

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 1, 2019
REGULAR MEETING**

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CALL TO ORDER

Mayor Pro-Tem Bistodeau called the meeting to order at 5:30 p.m.

ROLL CALL

The following members were present: Mr. Bistodeau, Mr. Frickell, Ms. Cole, Mr. Nordyke and Ms. Parkes.

ABSENT: Mayor Wenke and Mr. Ellison

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Bistodeau led the Pledge of Allegiance

OTHERS PRESENT

Monty Lee-1880 Pheasant Loop, Courtney Miller-701 Round Mtn. Road, John Genovese-53 Hobby Lane, Ed Stewart-251 Gabbert, Marilyn Hennessy-333 Mission Dr., Wilson Jarvis-222 Ute Mesa Trail, Tracy Ballard-The Valley Beat, Jim Bradburn-99 Bradburn Rd., Bob Fulton-303 S. 2nd St., John Johnston-410 Main, Mike Carter, Jay Printz and Kathy Reis

Financial:

- a. Treasurer's Report: Clerk Reis submitted written reports. With 75 percent of the year having elapsed, General Fund has collected 85.9 percent of budgeted revenues and spent 68.7 percent of budgeted expenditures. Capital Fund has collected 33.2 percent of budgeted revenues and spent 47.1 percent of budgeted expenditures. Sales tax for July was up by 28.47 percent, which is up 21.21 percent from the previous year-to-date. The current Bills List is attached.

Account balances:

General Fund Checking:	\$ 110,825.19
CSafe-GF Core 11:	\$ 144,997.66
CSafe-3% Tabor Reserve:	\$ 21,110.50
Municipal Court Checking:	\$ 2,270.70
Tennis Court Checking:	\$ 6,720.25
Conservation Trust Fund Checking:	\$ 33,941.16
Capital Fund Checking:	\$ 45,367.54
CSafe-CF Core 12:	\$ 146,828.30
Total C.D.'s plus interest:	\$ 347,549.66

APPROVAL OF CONSENT AGENDA

- a. Approval of minute's
b. Treasurer's Report
c. Approval of Bills

Ms. Cole moved and **Mr. Frickell** seconded to approve the consent agenda as presented. Motion carried.

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OLD BUSINESS

None

NEW BUSINESS

a. Presentation for improvements at the Smokey Jack Observatory-Jim Bradburn.

Jim Bradburn representing Dark Skies explained they would like the following improvements by the Observatory. There have been approximately 700 people from May through October in the last year. We are estimated there will be well over 1,000 people visiting this year. It is too crowded; people can't see or hear. We are proposing to improve the safety and size. Install a metal railing along the trail from Adams Blvd. to the observatory for safety; expand the flat area to the south of the existing area put six 6' diameter slabs with power to allow people to put their telescopes;

On the natural hillside above the observatory along the trail put in a small-scale amphitheater (using rock) need to put a screen up to project onto.

The estimated cost stone work between \$15,000 and \$25,000. It requires permission to use the land in this fashion and ask for financial help from the Board of Trustees.

The board members all agreed that Phase 1 is a needed. There were hopes that grants would be available. Phase 2 for financial consideration would need to be discussed during the Town's budget for 2020.

Jim Bradburn said they will fine tune this and work with Mike Carter.

ACTION: Ms. Parkes moved and Mr. Nordyke seconded to approve moving forward with phase 1 to expand the Smokey Jack Observatory. Motion carried.

b. Presentation – setting up large models of the Solar System-Courtney Miller.

Courtney Miller on behalf of Dark Skies and Monty Lee representing the Rotary Club presented a Planet Walk Westcliffe and Silver Cliff Adventure. It is a walk through a 3-D scale model of the solar system, set up through both Town's. It would include nine or ten stations; one for the sun and one for each planet. It would start with the sun station and follow the path to each of the planets in the solar system. This would lead you through both Town. A person would experience the size and scale of the solar system, the distance between the planets, learning about the solar system. It would lead people through the Town's giving them opportunity to shop.

Monty Lee representing Rotary explained that you could use pavers to represent the sun. The size of the scale of the planets have not been determined. There are many aspects that need to be worked through (CDOT and working with the businesses).

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NEW BUSINESS CONTINUED

Rotary can help raise funds; the hope is not to have the Town put any funds toward this. The school is one percent behind this. Rotary's benefit is to put a small plaque on the stations. It will be low maintenance. The Board of Trustees all agreed this is an exciting project.

Mike Carter explained that CDOT has a formula that only allows a certain number of signs in their right-of-way. If we put the signs outside their right-of-way, we can put them where we want.

ACTION: **Mr. Frickell** moved and **Ms. Parkes** seconded to support this effort.
Motion carried.

c. Consideration of approving Lease/Maintenance agreement between the Town and San Isabel Land Protection Trust.

Mayor Pro-Tem Bistodeau explained that the current agreement expires October 16, and would entertain a motion to extend it until the end of the year giving them time to revise it, coming back to us with changes.

ACTION: **Ms. Parkes** moved and **Ms. Cole** seconded to approve extending the current agreement until December 31, 2019. Motion carried.

d. Consideration of request to approve an Intergovernmental Agreement between the Town of Westcliffe, Silver Cliff and Custer County for a Fiber Broadband Network Infrastructure Plan-Commissioner Canda and Mayor Pro-Tem Wenzel.

Mayor Pro-Tem Bistodeau stated there are many unanswered questions. We need time to meet with the Carmel group prior to making a decision. It was suggested we schedule a workshop followed by a special meeting. He would like to invite John Genovese as he has a lot of knowledge in this field. We need to be cautious and make sure we are making the correct decision. Mayor Wenzel will be back prior to the meeting. He would entertain a motion to postpone the decision until we have had this meeting. The meeting was scheduled for Thursday, the 10th at 3:00 p.m.

It was decided that John Genovese will set the agenda and will propose a slate of questions, communicating with Mike Carter.

e. Presentation of the 2020 Proposed Budget (No discussion/No decisions).

The 2020 proposed budget was presented. No discussion and no decisions were made.

f. Schedule budget workshop.

The budget workshop was scheduled for Wednesday, November 6th at 3:00 p.m. It was determined to keep the regular meeting agenda light.

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NEW BUSINESS CONTINUED

g. Consideration of request to approve Ord. 8-2019 amending Title 7, Excavation, Chapter 1 - Permit Required and Chapter 2 - Permit Application.

Mike Carter explained that the major changes are: Excavation permits for Black Hills, Centurylink and Round Mtn. were free in the current code, free permits will no longer exist; annual permits will no longer be, each job will require a permit and pay for it; a bond requirement was limited, this has been increased as well as the extending the time of the bond and insurance requirement. Each job will be inspected just like all other permits.

ACTION: Mr. Nordyke moved and Mr. Frickell seconded to approve Ordinance 8-2019 amending Title 7. Motion carried.

h. Update Capital Improvements Plan

An updated plan was presented with additional information to be published in the papers. Mike Carter explained the update. The current approved February 6, 2018 Capital Improvements Plan is on the left-hand side of the page with the proposed plan on the right-hand side proposed for the next few years. This will be reviewed at the budget workshop and then approved along with the budget in December.

Clerk Reis compiled information for the voters regarding what our Capital Reserve policy is and what actual balances in all our accounts as of September 30th. Also answered questions brought up. She suggested putting it in both papers as a one-page ad. It was also suggested to put in The Valley Beat. It answers questions as to when the Capital Improvement Plan was adopted, the amount of the Lease/Purchase with First State Bank of Colorado, how much was the renovation on this building, what was the sale of 305 Main and what did it pay for. This information will go in next week. The Board of Trustees agreed.

i. Reschedule the November meeting.

The November meeting is rescheduled for Wednesday, November 6, at 5:30 p.m. due to the special election.

j. Strategic Plan update.

Clerk Reis reported some updates have been done regarding the following: Tax incentives (samples are in the budget book); Debbie Adams with the Tourism Board will attend the December meeting to update the BOT; the SBDC classes are in progress; Cathy Snow would like clarifications as to what we are looking for with identifying the target market; create signage-CART will pay for and present two designs to be considered.

Mr. Bistodeau reported he has talked with the school regarding cleaning up the entry points on Highway 69 and 96. He has talked with Andrew-the Student Council Director; they will be having a meeting next week. Mayor Wenke will talk to the Tourism Board regarding appointing a trustee as a permanent member on that board.

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NEW BUSINESS CONTINUED

Mr. Fulton updated that they will be reporting to the Planning Commission regarding the architectural guidelines.

Mayor Pro-Tem also talked about the Pocket Park and how nice it looks and what a great job by CART. Clerk Reis reported CART paid for the equipment, Mike Carter, Jerry Keffer, Jerry Jennings and David Musick did a great job they did. She also reported CART will be paying for a sign for the park.

Trustee Parkes reported she is making progress on the pharmacy.

Everyone should be able to go into the Google Drive and make changes.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk – Kathy Reis

1. Wanda would like to take the lead on designing a logo for our Town if you don't have any objections. She can either design it bring it to you or have the adults in the community submit ideas. The board members agreed.
2. The Christmas party is December 6th at the Alpine Lodge.
3. Trustee plaques-we have one out going board member that a plaque should be given to and invite to the Christmas dinner if there aren't any objections. There may be another board member resigning also. The board didn't object.

b. Report from Building and Zoning – Mike Carter

The chip seal project with the seal coat has been finished.

c. Report from Town Attorney – Jay Printz

Westcliffe will most likely be dropped due to not attending the second conference call. He did not feel that this was bad, Round Mtn. is the Water District and still an opposer.

Mr. Nordyke moved and **Ms. Cole** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Kathy Reis
Town Clerk