

**AGENDA
PARKS ADVISORY COMMITTEE
TOWN OF WESTCLIFFE
THURSDAY, June 13, 2024
PATTERSON HALL-1000 MAIN
WORKSHOP
9:00 AM**

Zoom

Meeting ID: 892 5936 9349

Passcode: 506845

By Phone: 719-359-4580

ORDER OF BUSINESS

- A. Appoint a new chairman.
- B. Discuss and consider recommending to the Board of Trustees the Hermit/Memorial complex ideas.

NEW BUSINESS CONTINUED

- d. **Consideration purchasing a generator for emergency power for the public elevator required by the State of Colorado ASME A17.1 Safety Code for Elevators and Escalators.**

Town Manager Patterson explained we are required to have a backup generator for the elevator if the power should go out. After further discussion, the board directed him to research it and put it out to bid.

- e. **Consideration of a request to approve Resolution 5-2023 approving the General On-call Engineering Service agreement.**

In the future, when the Town applies for federal funds such as the Transportation Alternative Program, we would not need to put the engineering out to bid, saving time and money.

ACTION: Mr. Nordyke moved, and Mr. Fulton seconded to approve Resolution 5-2023. Motion carried.

- f. **Consideration of a request to amend the Colorado Retirement Association Retirement Agreement.**

This is to match the employee contribution up to six percent. The town matches a three percent mandatory employee contribution, then there is the discretionary portion for an additional one, two, or three percent by the employee that the Town will match. It also allows immediate eligibility for the employee to participate on the date of hire.

ACTION: Mr. Dembosky moved, and Mr. Mowry seconded to approve amending the Colorado Retirement Association Retirement Agreement. Motion carried.

- g. **Consideration of a request to approve Resolution 6-2023 amending the Town Handbook.**

This is to add the language approved for the additional Discretionary Retirement Matching Contribution Policy.

ACTION: Ms. Lund moved, and Mr. Wilhelm seconded to approve Resolution 6-2023 amending the Town Handbook. Motion carried.

- h. **Consideration of a request to change the membership of the Westcliffe Park Advisory Committee.**

The Parks Committee that one of the members is no longer a citizen and is now a trustee and to change the language to include three trustees.

NEW BUSINESS CONTINUED

ACTION: Mr. Wenke moved, and Mr. Mowry seconded to approve increasing the membership to include three trustees and appointing Mark Dembosky. Motion carried.

i. Consideration and discussion of the Posse ticketing parking violations in Town and the cost.

Sheriff Smith reported that the volunteer Posse isn't an option. The alternative would be to have Deputy Thurston, as part of his community project, focus on the areas that need to be patrolled or other issues that need to be addressed.

One of the areas of concern is the traffic on Second and Edwards. People run the stop sign at Powell and Second, the corner of Third and Main, Hermit and Highway 69, and U-turns between Second and Adams Blvd. We need more patrolling in town. He will do targeted enforcement in these areas and report back in a couple of months to see if there is a difference.

j. Consideration of appointing a Trustee to the vacant Planning Commission position.

ACTION: Ms. Lund moved, and Mr. Nordyke seconded to approve appointing Bob Fulton to the Planning Commission. Motion carried.

k. Reschedule the December meeting.

The December meeting was rescheduled to December 12th.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk

She reported that she had polled the board regarding surveying for the sidewalk project 2024 to come out of this year's budget. After all the board members agreed to it, we are moving forward with it.

The Town had received a \$5,500 grant for the Main Street-WIFI from SIPA; this has now been completed. There is \$3,384 remaining. Charles Boggle would like to use it toward the maintenance of the Main Street WIFI. She contacted SIPA and was informed that the Town may determine how it is used. The Board agreed that they could use it for this with proof of payment to the company providing the maintenance.

The Clerk asked Clay about the possible conflict with Joe Patterson bidding on Town Projects. Clay explained the perceived conflict and further consideration is a board decision.

BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, JULY 18, 2023
REGULAR MEETING

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NEW BUSINESS CONTINUED

Patterson will contact DHM regarding the site visit. After more discussion, the following motion was made.

It was recommended to have a chairman for the committee, have it comprised of two trustees, the town manager, and two to three citizens, have monthly meetings, minutes taken and provided to the trustees?

ACTION: Ms. Snow moved, and Mr. Wilhelm seconded to create a Westcliffe Parks Advisory Committee, the W-PAC to protect, improve, and promote our parks and open space for present and future generations with the recognition that our various parks amenities are an integral part of this town and recommend that the committee consist of two trustees, being George Mowry, and Randy Wilhelm, the Town Manager, Inge Munden, Mark Dembosky, and Cathy Snow once she becomes a citizen. The appointments be two-year appointments, and the committee will elect a chair and vice chair; they will hold monthly meetings, and minutes will be taken and provided to Town Trustees. Motion carried.

f. **Consideration of appointing Cathy Snow to the Park Committee.**

This item was addressed in "e" above.

STAFF & COMMITTEE REPORTS

a. **Communications Manager**

Community Collaboration: Working closely with a variety of community entities to finalize on resident focus events, which dates will be announced via a postcard that will be mailed to Westcliffe residents, as well as announced on social media and the website.

Website enhancement: working on improving the website to increase its user-friendliness and be a reliable place to find the most updated information easily.