master Policy

Layer	Carrier	Policy Number	Participation Limit	% Participation
Primary Layer	Uws at Lloyds (various) - LEAD	PW0330024, PW0330124	\$4,500,000	45%
	CV Starr	SLSTPTY12265925	\$2,000,000	20%
	Westchester Surplus	D38095432 008	\$1,000,000	10%
	Munich Re	R1A3PP0000000602	\$1,000,000	10%
	Allied World	031216751A	\$1,500,000	15%
Total Excess Layer \$15M xs \$10M	UW at Lloyds (various)	PW0330024	\$4,500,000	30%
	CV Starr	SLSTPTY12265925	\$3,000,000	20%
	Evansston (Markel)	MKL V2XPR002413	\$2,500,000	17%
	Eagle	EAGLE110568AREFWX02	\$2,000,000	13%
	Munich Re	R1A3PP0000000602	\$1,500,000	10%
	Westchester Surplus Lines	D38095432008	\$1,500,000	10%
Total Excess Layer \$25M xs \$25M	Atrium	TBD	\$2,500,000	10%
	Axis	TBD	\$2,500,000	10%
	Insurex	TBD	\$2,500,000	10%
	Arris	TBD	\$2,500,000	10%
	Ironshore	006893563	\$2,500,000	10%
	AXA XL	TBD	\$5,000,000	20%
	Starstone	Q87959241CSP	\$3,750,000	15%
	Spectrum	PLM0065924	\$3,750,000	15%
Total Excess Layer \$50M xs \$50M	RSUI Indemnity Co.	NHD928944	\$50,000,000	50%
	Mitsui	EXP7000992	\$15,000,000	30%
	Paragon	TBD	\$10,000,000	20%
Excess Automobile Physical Damage - over the Road	Endurance	IMU10012212607	\$4,000,000 xs \$1,000,000	100%

**TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA**

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

_____ Westcliffe Town Board _____ Board of Adjustments
X _____ **Westcliffe Planning Commission**

Here are things you need to know:

- You must contact the Town staff prior to coming to the Board. Quite often the issue can be resolved by staff action.
- Please plan on attending the meeting. The Board of Trustees will be unable to take action without a representative in attendance.

Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the third Tuesday of each month.)

Name of person making presentation: Connie Thompson

Organization, if speaking on behalf of a group: _____

Is this a request for Board action?

Yes

No

Please provide a summary of your comments:

My husband Jack Thompson and I
would like to vacate the property
line between lots 37A + 36 in
Shadow Ridge Subdivision.

What staff member have you spoken to about this? Please summarize your discussion:

Contact information:

Name:

Mailing Address:

email:

Daytime Phone:

Connie Thompson
P.O. Box 663
Westcliffe, CO 81252
conjack24@aol.com
719-371-2894

LAND USE CHANGE APPLICATION

TOWN OF WESTCLIFFE
PO BOX 406
1000 MAIN ST
WESTCLIFFE, CO 81252

Building & Zoning Official
(719) 783-2282 Ext. 12

APPLICATION

____ Variance ____ Zone Change ____ Use by Special Review
 ✓ Vacate Lot Line ✓ ____ Other

MAILING ADDRESS
Applicant Name Connie Thompson
Address: PO Box 663
City/State/Zip Westcliffe, CO 81252

PROPERTY ADDRESS
570 Mineral Rd.
Westcliffe, CO.

DESCRIBE THE REQUESTED CHANGE

Vacate the property line between lot 37A
& lot 36 in Shadow Ridge Subdivision.

Property Owners Signature Connie K. Thompson Date 10/22/25

Clyde J. Thompson 10/22/25
Building/Zoning Officials Signature Date

☒ As the applicant, you are responsible for researching and understanding any covenants and/or restrictions attached to the subject property. By submitting this application, you are attesting that the proposed use is not in violation of any covenants or restrictions on the property, or that the proposed use has been otherwise approved by the HOA, POA, or other organization that enforces covenants and restrictions attached to the subject property. The Town of Westcliffe is not responsible for enforcing private land use covenants and/or restrictions. Approval of this application does not relieve the property or the applicant from the private enforcement of any covenants and restrictions attached to the subject property."

OFFICE USE

____ Filing Fee Paid \$ ____
____ Public Hearing Date ____
____ Hearing Notice Published ____
____ Property Posted ____
____ Approved ____ Denied ____

WESTCLIFFE BUSINESS FACADE GRANT APPLICATION FORM

Business Name: JH Westcliffe WC	Phone: 303-740-2218
Lead Contact Person: James Hockensmith	Title: Owner/Manager of JH Westcliffe WC
E-Mail: jimhock@yahoo.com	Website: N/A
Mailing Address: 3131 E. Alameda Ave Unit 1108 Denver, CO 80209	Physical Address: 202 Main St. Westcliffe, CO
Business Owner:	Property Owner: JH Westcliffe WC (James Hockensmith)
Grant Request Amount: \$ 6032 (1/2)	Total Project Cost: \$ 6032.

PROJECT SUMMARY: Replace front door and transom to entrance into Sugarlump. Currently wood does not match, door does not close properly, and many different locks used in the past.

Four copies of the printed application, attachments, and support material must be received to be considered for review. Instructions for SUMMARY or attached Project Narrative and Plans:

1. Describe how the proposed project will provide a significant visual improvement over current conditions as seen from public ways. New door & transom will look fresh and new.
2. Provide relevant information such as project budgets, construction proposals, bids, photographs, site plans/sketches, project schedules, and required permits at the applicant's expense. Bid & photos attached.
3. Please provide paid receipts and proof of payment for reimbursement upon completion of the project. To be sent upon completion.
4. Note any factors that pose a risk to the completion of the project within six months of award. None.

All applicants are encouraged to review their proposed projects with Town staff before application submission to fully understand any Town codes relevant to a particular project. Incomplete applications will not be accepted.

The grant application is due by April 30th 2025, by 5:00 p.m. They may be dropped off at the Westcliffe Town Hall, 1000 Main Street.

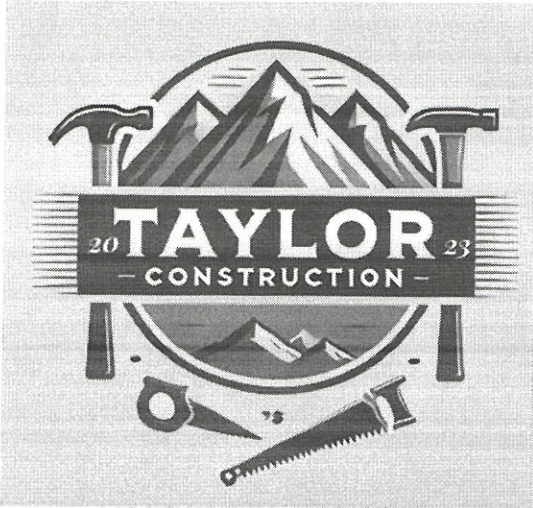

Applicant's Signature

2/27/25
Date

Building Owner's Signature (if different from applicant)

Date

ESTIMATE



Estimate #	door/window replacment
Date	Feb 20, 2025
Total	\$6,032

Taylor Construction

Westcliffe CO 81252
United States
Phone: 7194130522
taylorconstruction78@gmail.com

Estimate To:
Jim Hock/Sugarlump

#	Tasks	Quantity	Rate	Amount
1.	Demo/install labor	1	\$1,500	\$1,500
#	Products	Quantity	Unit Price	Amount
1.	43 1/2" x 80 13/16" Right hand inswing Wood door	1	\$2,263	\$2,263
2.	22"x44" Wood Transit window	1	\$642	\$642
3.	Trim and framing Materials	1	\$425	\$425
4.	Screen door	1	\$790	\$790
5.	10% extra for unforeseen materials or price fluctuations of materials	1	\$412	\$412

Terms & Conditions

any additional work requested will be charged at my hourly rate plus costs of materials.

request changes 7 days after completion of project. anything after that is at owners expense.

this Bid expires 1 month after issue date due to constant changing of costs.

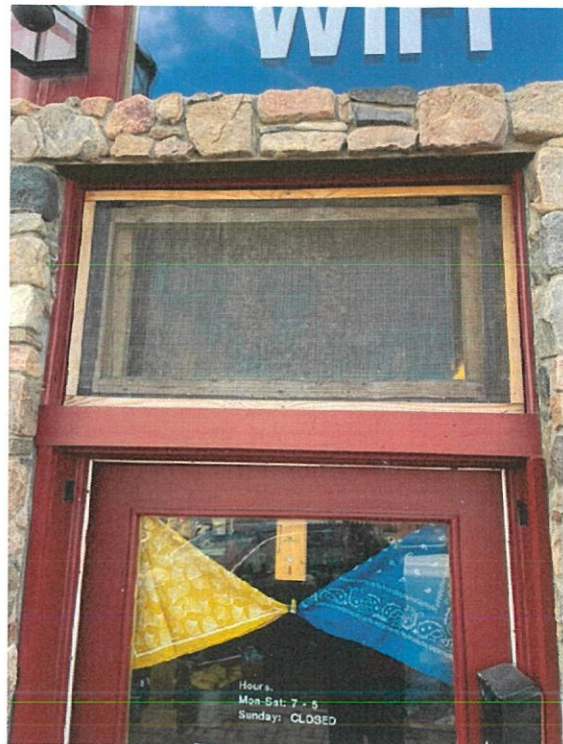
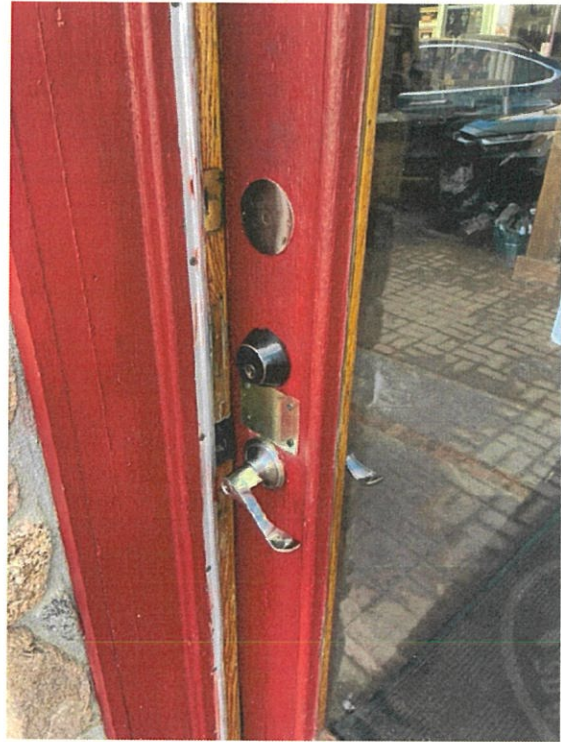
Timeline:

After we have discussed and have come to an agreement we will agree on a start date.

Notes

I charge all materials up front and 50% of labor. And then 50% at completion of the project

Sub Total	\$6,032
Total	\$6,032



**TOWN OF WESTCLIFFE
REQUEST TO BE PLACED ON AGENDA**

Office of the Town Clerk
P.O. Box 406
Westcliffe, CO. 81252
townclerk@townofwestcliffe.com
719-783-2282

✓ **Westcliffe Town Board** **Board of Adjustments**
✓ **Westcliffe Planning Commission** (possibly) ,

Here are things you need to know:

- You must contact the Town staff prior to coming to the Board. Quite often the issue can be resolved by staff action.
- Please plan on attending the meeting. The Board of Trustees will be unable to take action without a representative in attendance.

Please complete the following information and return this form no later than ten (10) days prior to the Board meeting to the above address or bring it to the Town Hall at 1000 Main Street our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. (Regular Board meetings are scheduled for the third Tuesday of each month.)

Name of person making presentation: RICHARD ARNOLD BEATTIE

Organization, if speaking on behalf of a group: MAIN STREET ALLIANCE

Is this a request for Board action? (Yes) No RAB/INC.

Please provide a summary of your comments:

I am a resident and business owner at
510 MAIN STREET- AND I have a Communications,
Marketing and Media- practice, I am a
main street America, and Colorado (alliance member)
would like to represent- and manage the Main Street Program

What staff member have you spoken to about this? Please summarize your discussion: here.

Bob Fulton

Contact information:

Name: RICHARD ARNOLD BEATTIE
Mailing Address: 510 MAIN STREET
Westcliffe, CO 81252
email: Richard Beattie 809@gmail.com
Daytime Phone: 719-877-3476