

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
WEDNESDAY, NOVEMBER 6TH, 2019
REGULAR MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mayor Wenke, Mr. Bistodeau, Mr. Frickell, Ms. Cole, Mr. Nordyke and Mr. Ellison.

ABSENT: Leslie Parkes resigned November 6, 2019

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance

OTHERS PRESENT

Kelly Smith, 8500 County Rd. 328, Lisa Frank-506 First St. Silver Cliff, Rene Smith-165 Gateside, Ron Beckner-205 Oak Grove Circle, Chris Palmer-101 Ute Rd, Sheriff Byerly, Bob Fulton, Newell Woodberry, Mike Carter, Jay Printz and Kathy Reis

Financial:

- a. Treasurer's Report: Clerk Reis submitted written reports. With 83 percent of the year having elapsed, General Fund has collected 97.8 percent of budgeted revenues and spent 71.8 percent of budgeted expenditures. Capital Fund has collected 40.8 percent of budgeted revenues and spent 58.4 percent of budgeted expenditures. Sales tax for August was up by 29.51 percent, which is up 22.59 percent from the previous year-to-date. The current Bills List is attached.

Account balances:

General Fund Checking:	\$ 167,722.01
CSafe-GF Core 11:	\$ 145,259.60
CSafe-3% Tabor Reserve:	\$ 21,148.78
Municipal Court Checking:	\$ 1,932.70
Tennis Court Checking:	\$ 6,720.25
Conservation Trust Fund Checking:	\$ 33,955.17
Capital Fund Checking:	\$ 52,243.09
CSafe-CF Core 12:	\$ 147,093.59
Total C.D.'s plus interest:	\$ 347,549.66

APPROVAL OF CONSENT AGENDA

- a. Approval of minute's
b. Treasurer's Report
c. Approval of Bills

Mr. Bistodeau moved and **Mr. Ellison** seconded to approve the consent agenda as presented. Motion carried.

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OLD BUSINESS

- a. Consideration of request to approve an Intergovernmental Agreement between the Town of Westcliffe, Silver Cliff and Custer County for a Fiber Broadband Network Infrastructure Plan.**

This has been tabled until further information.

NEW BUSINESS

- a. Consideration of request to approve the 2020 Sheriff's Contract.**

ACTION: Mr. Ellison moved and Mr. Bistodeau seconded to approve the 2020 Sheriff's Contract. Motion carried.

- b. Sheriff's 3rd quarter report.**

In the third quarter Westcliffe had 539 service calls in Westcliffe, county wide 1,705. Westcliffe was about 31%. There were two assault and 2 burglaries calls, six drivers ticketed for DUI in Westcliffe (this doesn't mean they were necessarily drinking at an establishment in Westcliffe), 134 traffic stops in Westcliffe (431 County wide). County wide approximately 130 tickets written.

The Sheriff's office is working with Custer County Road and Bridge and the County Commissioners to do traffic studies on a couple of high traveled county roads, trying to slow folks down in hopes to help bring the maintenance cost down.

The Board of Trustees instructed Mr. Carter to put up the additional speed calming device on Hwy 69 South coming into town.

- c. Consideration of request to approve Resolution #5-2019 supporting a Transportation Alternative Program Grant.**

Mr. Carter reported that the area for the project would be at the west end of Main Street going south on Adams Blvd., up Rosita Ave. to 2nd Street, one block on 2nd Street from Main to Rosita and 2nd Street one block from Rosita to Edwards. The project would have new curb, gutter and sidewalk on Rosita and Adams Blvd., part of 2nd Street from Rosita to Edwards. Curb, gutter and sidewalk needs replaced on 3rd Street from Main to Rosita as well as paving in that block. Drainage will also be address along with guard rail on a portion of Adams Blvd. The project could be as high as one million dollars. We can scale the project back if our matching isn't there.

The design would be done in 2021, with construction in 2022. We can apply for a Planning grant through DOLA if the design is under \$100,000.00, they can match up to \$25,000.00, but would only match \$15,000, leaving the Town paying \$5,000.00.

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NEW BUSINESS CONTINUED

Clerk Reis added we plan on applying with DOLA as well as part of our matching funds. CDOT pays 80% with the Town match as 20%. DOLA is a 50/50 match.

ACTION: **Mr. Bistodeau** moved and **Mr. Frickell** seconded to approve Resolution #5-2019 supporting a Transportation Alternative Program Grant. Motion carried.

d. Consideration of request to approve funding for the visitor center in 2020-Kelly Smith

Kelly Smith on behalf of the Chamber of Commerce reported that they need help keeping the Visitor's Center open. It is hoped we can hire a person 1 day a week to run the Visitors Center and possibly develop a guide map. The current budget is currently \$24,000, currently we have 82 members and do a couple of fund-raising events. The Chamber will be asking both Town of Silver Cliff and the County Commissioners to contribute. The Tourism Board contributes \$150.00 per month.

Kelly Smith on behalf of the Chamber of Commerce is asking the Town of Westcliffe to contribute \$250.00 per month or \$3,000.00 in 2020 to help fund the Visitors Center.

The Mayor informed her that we do have a policy that allows non-profits to apply for funds during budget time and was aware you didn't know this. He also felt that the Visitor's Center is important to the community and was in support of it for this year on the understanding that the Chamber apply next year during the budget time. It was also requested that the Chamber keep numbers as to how many people come through the Visitor's Center. Clerk Reis stated having the numbers is part of the grant application.

Kelly reported that the Chamber refers every business regardless of being a member or not.

ACTION: **Mr. Wenke** moved and **Ms. Cole** seconded to support the Chamber by paying \$250.00 per month for one year. Motion carried.

e. Consideration of request to renew 5 Certificates of Deposit with First State Bank of Colorado.

There are 5 CD's in the amount of \$347,549.66 coming up for renewal November 18th. The options are 12 months-.65%; 18 months-.85%; 24 months-.95%; 30 months-1.05%; 36 months-1.20%; 48 months-1.40% and 60 month-1.50%.

After some discussion, it was determined to keep \$200,000.00 with First State Bank of Colorado (now United Business Bank) in three CD's for an 18-month period at .85%.

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NEW BUSINESS CONTINUED

ACTION: Mr. Ellison moved and Ms. Cole seconded to keep \$200,000.00 in a CD 18 month at .85 with the balance transferred to CSafe. Motion carried.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk – Kathy Reis

Census Count Committee-We were contacted and asked if there is interest in forming a county count wide committee. Our county is undercounted. It would be best if the representative meet with both Town Boards and County Commissioners to explain the process. Ileen – (Town Clerk-Silver Cliff) and I don't feel we should be in charge of this. It was determined that a workshop be scheduled to get further information.

Leslie Parkes-We received a letter of resignation earlier this week. The Board of Trustees agreed an ad should be put in all three papers advertising the vacant seat.

SIPA grant-Charles Bogle with Custer County Economic Development would like to apply for a pass-through grant of up to \$5,000.00 to add additional Wi-Fi equipment, which EDC would own and maintain the equipment. There isn't any cost to the Town. The Board of Trustees had no objections.

b. Report from Building and Zoning – Mike Carter

Multi-Family Housing-If a Use by Special Review or Variance isn't required this is approved administratively. There is interest to divide some lots in Adams Subdivision and as a municipality we can't deny that as long as they meet our minimum lot size. We can't enforce HOA's or covenants.

c. Report from Town Attorney – Jay Printz

Attorney for Silver Cliff- Silver Cliff will be appointing a new attorney replacing me hopefully tonight.

Broadband meeting-I apologize for making a comment at that meeting regarding an individual.

Mr. Ellison moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Kathy Reis
Town Clerk