

**WESTCLIFFE PLANNING COMMISSION
TUESDAY, JANUARY 8, 2019
REGULAR MEETING**

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CALL TO ORDER

Chairman Snow called to the meeting to order at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Chairman Snow led the pledge of allegiance.

ROLL CALL

Members present: Chairman Snow, Mr. Carter, Mr. Wenke and Mr. Fulton

Absent: Ms. Parkes

Others present: Kathy Reis

For the record The Mayor and one or more Trustees may vote on matters that come before the Planning Commission and the Board of Trustees.

APPROVAL OF MINUTES

ACTION: Mr. Wenke moved and Mr. Carter seconded to approve the November 13, 2018 minutes. Motion carried.

NEW BUSINESS

a. Determine time schedule for reviewing the Master Plan and Title 10 Land Use Code.

After some discussion it was determined that the Master Plan should be reviewed during and after the strategic plan. The Title 10 Land Use Code should be reviewed after the strategic plan has been completed.

b. Appoint a committee for Business District Matching Grant Program.

It was suggested that we consult Sheryl Trent during the strategic planning process as to what the best use of the \$10,000 grant funds the Town allocated would be.

It was determined that the Planning Commission board will be the core committee with Bob Fulton being the lead on it. At some point the businesses may need to be pulled into it.

Grant guidelines and applications from other communities will be emailed to everyone for review.

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NEW BUSINESS CONTINUED

c. Review the proposed 3-Mile Plan.

After discussion it was unanimous to submit the 2018 draft of the 3-Mile Plan and map will once again be submitted to the Board of Trustees to move forward with.

PUBLIC COMMENT

None.

ADDITIONAL ITEMS FOR FUTURE AGENDAS

Two items will be on the February agenda as follows:

Discuss welcome signs for the north and south entries for the Town.
Architectural committee update.

Mr. Fulton moved and **Mr. Carter** seconded to adjourn. Motion carried.

Adjourn

Recorded by:
Kathy Reis
Town Clerk