

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
FRIDAY, MARCH 5, 2021  
SPECIAL MEETING**

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**CALL TO ORDER**

Mayor Wenke called the meeting to order at 10:00 A.M.

**ROLL CALL**

**The following members were present:** Mayor Wenke, Ms. Cole, Mr. Frickell, Ms. Snow, Mr. Nordyke and Mr. Johnston

**ABSENT:** Mr. Cline

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was suspended.

**OTHERS PRESENT**

Kathy Reis

**ORDER OF BUSINESS**

- a. Executive Session for the purpose of a personnel matter under C.R.S. Section 24-6-402(2) (f)(I) to discuss a compensation package for the Town Manager position.**

**ACTION:** Mr. Nordyke moved and Ms. Cole seconded to move into executive session for a personal matter allowed by C.R.S. Section 24-6-402(2) (f) (I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; to discuss a compensation package for the Town Manager position. Motion carried.

**EXECUTIVE SESSION**

At 10:00 a.m. the Special Meeting was recessed. Executive Session was convened at 10:04 a.m.

At 10:33 a.m., Mayor Wenke reconvened the special meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Ms. Cole, Mr. Frickell, Ms. Snow, Mr. Nordyke, Mr. Johnston and Kathy Reis. For the record, Mayor Wenke asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

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**ORDER OF BUSINESS CONTINUED**

**b. Consideration of approving a compensation package for the Town Manager.**

As a result of the executive session the following motion was made.

**ACTION:** Mayor Wenke moved and Ms. Snow seconded to approve compensation our current Town Manager – for the months of March, April and May upon satisfactorily completion the objectives for that three-month period, a \$4,000.00 bonus for successful completion, an increase the base pay of \$4,000.00. for the periods of June, July and August the Town Manager will be compensated objectives outlined for those months upon successful completion he will receive \$4,000.00 and his base pay be increased by and additional \$4,000.00. For the months of September through December upon successful completion of the outlined objectives, he will receive a bonus of \$4,000.00 and his base compensation will be increased by \$4,000.00. Motion carried.

The Board of Trustees will do quarterly reviews.

As part of the original hiring process, it was agreed the Town Manager would receive an increase of \$1,500.00 of acquiring his CDL and the ICC certifications.

Employees that are salary don't receive comp time. It can be done administratively with the approval of the Mayor.

**Ms. Snow** moved and **Ms. Cole** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Kathy Reis  
Town Clerk