

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
FRIDAY, DECEMBER 11, 2020  
SPECIAL MEETING**

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**CALL TO ORDER**

Mayor Wenke called the meeting to order at 2:00 P.M.

**ROLL CALL**

**The following members were present:** Mayor Wenke, Ms. Cole, Mr. Frickell and Mr. Johnston

**ABSENT:** Mr. Nordyke, Ms. Snow and Mr. Cline

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was suspended.

**OTHERS PRESENT**

Kathy Reis

**ORDER OF BUSINESS**

- a. Executive Session for the purpose of a personnel matter under C.R.S. Section 24-6-402(2) (f)(I) to interview candidates for the Town Manager position.

**ACTION:** **Mr. Johnston** moved and **Ms. Cole** seconded to move into executive session for a personal matter allowed by C.R.S. Section 24-6-402(2) (f) (I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; to interview candidates for the Town Manager position. Motion carried.

**EXECUTIVE SESSION**

At 2:02 p.m. the Special Meeting was recessed. Executive Session was convened at 3:38 pm.

At 3:40 p.m., Mayor Wenke reconvened the special meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Ms. Cole, Mr. Frickell, Mr. Johnston, Kathy Reis, Gabriel Shank and Ken Culpin. For the record, Mayor Wenke asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

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**ORDER OF BUSINESS CONTINUED**

**b. Consideration of hiring a Town Manager.**

It was determined that Mayor Wenke will negotiate a starting salary \$45,000 with step increases of \$1,500 after acquiring his CDL and \$1,500 increase after receiving the ICC certification.

Another concern was the current vacation time offered. It was agreed that this needs to be reviewed.

**ACTION:**     **Ms. Cole** moved and **Mr. Frickell** seconded to hire Gabriel Shank for the Town Manager position. Motion carried.

**Ms. Cole** moved and **Mr. Johnston** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Kathy Reis  
Town Clerk