

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
MONDAY, NOVEMBER 28, 2022
REGULAR MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Frickell, Ms. Snow, Mr. Nordyke, Mr. Wilhelm and Mr. Mowry

ABSENT: Ms. Cole

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance

OTHERS PRESENT

William Taylor, Jordan Benson, Jake Shy, Bob Gatei, Charels Jagow, Wanda Jennings and Kathy Reis. Via Zoom-Clayton Buckner, Nathan Silberhorn, Oscar , Elliot Jackson, Noa Nemmers

TREASURER’S REPORT

REVENUE RECEIVED IN		BALANCE OF ACCOUNTS
General Fund Checking:	\$ 105,111.11	\$ 557,692.66
CSafe-GF Core 11:	\$ 1,141.62	\$ 426,457.44
CSafe-3% Tabor Reserve:	\$ 118.46	\$ 44,217.60
CSafe-General Fund Reserve-14	\$ 975.74	\$ 364,482.28
Municipal Court Checking:	\$ 0.00	\$ 2,282.70
Tennis Court Checking:	\$ 0.00	\$ 25,178.70
Conservation Trust Fund Checking:	\$ 7.16	\$ 42,169.37
Capital Fund Checking:	\$ 461,781.72	\$ 532,712.42
CSafe-CF Core 12:	\$ 595.44	\$ 222,377.90
Total C.D.’s plus interest:	\$ 0.00	\$ 205,323.98

EXPENDITURES FOR NOVEMBER 2022:

GENERAL FUND:	\$	65,563.89
MUNICIPAL COURT:	\$	0.00
TENNIS COURT:	\$	0.00
CONSERVATION TRUST FUND:	\$	0.00
CAPITAL FUND:	\$	455,509.60

APPROVAL OF CONSENT AGENDA

- a. Approval of minutes-Regular-Oct. 17, Special-Oct. 12, 14, 20, 24, Nov. 1, 2022
- b. Treasurer’s Report
- c. Approval of Bills

Mr. Frickell moved, and **Mr. Mowry** seconded to approve the consent agenda. Motion carried.

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OLD BUSINESS

None

NEW BUSINESS

a. Consideration of the request to approve the Custer County Town of Westcliffe and Silver Cliff Emergency Operations Plan.

The Planning Commission reviewed and recommended approving the draft document. From here, it goes to the state and FEMA for review; if there aren't any changes, it can then be adopted by both towns and county.

ACTION: Ms. Snow moved, and Mr. Wilhelm seconded to approve the draft Custer County Town of Westcliffe and Silver Cliff Emergency Operations Plan. Motion carried.

b. Consideration of a request to approve Ordinance NO. 3-2022 Creating a Minor Subdivision and replat Lot 3 of Adams Addition Filing 2 and amending the Town Zoning Map.

This is just a formality; the replat has already been approved. We are amending the Zoning Map.

ACTION: Mr. Mowry moved, and Mr. Nordyke seconded to approve Ordinance NO. 3-2022 amending the zoning map. Motion carried.

c. PUBLIC HEARING – 2023 BUDGET.

The Public hearing was opened, hearing non, the Public Hearing was closed.

d. Consideration of a request to approve the Capital Fund Reserve Policies and the Five-Year Capital Improvement Plan.

ACTION: Mr. Wilhelm moved, and Mr. Nordyke seconded to approve the Capital Fund Reserve Policies and the Five-Year Capital Improvement Plan. Motion carried.

e. Consideration of a request to approve Ordinance NO. 4-2022 Adopting the 2023 Budget.

ACTION: Ms. Snow moved and Mr. Wilhelm seconded to approve Ordinance NO. 4-2022 Adopting the 2023 Budget. Motion carried.

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NEW BUSINESS CONTINUED

f. Consideration of a request to approve Ordinance NO. 5-2022 Appropriation of Funds from the 2023 Budget.

ACTION: Mr. Mowry moved, and Ms. Snow seconded to approve Ordinance NO. 5-2022 Appropriation of Funds from the 2023 Budget. Motion carried.

g. Consideration of a request to approve Ordinance NO. 6-2022 Set Mill Levy for 2023 Budget.

ACTION: Mr. Wilhelm moved, and Mr. Frickell seconded to approve Ordinance NO. 6-2022 setting the Mille Levy for the 2023 Budget. Motion carried.

h. Consideration of a request to approve Ordinance NO. 7-2022 amending Title 5 Public Health and Safety, adding Chapter 8 “Meat Waste Disposal”.

Mayor Wenke read the ordinance into the record. There was a complaint of meat waste being in the alley behind Elevations Meat Market in open barrels.

After hearing comments from the public and hearing from the owner Will Taylor from the owner of Elevations Meat Market.

Mr. Taylor explained that he was unable to take the meat waste down to the Fremont facility as they were closed. Custer County Landfill doesn't accept meat waste. He is doing everything he can to address the issue.

A comment was taken from the public attending with concern about the uncovered bags, blood being washed down the alley, and the smell.

ACTION: Mr. Frickell moved, and Mr. Wilhelm seconded to approve Ordinance NO. 7-2022. Motion died.

The board agreed to give him a month to come up with a solution to have sealed containers for the meat waste. This has been tabled and will be on the December 19th agenda.

i. Review the 2023 Custer County Sheriff Contract.

After reviewing the contracts and with no changes from the current contract, it was approved.

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NEW BUSINESS CONTINUED

ACTION: Mayor. **Wenke** moved, and **Mr. Frickell** seconded to approve the 2023 Custer County Sheriff contract. Motion carried.

j. Consideration of a request to approve the Street and Park Supervisor job description.

All job descriptions are approved by the Board of Trustees. There were a few minor changes.

ACTION: Ms. **Snow** moved, and **Mr. Wilhelm** seconded to approve the Street and Park Supervisor job description. Motion carried.

k. Review and consideration of approving an RFP for General Engineering Services and moving forward with a contract.

After reviewing the RFP submittals by Ayers and Associates and Baseline Engineering and after some discussion, the Board of Trustees agreed the decision should be tabled until the Town Manager position has been filled. The board thanked them for submitting and attending the meeting and answering questions.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk

HB21-1162 Plastic Pollution Reduce Reduction Act. - Clerk Reis reported that she is researching how the Town will need to administrate the collection of the fees and the education component for the businesses and the public could be handled.

Non-DOT Drug Policy-She has not received information from other Towns on how their policies are. After further discussion, the board agreed that the attorney could amend it with modifications so that it could be subject to dismissal. This will be brought forward to the board with changes.

b. Report from Trustee Snow

Ms. Snow moved, and **Mr. Frickell** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Kathy Reis, CMC
Town Clerk