

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
WEDNESDAY, DECEMBER 7, 2022
SPECIAL MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 4:00 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Frickell, Ms. Snow, Mr. Nordyke, Mr. Wilhelm, and Mr. Mowry.

ABSENT: Ms. Cole

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance.

OTHERS PRESENT

Kathy Reis, and James Kenyon-Canon City-Via Zoom

ORDER OF BUSINESS

a. Review Town Manager candidate summary.

After reviewing Heather Ottem's report and discussion, the Board of Trustees agreed to have the interview committee of three interview candidates, 19, 24, and 8, with the remainder of the board attending either in person or via Zoom.

b. Consideration of reviewing additional resumes.

Four additional resumes were received. After consideration, the Board of Trustees decided to have Heather Ottem screen candidates 26 and 28; two previous candidates interviewed by the board, 22 and 23, will go through the screening process.

ACTION: Mayor Wenke moved, and Mr. Wilhelm seconded to contract with Heather Ottem to interview the additional candidates. Motion carried.

c. Set a date for interviews.

Two dates were scheduled for interviews: Friday, December 9th at 9:00 to interview candidates 24 and 19, and Monday the 12th at 10:30 to interview #8 via Zoom.

Mr. Wilhelm moved, and Mr. Mowry seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Kathy Reis, CMC
Town Clerk